



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

August 18, 2021
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

August 18, 2021

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a) Board of Directors Minutes

i) Board of Directors minutes of July 21, 2021

ACTION REQUESTED: **Approve**

b) Receive and File

i) Monthly/Quarterly Reports

(1) List of Demands Check 34117 thru 34223, Electronic File Transfers (EFT), and Wire Transfer(s) for the period July 1 – 31 totaling:	\$ 522,006.09
Wire Transfer(s) period July 1 – 31	\$1,010,807.07
Payroll for the period July 1 – 31	\$ 879,525.79
TOTAL DISTRIBUTION	\$2,412,332.95

(2) Activity Reports – July 2021

(a) Operations

(b) Training

(c) Fire Prevention

(d) Correspondence - letters/cards were received from the following members of the public:

(i) None

ACTION REQUESTED: **Information**

3. Public Comment

4. Old Business

a. None

5. Public Hearing

a. Multi-year Facilities & Equipment Plan for Fire Protection - Fiscal Year 2021/2022

To call for any taxpayer to appear and/or be heard regarding the Multi-year Facilities & Equipment Plan for Fire Protection prior to adoption by the Board of Directors

ACTION REQUESTED: **Public input - a call for public comment (oral or written)**



Rancho Santa Fe Fire Protection District Board of Directors

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6. New Business

a. Acceptance of Donation

To acknowledge and accept receipt of the donation from the Rancho Santa Fe Fire District Foundation for \$8,537 which is 50% of the total \$17,705 cost that is shared with the District for Electromagnetic Field products for staff.

[Staff Report 21-14](#)

ACTION REQUESTED: **Acknowledge receipt of the donations and proceed with expenditures**

7. Resolution/Ordinance

a. Resolution No. 2021-14 – Capital Improvement Plan for the Use of the Fire Mitigation Fee Revenue

To discuss and/or adopt Resolution No. 2021-14 *entitled* a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District to Adopt a Capital Improvement Plan for the Use of Fire Mitigation Fee Revenue

ACTION REQUESTED: **Adopt**

8. Oral Report

a. Fire Chief – Cox

- i. American Rescue Plan Act (ARPA) Funding
- ii. District Activities

b. Operations – Deputy Chief

c. Volunteer – Volunteer Recruitment & Retention Coordinator

d. Training – Battalion Chief

e. Fire Prevention – Fire Marshal

f. Administrative Manager

c) Board of Directors

- i) North County Dispatch JPA – Update
- ii) County Service Area – 17 – Update
- iii) Director Comments

9. Adjournment

The next regular meeting Board of Directors meeting to be September 15, 2021 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

August 18, 2021

CERTIFICATION OF POSTING

I certify that on August 13, 2021 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on August 13, 2021

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", is written over a horizontal line.

Alicea Caccavo
Clerk of the Board

Rancho Santa Fe Fire Protection District
Regular Board of Directors Meeting
Minutes July 21, 2021



These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were considered.

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:08 pm.

Pledge of Allegiance

Director Malin led the assembly in the Pledge of Allegiance.

Roll Call

Directors Present: Ashcraft, Malin, Stine, Tanner

Directors Absent: Hillgren

Staff Present: Fire Chief Fred Cox; Deputy Chief Dave McQuead, Battalion Chief Dave Livingstone; Battalion Chief Cole Thompson; Volunteer Recruitment & Retention Coordinator Chief Frank Twohy; and Manager, Finance & Administration/ Board Clerk Alicea Caccavo

1. **Special Presentations**

- a. *President Ashcraft announced Sandra Reyes as the recipient of the Non-Safety Employee of the Year Award.*
- b. *President Ashcraft read aloud and presented a Proclamation to Battalion Chief Dave Livingstone in honor of his retirement August 1, 2021.*

2. **Motion waiving reading in full of all Resolutions/Ordinances**

MOTION BY DIRECTOR STINE, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions and/or ordinances.

3. **Consent Calendar**

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR MALIN, and CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the consent calendar as presented.

a) **Board of Directors Minutes**

- i) Board of Directors minutes of June 16, 2021

b) **Receive and File**

- i) Monthly/Quarterly Reports

(1) List of Demands Check 34009 thru 34116, Electronic File Transfers (EFT), and Wire Transfer(s) for the period June 1 – 30 totaling:	\$ 332,717.63
Wire Transfer(s) period June 1 – 30	\$ 350,259.98
Payroll for the period June 1 – 30	\$ <u>646,719.53</u>
TOTAL DISTRIBUTION	\$1,329,697.14

- (2) Activity Reports – June 2021

- (a) Operations

- (b) Training

- (c) Fire Prevention

- (d) Correspondence - letters/cards were received from the following members of the public:

- (i) *None received*

Rancho Santa Fe Fire Protection District
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c) Acceptance of Grant

- i) Accept grant of \$15,181.83 tentatively approved for the purchase of vehicle extrication and stabilization equipment Staff Report 22-01
Board accepted and acknowledged receipt of grant.

4. Public Comment

No one requested to speak to the Board

5. Old Business

None

6. Resolution/Ordinance

a. Resolution 2122-01

Resolution 2122-01 mirrored the Proclamation read by President Ashcraft during the Special Presentation section commending the Retirement of Battalion Chief David W. Livingstone.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE to approve Resolution 2122-01 with the corrected typos: insert "San" in paragraph number 4 and Local 4339 should be Local 4349 in paragraph number 5.

AYES: Ashcraft, Malin, Stine, Tanner
NOES: None
ABSENT: Hillgren
ABSTAIN: None

7. New Business

a. Acceptance of Donation

Fire Chief Cox explained how the air purifier operates. Chief Twohy presented the check for the 10 UVC LED Disinfecting Air Purifier to the board on behalf of the Rancho Santa Fe Fire District Foundation in the amount of \$1000.00. Chief Twohy reported that the Foundation was proud to support the safety of all the staff of the District. As the technology evolves, he anticipates that there will be more support in the purchase of these items.

Staff Report 22-02

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE to accept of \$1000 donation from the Rancho Santa Fe Fire District Foundation for 10 UVC LED Disinfecting Air Purifiers.

AYES: Ashcraft, Malin, Stine, Tanner
NOES: None
ABSENT: Hillgren
ABSTAIN: None

8. Oral Report

a. Fire Chief – Cox

i. District Activities:

Fire Chief Cox reported that on 7/20/21 a Leadership Training Seminar for the Captains and Chief Officers was held. It was hosted by local resident, Navy SEAL combat veteran and author of "Embrace the Suck" Brent Gleeson. The priorities in the seminar focused on mental resilience and the mission of the District.

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Lennar has given notice that they have completed all the homes in the Lakes. They have agreed to reimburse the District for the previous year and District staff is now working with them to have the subsequent development agreement assigned to the Homeowners Association.

ii. Zumaque Road hazardous fuel removal:

Fire Chief Cox reported that CalFire will be assigning crews to clean up the Zumaque creek crossing. There will be a meeting with Supervisor Desmond and his aides on 8/3/2021 at the crossing.

iii. Cal-JAC Program:

The North Zone agencies are moving towards using the California Firefighter Joint Apprenticeship Committee, Cal-JAC, for recruitment needs as the Palomar College JPA is in the process of dissolving. This new partnership will allow for a statewide list of candidates to recruit from. The District will still utilize Fire 98 for training hour reimbursement, however while the candidate is apprenticing through Cal-JAC the District's \$3.20 per training hour dollars will be held by Cal-JAC on the District's behalf. Chief responded to questions from the Board.

iv. RSFA/Patrol Tenant Improvements:

Fire Chief reported that the tenant improvements are starting in August.

b. Operations – Deputy Chief:

Deputy Chief McQuead reported there is an uptick in calls at 2000 this year so far. Crews are doing a lot of hazard calls for snake removals.

Chief McQuead reported on the current fires burning throughout the state and current deployments in the County.

c. Volunteer – Volunteer Recruitment & Retention Coordinator:

Chief Twohy reported that a total of 576 volunteer hours of service were granted to the community. Grant requested for Medic School.

d. Training – Battalion Chief: Not present.

Battalion Chief Thompson reported that there is currently an open recruitment for a Firefighter/Paramedic.

e. Fire Prevention – Fire Marshal: Not present.

Fire Chief reported that building is slow, there are tenant improvements in 4s Ranch area and an anticipated 4 story assisted living building coming to the area.

