



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

August 25, 2022
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsfire.org



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Call to Order

Pledge of Allegiance

Roll Call

1. Special Presentations
 - a. San Diego Regional Fire Foundation (SDRFF) Grant
Presentation of \$3,000 donation towards the District's mental wellness. [Staff Report 22-08](#)
2. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

3. Consent Calendar
 - a) Board of Directors Minutes
 - i) Board of Directors minutes of July 2022
ACTION REQUESTED: **Approve**
 - b) Receive and File
 - i) Monthly/Quarterly Reports
 - (1) List of Demands Check 35241 through 35361, Electronic File Transfers (EFT), and Wire Transfer(s) for the period July 1 – 31 totaling: \$
742,043.44
Wire Transfer(s) period July 1 – 31 \$1,104,407.42
Payroll for the period July 1 – 31 \$ 695,665.78
TOTAL DISTRIBUTION \$2,542,116.64
 - (2) Financial Statements month end June 30, 2022
 - (3) Grant Re-cap
 - (4) Activity Reports – July 2022
 - (a) Operations
 - (b) Training
 - (c) Fire Prevention - None
 - (d) Correspondence - letters/cards were received from the following members of the public:
 - (i) None
- ACTION REQUESTED: **Informational Only**



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c) Sale of Assets

To review the previous sale of staff vehicle (No. 1481) deemed as surplus which was sold on July 18th. [Staff Report 22-09](#)

ACTION REQUESTED: **Accept previous sale and disposal of staff vehicle**

4. Public Comment

5. Public Hearing

a. Final Budget Fiscal Year 2022/2023

To call for any taxpayer to appear and be heard regarding the increase, decrease or omission of any budget item, or for the inclusion of additional items prior to adoption by the Board of Directors

ACTION REQUESTED: **Public input**

6. Old Business

a. Final Budget FY 2022/23

To discuss and/or approve Final Budget [Final Budget Booklet](#)

ACTION REQUESTED: **Approve**

b. CalPERS Funding Status Target

To discuss and/or authorize a percentage target for CalPERS Safety and Miscellaneous Plans. [Staff Report 22-10, Exhibit A](#)

ACTION REQUESTED: **Approve target funding status**

7. New Business

a. Acceptance of Grant Funds

To acknowledge and accept receipt of the donation from the Rancho Santa Fe Fire District Foundation for \$50,000 for purchase of a set of Hurst E-Hydraulic Extrication Tools. [Staff Report 22-11](#)

ACTION REQUESTED: **Acknowledge receipt of the donations and proceed with expenditures**

b. Authorize Purchase of Apparatus

To discuss and/or authorize the Fire Chief to purchase one (1) Rescue All-Terrain Vehicle and transport trailer for Station #6. [Staff Report 22-12](#)

ACTION REQUESTED: **Authorize Fire Chief to execute purchase**

8. Resolution/Ordinance

a. Resolution No. 2022-20

To discuss and/or adopt resolution 2022-20 *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Amending the Fair Political Practices Commission's Standard Conflict of Interest Code and Candidate Disclosure Statement and Repealing Resolution No. 2018-13. [Staff Report 22-13](#)

ACTION REQUESTED: **Adopt**



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b. Resolution No. 2022-21

To discuss and/or adopt Resolution No. 2022-21 *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Classifying the Various Components of Fund Balance as Defined in Governmental Accounting Standards Board Statement No. 54 and Establishing a Reserve Balance Guideline for the Fiscal Year 2022/2023. [Exhibit A](#)

ACTION REQUESTED: **Adopt**

c. Resolution No. 2022-22

To discuss and/or adopt Resolution No. 2022-22 *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting the Final Budget for Fiscal Year 2022/2023.

ACTION REQUESTED: **Adopt**

9. Oral Report

- a. Fire Chief
- b. Operations
- c. Training
- d. Fire Prevention
- e. Finance/Human Resources/Clerk of the Board
- f. Board of Directors
 - i) North County Dispatch JPA – Update
 - ii) County Service Area – 17 – Update
 - iii) Director Comments

10. Closed Session

- a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Deputy Chief, Battalion Chiefs (4), Manager, Finance & Administration, Fire Marshal
Under Negotiation: Side Letter/ Addendum Memorandum of Understanding and/or Compensation Resolution

11. Adjournment

The next regular meeting Board of Directors meeting to be September 21, 2022 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



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CERTIFICATION OF POSTING

I certify that on August 22, 2022 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on August 22, 2022

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", is written over a horizontal line.

Alicea Caccavo
Clerk of the Board