The AB38 inspections, that became effective January 1, are being performed utilizing the hourly rate for Fire Prevention currently. This Bill ensures that properties sold are retrofitted to ensure building codes and defensible space standards are being met.

f. Manager, Finance & Administration

i. HR: *Nothing to report.*

- ii. Finance: *Manager Caccavo reported that the assessed valuations came in and the growth looks to be an increase of 3.8%; budget reflects 3.5%. CalPERS preliminary investment returns are 21.3% for FY20/21. Private and public equity were the high earning classes. To date the total current market fund value is at \$473.59 billion as of 7/20. Funding Risk Policy has been triggered and there will be a reduction in the discount rate from 7% to 6.8%. The high return will hopefully offset the impact of the discount rate reduction. Once staff receives the updated pension tools they will run more scenarios. CalPERS Health insurance premium rates for calendar year 2022 will have an overall increase of 4.86% increase.*

iii. Board Clerk: *Nothing to report.*

d) Board of Directors

i) North County Dispatch JPA – *President Ashcraft reported that North Comm will have the first in-house meeting August 25th.*

ii) County Service Area – 17 – *Director Stine reported that the next meeting will be August 3rd. Chief Twohy expects an update on the consultant's report and advisory board for the contract.*

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iii) Director Comments

- (1) Director Malin: *Finance Committee met and are working on a quarterly report with unencumbered cash to send as an additional discretionary payment to CalPERS. They are also working on what percentage of depreciated equipment to hold as a reserve.*
- (2) Director Stine: *Director Stine expressed his neighbor's appreciation for the crews from Station 2 who came out and responded to a water line break; the response time was so quick that the insurance company said that hundreds of dollars in damage was prevented. Director Stine is currently helping to put together a proposal for prevention of the dangers of electromagnetic field (EMF) radiation as it pertains to firefighter health and wellness. Recent reports indicate that firefighters incur a 14% higher risk of cancer due to electric and magnetic field (EMF) radiation. At the recent Foundation meeting, 50% of the cost was approved to outfit the staff for healthy bio energy fields. Chief Twohy added that the resolution from the Foundation would like to support with a 50/50 split of \$15,000 - \$7500 by the District and \$7500 by the Foundation. The topic is to be reviewed by Health and Safety Committee's Battalion Chief Bennett and Captain Salameh and will be brought back to the Foundation. Rancho Santa Fe Fire Protection District would be the first District in the State of California to be EMF safe should it pass.*
- (3) Director Tanner: *Nothing to report.*
- (4) Director Ashcraft: *Nothing to report.*

9. **Adjournment**

Meeting adjourned at 2:31pm.

Alicea Caccavo
Board Clerk

James H. Ashcraft
President

Check No.	Amount	Vendor	Purpose
34117	\$200.00	AFSS -Southern Division	Association Dues
34118	\$223.05	Allstar Water Systems Inc	Building - Admin, RSF6
34119	\$1,681.50	C.A.P.F.	Disability Ins Short & Long
34120	\$2,370.00	Cielo Village Partners LP	Cielo HOA Fees
34121	\$178,399.00	City of San Marcos	Workers' Compensation/Wellness
34122	\$1,602.00	County of San Diego, DEH	Permit: County/City
34123	\$1,102.98	CrewSense, LLC	Scheduling (Crewsense) Maintenance
34124	\$120.84	Dish	Cable RSF6
34125	\$4,725.17	Guardian Life Insurance Co	Medical Insurance; Med/Dental - Retiree-Former Employees
34126	\$793.65	Lincoln National Life Ins Co	Life Insurance/EAP
34127	\$50.00	RSF Security Inc	Alarm System Monitoring RSF5
34128	\$150.00	SDCFCA - FPO Section	Association Dues
34129	\$8,080.00	TargetSolutionsLearning LLC	TargetSolutions - License
34130	\$350.00	U S Postal Service - Postmaster	Post Office Box Rental
34131	\$695.73	Waste Management Inc	Trash RSF2
34132	\$518.54	About Service Inc	Scheduled - ID 1482
34133	\$381.07	AT&T Calnet 2/3	Telephone - ADMIN, RSF1, RSF3
34135	\$26,745.00	Cnty of SD - Registrar of Voters	Election Services
34136	\$3,264.50	County of SD/RCS	CAP Code Paging Service-Monthly Service/800 MHz Network Admin Fees
34137	\$3,432.00	D&W Consulting, Inc.	Weed Abatement Software Maint/Storage
34138	\$357.82	EDCO Waste & Recycling Inc	Trash - RSF5, RSF6
34139	\$29.09	Griffin Hardware Co.	Station Maintenance - RSF2
34140	\$225.00	Jordan, Marshall W.	CSA-17 Contract Tuition Reimbursement
34141	\$825.00	NCDJPA	Computer - License/Software
34142	\$247.91	Reyes, Sandra	Janitorial Supplies
34143	\$1,145.30	SC Commercial LLC	Fuel: Gasoline & Diesel
34144	\$425.00	Stanley N Parfrey DBA 3 Volt Electri	RSF1 Tenant Improvement - Patrol
34145	\$153.00	Terminix International	Building - RSF2, RSF5
34146	\$3,589.21	U S Bank Corporate Payment System	Cal-Card./IMPAC program
34147	\$3.00	UPS	Shipping Service
34148	\$2,316.61	Waste Management Inc	Trash - RSF1, RSF3, RSF4, RSF Assn, NCDJPA
34149	\$696.70	Willis, Erwin L.	CSA-17 Contract/Computer Equipment/Parts/Repair
34150	\$6,950.00	WinTech Computer Services	Consulting Services
34151	\$133,458.00	Business Owner's Ins Agency	Commercial - Liability - Auto Coverage
34152	\$1,092.86	Discount Tire	Apparatus: Tires & Tubes

34153	\$924.00	E7 Systems LLC	Consulting Services - Prevention
34154	\$179.50	Race Telecommunications, Inc	Telephone RSF1
34155	\$150.00	SDCFCA	Association Dues
34156	\$44.97	4S Ranch Gasoline & Carwash LP	Apparatus: Car Wash
34157	\$112.08	Airgas Inc	Safety: Breathing Air
34158	\$2,014.26	AT&T Calnet 2/3	Telephone - Admin, RSF2, RSF3, RSF4, RSF6
34159	\$1,250.00	Bestway Laundry Solutions	Station Maintenance - RSF1, RSF2, RSF3, RSF4, RSF5
34160	\$37.57	EDCO Waste & Recycling Inc	Trash RSF6
34161	\$1,200.00	Fitch Law Firm Inc	Legal Services
34162	\$244.17	Kamps Propane, Inc.	Elec/Gas/Propane RSF6
34163	\$259.60	Konica Minolta Business Inc	Copier Maintenance Contract
34164	\$530.00	Ligtenberg, Ray	Education/Training Reimbursement
34165	\$342.79	MES California	Breathing Apparatus - Supplies and Parts
34166	\$1,691.86	Olivenhain Municipal Water District	Water - RSF2, RSF3, RSF4, RSF6
34167	\$302.70	Pitney Bowes Inc	Equipment Rental
34168	\$5,000.00	Pun Group	Accounting-Audit Services
34169	\$1,346.98	Rincon Del Diablo Municipal Water Di	Water RSF5
34170	\$5,332.56	SDG&E	Elec/Gas/Propane - RSF3, RSF5, RSF6
34171	\$623.36	TPX	Telephone Admin
34172	\$734.41	Trace Analytics Inc	BA Compressor Maintenance
34173	\$820.03	Advanced Communication Systems Inc	Radio (Mobile Repair)
34174	\$64.20	AT&T	Telephone RSF6
34175	\$9,135.48	Auditor and Controller	LAFCO
34176	\$1,422.30	California Paramedic Foundation	CSA-17 Contract
34177	\$361.34	Charter Communications Holdings, LLC	Cable - Admin, RSF4
34178	\$138.27	Cox Communications	Cable RSF5
34179	\$646.50	Fire ETC Inc	Station Maintenance - RSF1, RSF2, RSF3, RSF4
34180	\$100.16	Griffin Hardware Co.	Station Replacement Items - RSF2, Elec/Gas/Propane RSF2
34181	\$4,205.00	Liebert Cassidy Whitmore	LCW Training Consulting
34182	\$3,621.00	Palomar College	Fire 98 - FF In-Service Training Program
34183	\$90.00	RSF Mail Delivery Solutions	Mail Delivery Service
34184	\$5,158.72	SC Commercial LLC	Fuel: Gasoline & Diesel
34185	\$3,156.00	TIP of San Diego County	T.I.P. Program
34186	\$425.61	Fire ETC Inc	Fire Hose, Nozzles & Supply
34187	\$299.22	Home Depot, Inc	Janitorial, Hydrant Maintenance, Elec/Gas/Propane RSF1
34188	\$310.74	Konica Minolta Business Inc	Copier Maintenance Contract

34189	\$1,050.00	Roadone	Training Equipment/Supplies: Expendable
34190	\$9,914.46	SDG&E	Elec/Gas/Propane - Admin, RSF1, RSF2, RSF4
34191	\$446.00	APCD	Permit: County/City
34192	\$204.45	AT&T	Telephone RSF5
34193	\$111.92	Charter Communications Holdings, LLC	Cable - Admin
34194	\$10,882.87	Complete Office of California Inc	RSF1 Tenant Improvement - Patrol
34195	\$233.46	Cox Communications	Telephone, Cable RSF2
34196	\$15,397.75	Engineered Mechanical Services Inc	Building - RSF1, RSF4
34197	\$27.35	Griffin Hardware Co.	Station Maintenance RSF2
34198	\$2,540.84	Mallory Safety & Supply LLC	Firefighting Foam
34199	\$1,682.12	Parkhouse Tire, Inc.	Apparatus: Tires & Tubes
34200	\$634.50	Reyes, Sandra N.	Education/Training Reimbursement
34201	\$540.00	Roadone	Apparatus: Towing
34202	\$3,073.60	SC Commercial LLC	Fuel: Gasoline & Diesel
34203	\$82.00	Terminix International	Building RSF6
34204	\$1,787.54	Uniforms Plus	Uniforms: Safety Personnel
34205	\$183.17	AT&T	Telephone - RSF1, RSF2, RSF3
34206	\$1,681.50	C.A.P.F.	Disability Ins Short & Long
34207	\$901.11	Cintas Corporation No 2	Safety: Extinguishers (Service & Purchas
34208	\$119.99	Cox Communications	Telephone RSF3
34209	\$408.00	Dependable Alarm Systems Inc	Alarm System Monitoring RSF4
34210	\$120.84	Dish	Cable RSF6
34211	\$422.00	Engineered Mechanical Services Inc	Building RSF1
34212	\$122.98	Fire ETC Inc	Safety Clothing (Protective)
34214	\$101.22	Griffin Hardware Co.	Apparatus: Equipment
34215	\$4,740.60	Guardian Life Insurance Co	Medical Insurance, Med/Dental - Retiree-Former Employees
34216	\$82.37	Henley Pacific LA LLC (Valvoline)	Scheduled - ID 1282
34217	\$485.86	Lincoln National Life Ins Co	Life Insurance/EAP
34219	\$4,000.00	Palomar College	SAFER VRRRC Tuition Costs
34220	\$674.00	RSF Security Inc	Alarm System Monitoring - Admin, RSF5
34221	\$1,419.69	SC Commercial LLC	Fuel: Gasoline & Diesel
34222	\$407.00	Terminix International	Building Admin, RSF1, RSF3, RSF4, RSF5
34223	\$1,861.82	Verizon Wireless	CSA-17 Contract Cellular Telephone
EFT000000000722	\$530.00	Ender, Cory M.	Education/Training Reimbursement
EFT000000000724	\$203.23	Reyes, Sandra N./Coffee Fund	Janitorial Supplies
EFT000000000727	\$250.00	Cooper, Correy	CSA-17 Contract

Rancho Santa Fe Fire Protection District

List of Demands - July 2021

EFT000000000728	\$250.00	Shimer, Haydne
MISC	\$15,756.94	Various
Subtotal	<u>\$522,006.09</u>	

CSA-17 Contract
Medical Reimbursement

ACH Transfer	\$870,977.00	CalPERS
ACH Transfer	\$69,236.65	CalPERS
ACH Transfer	\$70,587.42	CalPERS
Subtotal	<u>\$1,010,801.07</u>	

CalPERS - FY22 UAL
CalPERS - July 2021 Health
CalPERS - August 2021 Health

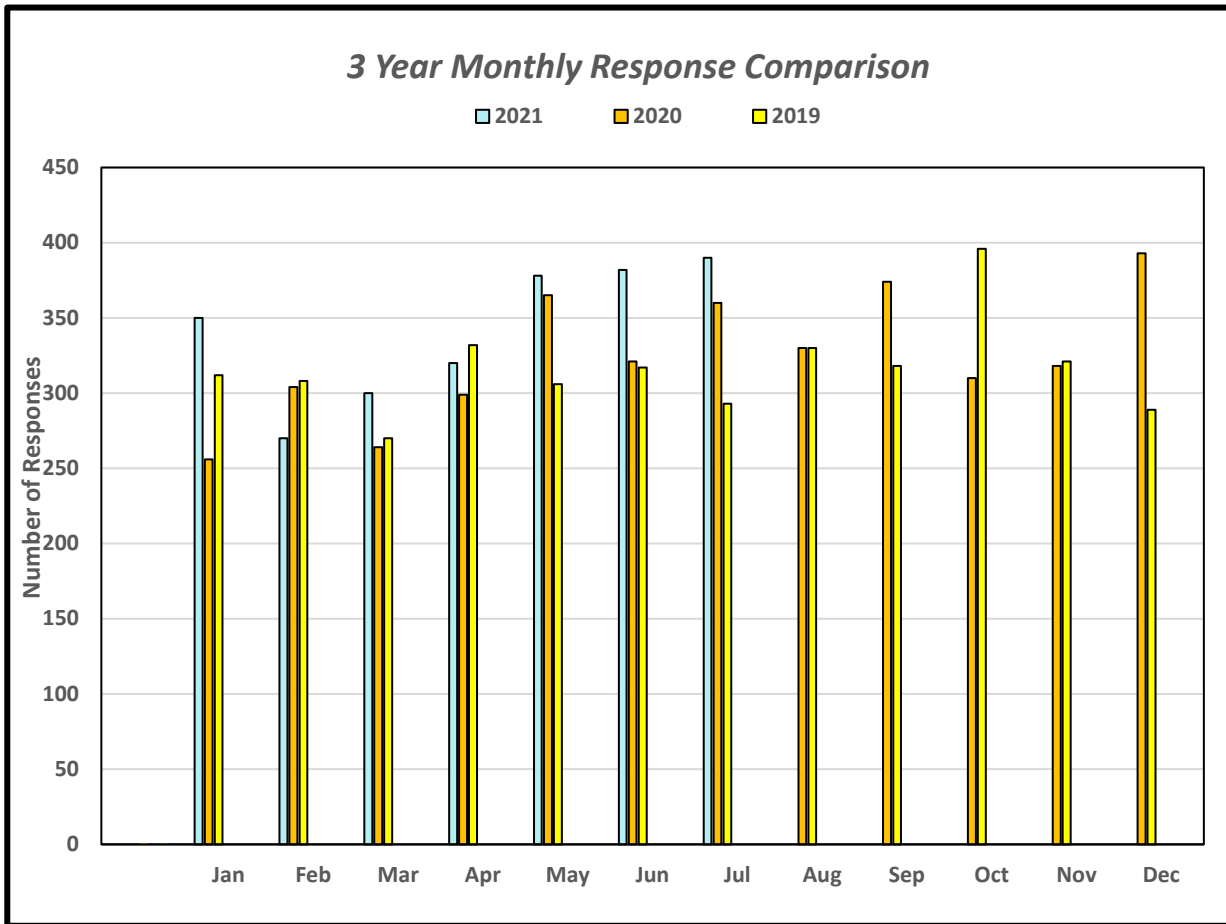
7/15/2021	373,366.75	Payroll
7/30/2021	58,658.08	Payroll
7/31/2021	447,500.96	Payroll
Subtotal	<u>\$ 879,525.79</u>	

RSFFPD
RSFFPD Special Payroll
RSFFPD

Total	<u><u>\$2,412,332.95</u></u>
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Rancho Santa Fe Fire Protection Operations Report

July 2021 Incident Count



3 Year Call Volume Tracker:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses	
2021	Responses	350	270	300	320	378	382	390					2,390	
	YTD	350	620	920	1240	1618	2000	2390					10.19%	
2020	Responses	256	304	264	299	365	321	360	330	374	310	318	393	3,894
	YTD	256	560	824	1123	1488	1809	2169	2499	2873	3183	3501	3894	2.69%
2019	Responses	312	308	270	332	306	317	293	330	318	396	321	289	3,792
	YTD	312	620	890	1222	1528	1845	2138	2468	2786	3182	3503	3792	

Rancho Santa Fe Fire Protection Operations Report

July 2021 Incident Count

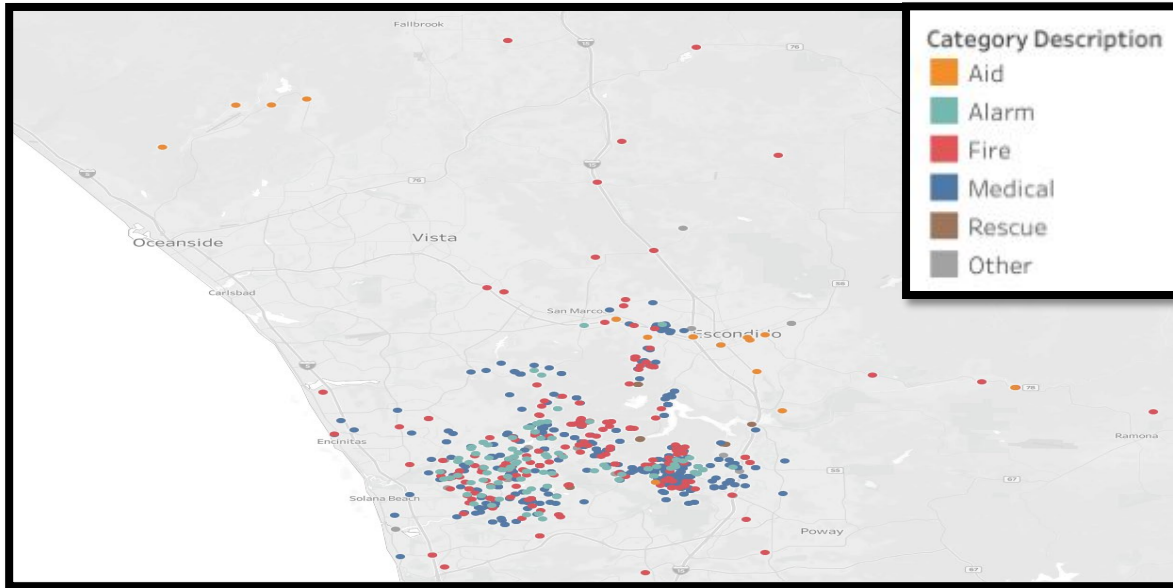
Incident Problem Type

Summary: Number of Incidents by Problem for: RANCHO SANTA FE FPD			
Problem Codes	Category ..	Time Assigned	
		Incidents/R..	% of Total I..
1-A-1	Other	2.0	0.51%
2-A-1	Other	1.0	0.26%
2-D-2	Other	1.0	0.26%
2-D-4	Other	1.0	0.26%
4-B-1	Other	1.0	0.26%
5-A-1	Other	1.0	0.26%
5-D-1	Other	1.0	0.26%
6-C-1	Other	3.0	0.77%
6-D-1	Other	1.0	0.26%
6-D-2	Other	1.0	0.26%
6-D-4	Other	4.0	1.03%
9-E-1	Other	2.0	0.51%
10-C-3	Other	2.0	0.51%
10-D-2	Other	1.0	0.26%
10-D-4	Other	1.0	0.26%
11-44 / POSS DEATH	Fire	1.0	0.26%
12-A-1	Other	1.0	0.26%
12-C-4	Other	1.0	0.26%
12-C-7	Other	1.0	0.26%
12-D-4	Other	1.0	0.26%
13-D-1	Other	1.0	0.26%
17-A-2	Other	5.0	1.28%
17-A-3	Other	1.0	0.26%
17-A-4	Fire	5.0	1.28%
17-B-1	Other	9.0	2.31%
17-B-2	Other	1.0	0.26%
17-B-4	Other	4.0	1.03%
17-D-4	Other	6.0	1.54%
17-D-5	Other	1.0	0.26%
18-C-1	Other	1.0	0.26%
19-C-3	Other	1.0	0.26%
19-D-4	Other	1.0	0.26%
21-B-2	Other	1.0	0.26%
21-D-3	Other	2.0	0.51%
21-D-4	Other	1.0	0.26%
21-D-5	Other	1.0	0.26%
25-B-3	Other	1.0	0.26%
25-D-3	Other	1.0	0.26%
26-A-1	Other	2.0	0.51%
26-A-2	Other	1.0	0.26%
26-A-3	Other	2.0	0.51%
26-A-6	Other	1.0	0.26%
26-A-7	Other	2.0	0.51%
26-A-10	Other	6.0	1.54%
26-A-11	Other	1.0	0.26%
26-C-1	Other	4.0	1.03%
26-C-2	Other	3.0	0.77%
26-D-1	Other	7.0	1.79%
26-O-24	Other	1.0	0.26%
28-C-1	Other	2.0	0.51%
28-C-4	Other	1.0	0.26%
29-B-1	Other	3.0	0.77%
29-B-5	Other	1.0	0.26%
29-D-2	Medical	1.0	0.26%
29-D-5	Medical	1.0	0.26%
30-A-2	Other	2.0	0.51%
30-A-3	Other	1.0	0.26%
30-B-1	Other	2.0	0.51%
31-A-1	Other	1.0	0.26%
31-A-3	Other	1.0	0.26%
31-C-1	Other	1.0	0.26%
31-C-2	Other	1.0	0.26%
31-C-3	Other	1.0	0.26%
31-D-1	Other	1.0	0.26%
31-D-2	Other	1.0	0.26%
31-D-3	Other	2.0	0.51%
31-D-4	Other	4.0	1.03%
31-D-5	Other	2.0	0.51%
A/R - MEDICAL AID	Aid	3.0	0.77%
A/R - STRUCT FIRE	Aid	1.0	0.26%
A/R - TRAF COLLISION	Aid	2.0	0.51%
A/R - VEG FIRE	Aid	1.0	0.26%
ANIMAL RESCUE / FD	Fire	1.0	0.26%
ASSAULT	Medical	6.0	1.54%
ASSIST INVALID	Fire	1.0	0.26%
BACK PAIN (NON-TRAUM..	Medical	1.0	0.26%
BREATHING PROBLEMS	Medical	6.0	1.54%
CARBON MONIX ALARM	Fire	1.0	0.26%
CARDIAC ARREST	Medical	4.0	1.03%
CHEST PAIN	Medical	2.0	0.51%
CONVULSIONS	Medical	2.0	0.51%
EVALUATION	Medical	2.0	0.51%
FAINTING SPELLS	Medical	2.0	0.51%
FALL - NOT HEIGHT	Medical	6.0	1.54%
FIRE ALARM - COMM	Alarm	7.0	1.79%
FIRE ALARM - FACILITY	Alarm	2.0	0.51%
FIRE ALARM - MULTI-OCC..	Alarm	1.0	0.26%
FIRE ALARM - RES	Alarm	40.0	10.26%
FIRE ALARM TEST	Other	1.0	0.26%
FIREWORKS	Fire	2.0	0.51%
FLOODING PROB - FD	Fire	0.0	0.00%
FUEL LEAK / SPILL	Fire	1.0	0.26%
GUNSHOT INJURIES	Medical	1.0	0.26%
HEART PROBLEMS	Medical	1.0	0.26%
ILLEGAL BURNING	Fire	1.0	0.26%
INVESTIGATION - FD	Fire	4.0	1.03%
LIFT ASSIST	Fire	2.0	0.51%
LOCK IN - VEHICLE / FD	Fire	1.0	0.26%
MAJOR MEDICAL	Medical	1.0	0.26%
MEDICAL AID	Medical	22.0	5.64%
MEDICAL ALARM	Alarm	4.0	1.03%
MOVE-UP	Other	2.0	0.51%
NAT GAS LN BRK - INSIDE ..	Fire	1.0	0.26%
NAT GAS LN BRK - OUTSIDE	Fire	4.0	1.03%
ODOR INVESTIGATION	Fire	2.0	0.51%
OVEN FIRE	Fire	1.0	0.26%
OVERDOSE	Medical	1.0	0.26%
PERSON DOWN	Medical	9.0	2.05%
PROPANE TANK LEAK	Fire	1.0	0.26%
PSYCHIATRIC / ABNORM ..	Medical	1.0	0.26%
PUBLIC SERVICE	Fire	4.0	1.03%
RESCUE - OTHER	Rescue	2.0	0.51%
RESCUE - TC	Medical	5.0	1.28%
RESCUE - TC EXPANDED	Other	3.0	0.77%
SICK PERSON (SPEC DIAG)	Medical	6.0	1.54%
SMOKE CHECK	Fire	4.0	1.03%
SNAKE REMOVAL	Fire	20.0	5.13%
STRIKE TEAM OES	Aid	2.0	0.51%
STROKE (CVA)	Medical	1.0	0.26%
STRUCTURE FIRE - APT / C..	Fire	4.0	1.03%
STRUCTURE FIRE - COMM	Fire	0.0	0.00%
STRUCTURE FIRE - RES	Fire	2.0	0.51%
TC	Medical	20.0	5.13%
TRAUMATIC INJURIES	Medical	1.0	0.26%
TREE DOWN	Fire	2.0	0.51%
UNCONSCIOUS	Medical	5.0	1.28%
UNKNOWN PROBLEM	Medical	5.0	1.28%
VEGETATION FIRE	Fire	7.0	1.79%
WALK IN / UP MEDICAL AID	Other	2.0	0.51%
WATER PROB - FD	Fire	1.0	0.26%
WORKING STRUC. RES	Fire	3.0	0.77%
Grand Total		390.0	100.00%

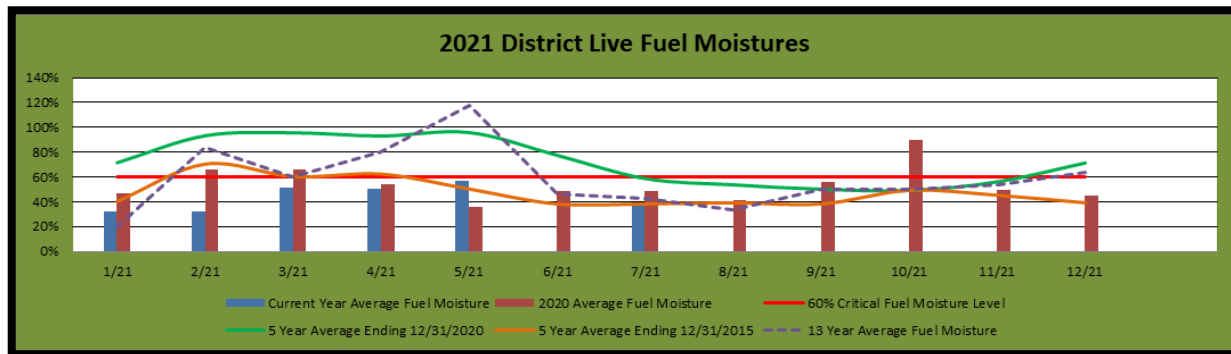
Rancho Santa Fe Fire Protection Operations Report

July 2021 Incident Count

Monthly Incident Map

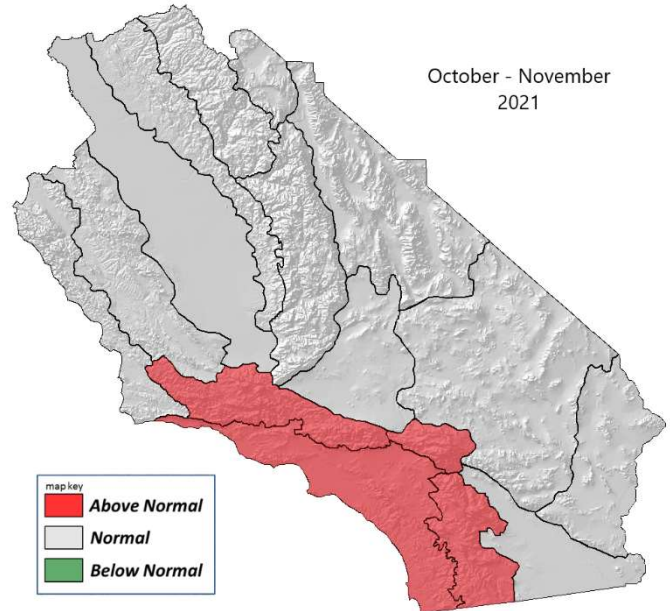
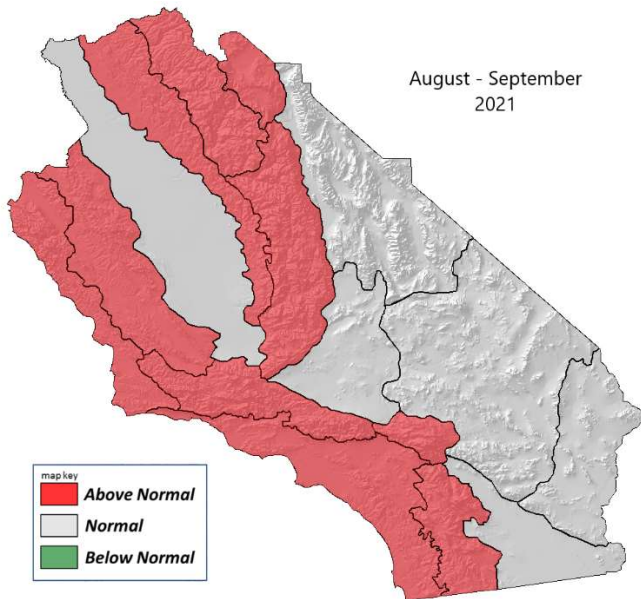


Monthly Fuel Moisture:



Significant Incidents:

Date:	Incident Type:	Units Assigned:
7/3/2021	Structure Fire 6605 La Valle Plateada.	E261, E263, E264, T237, B261
7/7/2021	Rescue TC /Fatality on Elfin Forest Rd.	S266, E144, RA 144, T141, B261
7/10/2021	Bootleg Fire, Oregon and Dixie Fire. 6848C/BR6309	BC Sherwood, BC Slattery Capt. Roman, Eng. Trottier FF/PM Stamy and Cloyd
7/20/2021	Peak fire and Dixie Fire. Fire line Medic	Eng. Curtis Benz
7/26/2021	Dixie Fire - Crew Exchange. 6848C/ BR6309	Capt. Brandow, Eng. Canfield FF/PM O'Connor and Nelson



***Monthly Images will only be shown when there are changes**

August - November 2021 South Ops Highlights

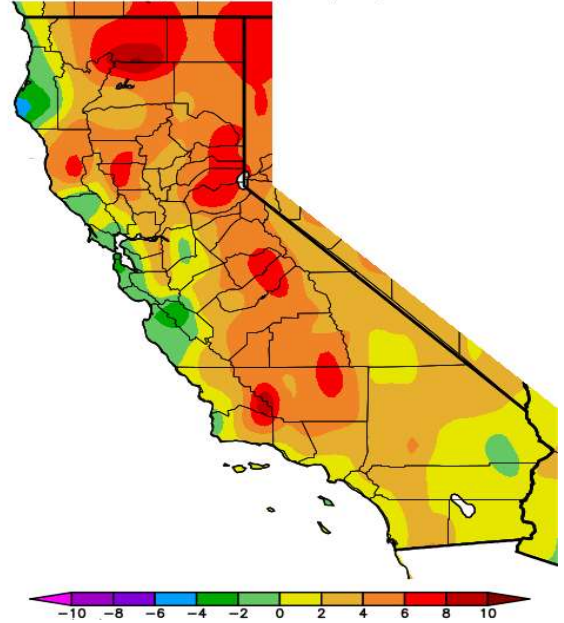
- Temperatures will be above normal through November.
- Monsoonal showers and thunderstorms will be near normal August and September.
- Rainfall will be below normal in October and November.
- There will be a near normal amount of Santa Ana wind events in October and November.



Weather Discussion

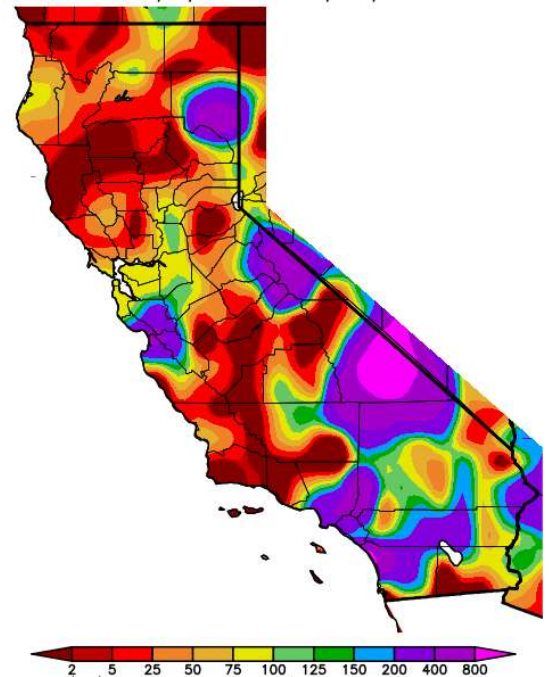
High pressure dominated the weather pattern for Central and Southern California in July. As the center of the high meandered between the Four Corners Area and the Great Basin, its influence became very strong at times and induced periods of record heat across interior regions of California. The transition of weak troughs across the Pacific Northwest in conjunction with a persistent marine layer influence along the West Coast brought brief periods of cooling mainly near the coasts. Otherwise, temperatures averaged out to above normal for the month (**Fig 1**). Surface winds were primarily south to west across the region the entire month, with breezy episodes through the desert passes when the ridge of high pressure shifted or weakened. The anticyclonic flow around the ridge helped to import monsoon moisture into the region, with isolated to scattered thunderstorms forming most days, mainly across the mountains and deserts. Most of the Sierra, desert, and Southern California topped out with above normal rainfall for July, leaving areas across Central California west of the Sierra with below normal rainfall totals for the month (**Fig 2**).

Av. Max. Temperature dep from Ave (deg F)
7/1/2021 – 7/29/2021



**Fig 1: July 1st - July 29th
Temperature (% of Ave.)**

Percent of Average Precipitation (%)
7/1/2021 – 7/29/2021



**Fig 2: July 1st - July 29th
Precipitation (% of Ave.)**



Fuels Discussion

Extreme to exceptional drought persisted across most of the region in July, and moderate to severe drought continued across Southern California south and east of Los Angeles County (Fig 3). Precipitation from showers and thunderstorms led to increases in the 1000-hr and 100-hr dead fuel moisture values across most mountain and desert areas in July (Fig 4). However, the valley and foothill locations reached record breaking low levels with values that persisted below the 3rd percentile (Fig 5). Live fuel moisture continued to slowly decrease in July and most of the region is currently between 50% and 80% (Fig 6).

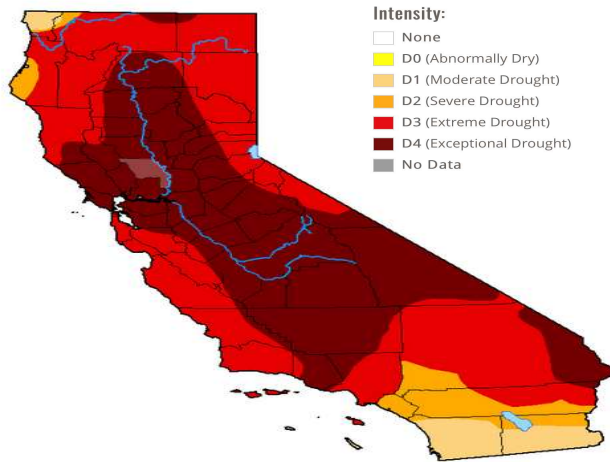


Fig 3: Drought Monitor July 29th, 2021

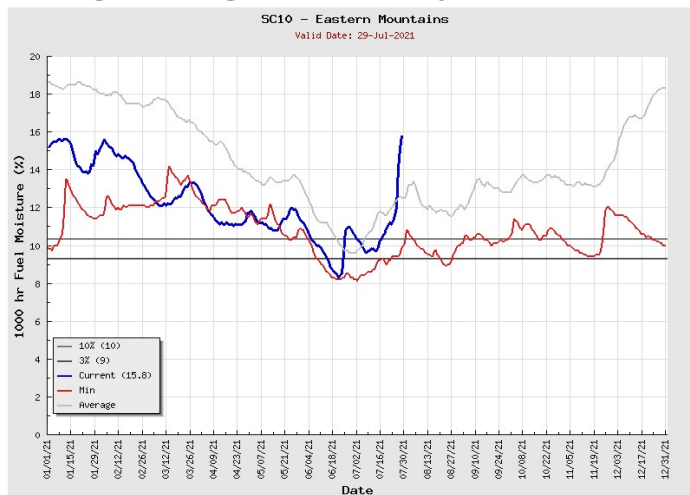


Fig 4: Eastern Mountains 1000 hr Dead fuel moisture July 29th

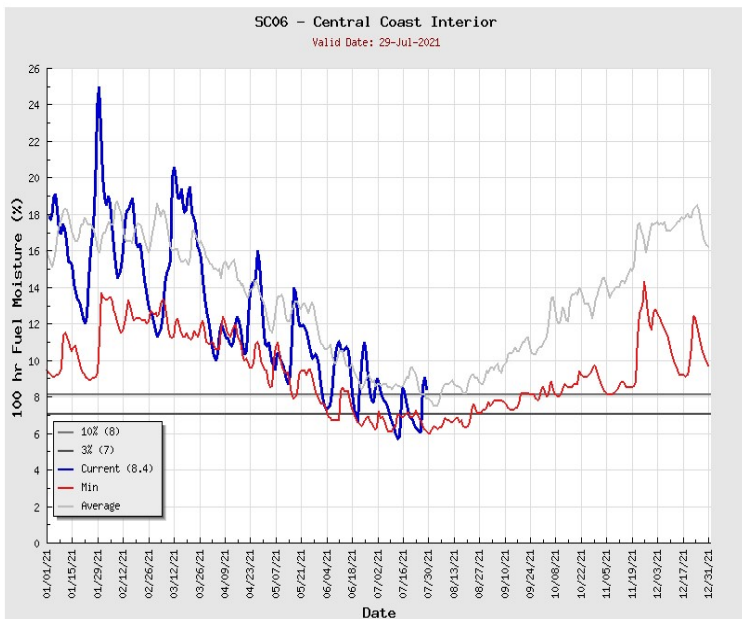


Fig 5: Central Coast Interior 100 hr Dead fuel moisture July 29th

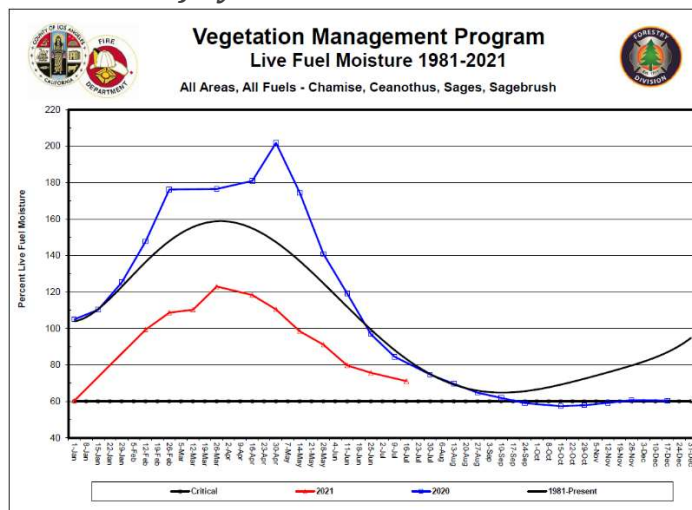


Fig 6: LA County Live Fuel Moisture July 15th

SOUTH OPS OUTLOOK

The sea surface temperatures across the Pacific Ocean have changed little over the past month. They are near to a little above normal across the Gulf of Alaska and the Equatorial Pacific and a little below normal along the West Coast (**Fig7**). Climate models suggest that there will be little change to the current sea surface temperature pattern through the fall months, favoring a continued migration of the upper high back and forth between the Four Corners area and the Great Basin into September (**Fig 8**). As such, temperatures will continue to be above normal for August and September especially across the inland areas, and near normal along the West Coast due to contributions from the persistent marine layer. The Eastern Pacific High will likely reside off the California coast from late September through November bringing above normal temperatures to the entire region. Monsoon moisture will continue to be imported into the region from time to time in August and September and this will help generate isolated to scattered storms most days across the mountains and deserts for near normal rainfall totals. However, precipitation events will trend down in October and November. Below normal rainfall is anticipated for these months as the pattern changes and troughs of low pressure are expected to ride up over the top of the ridge and across the Pacific Northwest. Pacific troughs that drop southward into the Great Basin from the Pacific Northwest will bring strong offshore winds to Southern California. Southern California is expected to receive a near normal amount of strong offshore wind events, or Santa Ana winds in October and November. The large fire threat will remain above normal across Southern California from the mountains westward in October and November as warm and dry conditions combine with these stronger offshore winds. The potential for large fire will become near normal across Central California in October and November since offshore winds rarely surface across this part of the area.

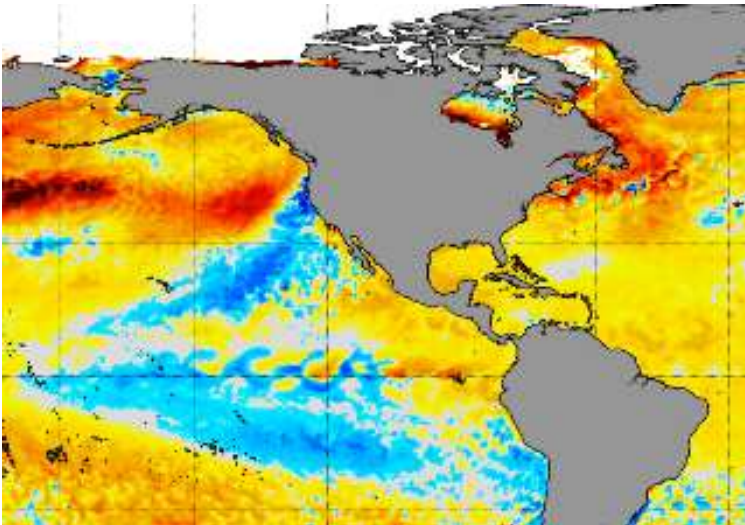


Fig 7: Sea Surface Temperature Anomaly, July 28th, 2021

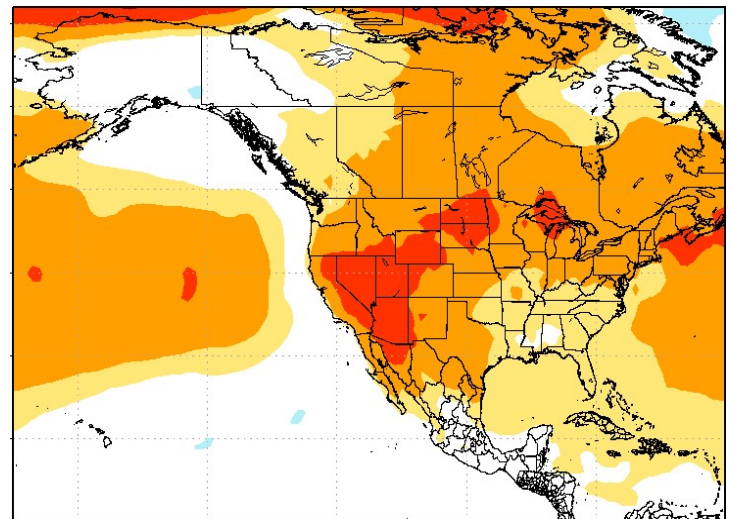
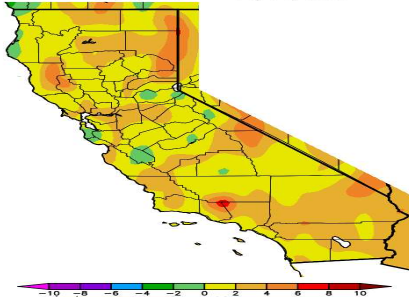


Fig 8: Forecast Temperature Anomalies for August through November, July 28th, 2021



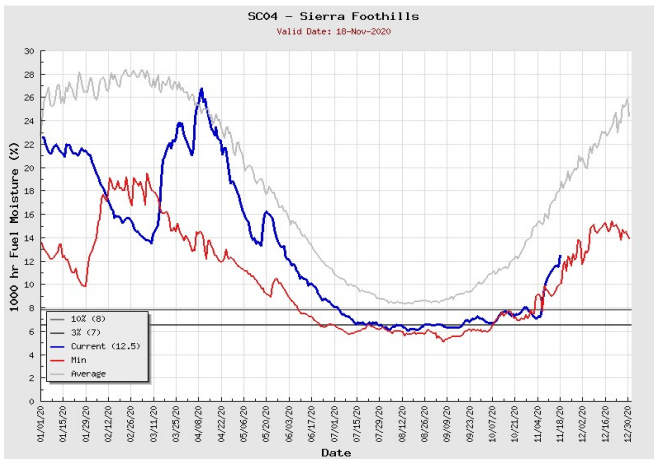
Select Intel Links used in the forecast

Av. Max. Temperature dep from Ave (deg F)
11/1/2020 - 11/19/2020



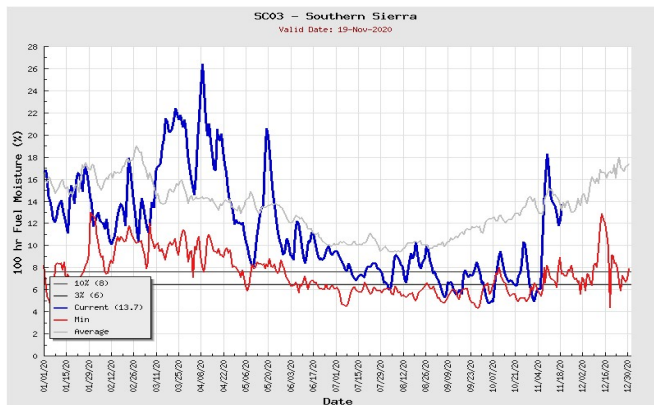
Climate

- <https://calclim.dri.edu/pages/anommaps.html>



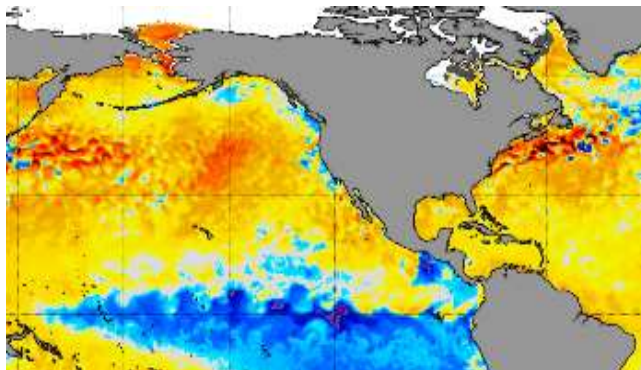
1000 hr dead fuel moisture

- https://gacc.nifc.gov/oscc/fuelsFireDanger_Thousand.php



100 hr dead fuel moisture

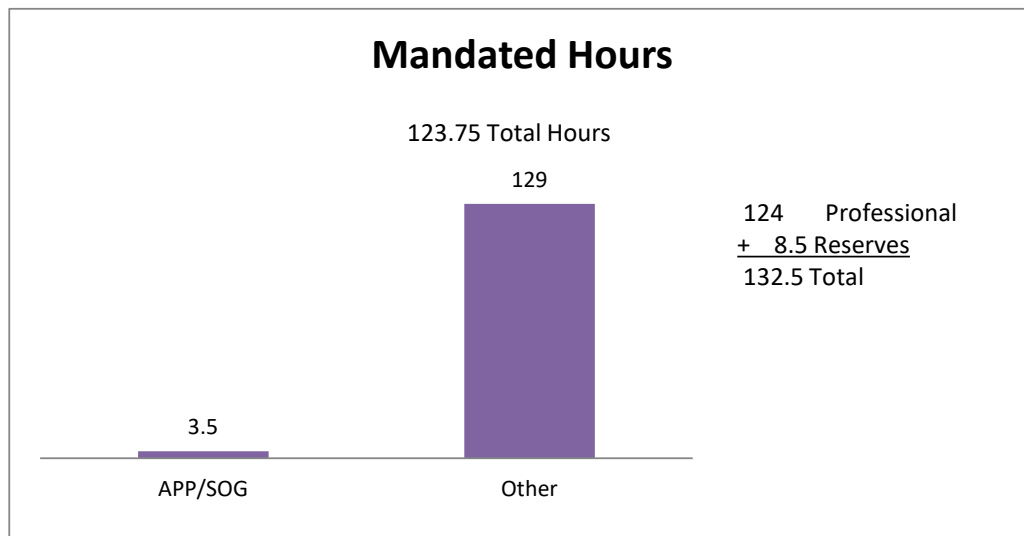
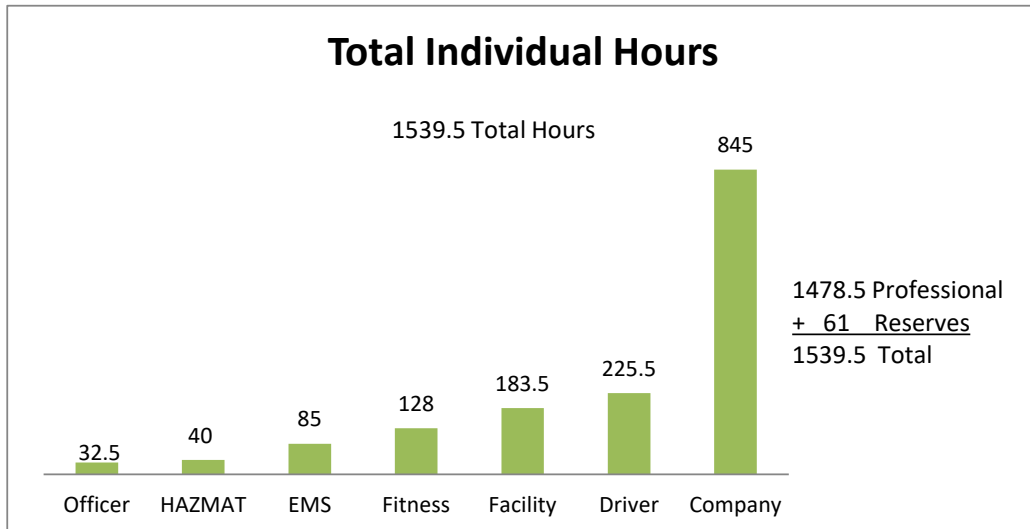
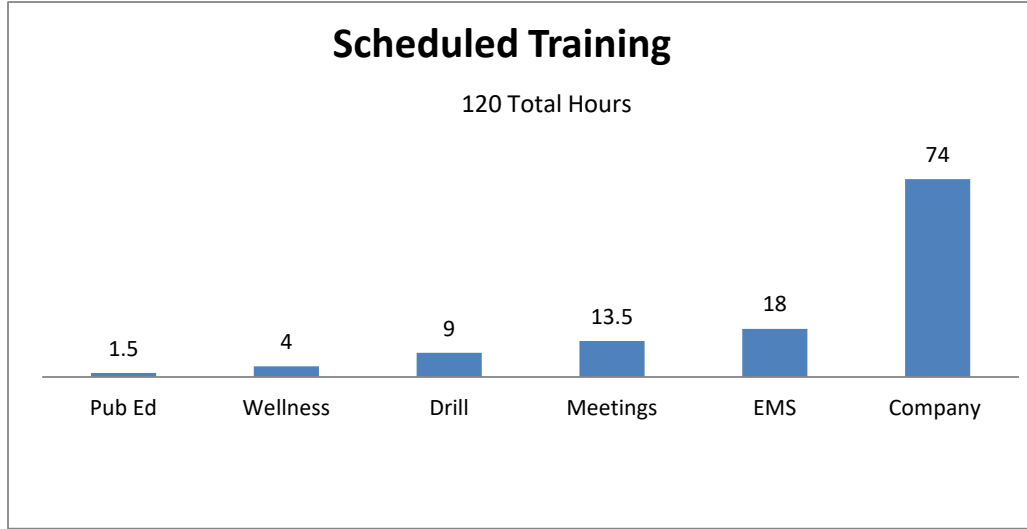
- https://gacc.nifc.gov/oscc/fuelsFireDanger_Hundred.php



Current sea surface temperatures

- <https://www.ospo.noaa.gov/Products/ocean/sst/anomaly/>

Training Division July 2021



See next page for descriptions.

Training Division - Descriptions

Scheduled Training		
Training hours are planned annually. This is to maintain a well organized year and to help the firefighters be successful with the hours required by Federal, State, Local.		
Total Individual Hours - 6 Subjects		
Subject	Definition	Examples
Company	Documentation of all Company Training that is not Driver, Officer, Haz-Mat, or Facility Training.	Aerial Ladder, Hose, Ladders, Physical Fitness, SCBA, Technical Rescue, Ventilation, etc.
Driver	This is for documenting Driver Training hours. Per ISO standards employees considered a "Driver" will be required to complete 12 hours of Driver Training annually. You can use this same form to record Driver Training hours for Non-Drivers and it will be counted towards Company Training.	Apparatus Inspections & Maintenance, Basic Hydraulics, Defensive Driving, Maps, Driving Heavy Vehicles, Etc.
Facility	This is live training conducted at an approved site. For the location to be approved it must have at least two acres on the property, a three story tower, and a burn facility. It is also important to note that the training must not just occur on the approved site, but the facility itself must be used. If your users are just sitting in a classroom at an approved site, this cannot count towards facility hours and the completion would need to be applied elsewhere. However, if the classroom portion was followed by utilization of the facility, the entire time could count towards Facility Training.	Company Evolutions, NFPA 1410 Driver/Operator, NFPA 1002 Fire Officer, NFPA 1021 Firefighter Skills, NFPA 1001 Hazardous Materials, NFPA 472 Live Fire, NFPA 1403 Other NFPA Fire Based Training
HazMat	This is for documenting Hazardous Materials Training hours. Per ISO standards all firefighters are required to complete 6 hours of Hazardous Materials Training annually.	DOT Guidebook Review, Decontamination Procedures, First Responder Operations, Etc.
Officer	Per ISO standards employees considered a "Officer" will be required to complete 12 hours of Officer Training annually. You can use this same form to record Officer Training hours for Non-Officers and it will be counted towards Company Training.	Dispatch, General Education, Meetings, Orientation, Exam, Management Principles, Personnel, Promotional, Public Relations, Etc.
EMS	EMS is not tracked or required by Insurance service Organization for Rating. EMS Continuing Education is tracked for recertification of Paramedics (48/2yrs) and EMT (24/2yrs). Through Emergency Service Medical Administration (EMSA).	Continuing Education and SIMS
Mandated Hours		
Hours completed through an assignment on an online database (Target Solutions). Mandated assignments are required by either Federal, State, Local.		

PLAN REVIEWS

Plan Type	# of New Reviews	# of Resubmittals	Approved New SQFT	SQFT Reviewed (No Mit Fees)	Total SQFT Reviewed	Mitigation \$ Assessed
New Residential	15	3	19914	130914	150,828	\$11,550.12
Residential Additions/Remodels	17	1	4499	18734	23,233	\$2,609.42
New Commercial	1	0	0	9500	9,500	\$0.00
Commercial T.I.	4	0	0	5074	5,074	\$0.00
Tents/Special Events	0	0	0	0	0	
Rack Storage	0	0	0	0	0	
Preliminary	11	0	0	14481	14,481	
Fire Suppression Systems	9	1	0	0	0	
Alarms	2	0	0	0	0	
Landscaping	28	0	0	0	0	
Grading/Mylars/Improvement Plans	2	0	0	0	0	
Underground	1	0	0	0	0	
Hood System	2	0	0	0	0	
Tanks	0	0	0	0	0	
Cell Sites	1	0	0	0	0	
DSS/CCL	2	0	0	0	0	
DPLU	3	0	0	0	0	
Solar Panels	2	0	0	0	0	
High Piled Storage	0	0	0	0	0	
High Hazard/Communications/Other	0	0	0	0	0	
Spray Booth	0	0	0	0	0	
Fire Protection Plans	0	0	0	0	0	
Technical Reports	1	0	0	0	0	
TOTAL	101	5	24413	178703	203,116	\$14,159.54

INSPECTIONS	
Inspection Type	# of Inspections
Alarms	2
Fire Supression Systems	18
Building Construction	23
Landscaping	14
Tent/Special Event	2
Gates/Knox	1
Site Visit	6
Technical Report/FPP	-
Underground	-
Annual Inspection	8
DSS Licensing	-
Other	11
TOTAL	85

SPECIAL PROJECTS	
Project Type	# of Projects
Grants	-
GIS	2
Forms (Updates/New)	1
Project Research	12
Computer Programming/I.T.	-
Emergency Response Support	-
Annual Mailer (Weed Abatement)	-
Board Report Formatting/ Design	-
Other	4
TOTAL	19

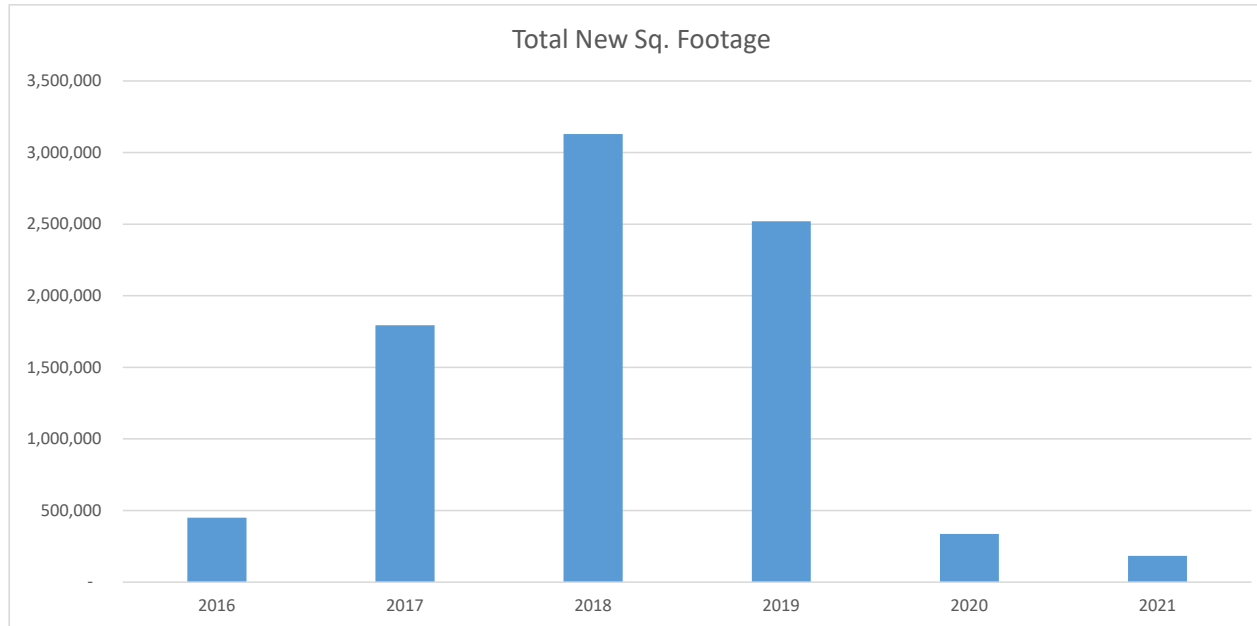
MEETINGS	
Meeting Type	# of Meetings
H.O.A	3
Staff	20
Board	1
On-Site Project Meetings	5
In-Office Project Meetings	7
Shift	-
Captain's	-
Weed Abatement	31
County	1
Code Development	1
Support/I.T. Development	-
San Diego County FPO's	1
Community Stakeholder Meetings	-
North Zone	1
Other	4
TOTAL	75

TRAINING/EDUCATION	
Class Name	Dates
TOTAL	

WEED ABATEMENT	
Activity	# of Inspections
Weed Abatement Inspection	-
Weed Abatement Reinspection	
1st Notice	69
Final Notice	80
Posting	11
Notices Printed	424
Abated	91
Forced Abatement	5
TOTAL	680

OFFICE SUPPORT	
Activity	# Completed
Phone Calls	1,227
Correspondence	4,424
Walk in/Counter	215
Knox Application Request	7
Burn Permits	3
Plans Accepted/Routed	70
Special Projects	1
Scanning Documents/Electronic Files	99
Meetings: Admin/Prevention/Admin Shift	4
Post Office Runs	-
Deposit Runs/Preparations	5
TOTAL	6,055

Rancho Santa Fe Fire Protection District
Fire Prevention Bureau Monthly Activity Summary
 February 2020



Total New Square Footage (*Reflected in Chart Above)

Year	Total
2016	450,437
2017	1,793,936
2018	3,128,964
2019	2,519,545
2020	336,899
2021	183,744

2020 Total New Square Footage Only

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	29,226	41,043	38,102	25,751	38,400	7,290	16,516	15,384	77,848	15,070	22,529	9,740
2021	29,808	23,298	50,000	29,760	7,104	19,361	24,413					

Comparison 2019/2020/2021 Total Reviewed Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	240,861	691,306	274,736	307,024	412,556	248,869	287,395	424,065	250,518	742,439	440,335	137,995
2020	40,748	86,593	145,794	76,506	54,651	42,950	47,950	91,532	163,417	127,963	59,192	47,677
2021	90,462	89,135	111,456	98,218	118,557	151,000	203,116					

STAFF REPORT**NO. 21-14**

TO: BOARD OF DIRECTORS
FROM: FRED COX, FIRE CHIEF
SUBJECT: ACCEPTANCE OF DONATION
DATE: AUGUST 13, 2021

**RECOMMENDATION:**

Staff recommends acceptance of a donation from the Rancho Santa Fe Fire Foundation in amount of \$8,537 (50% cost share) for Electromagnetic Field (EMF) Health and Wellness products for all District facilities and personnel.

BACKGROUND:

To improve working conditions as well as the health and wellness of the district workforce, a proposal was brought to the Firefighters Health and Wellness committee which would improve EMF shielding for individual employees and district facilities. The recommendation of the committee was to move forward with the proposal.

The Rancho Santa Fe Fire Foundation has agreed to fund 50% of the program with the District funding the remaining 50% of the cost share. The following action is requested:

1. Accept the Rancho Santa Fe Fire Foundations donation in the amount of \$8,537
2. Approve the purchase of the equipment from GIA Wellness in the amount of \$17,075 with a District cost share of \$8,537.



GIA Wellness

1674 Ord Way
Oceanside CA 92056

Phone # 760-448-2498

Fax #

yadirag@giawellness.com

www.giawellness.com

Proposal

Date	Proposal #
8/9/2021	1

Name / Address
Rancho Santa Fe Fire Protection District 18027 Calle Ambiente Rancho Santa Fe, CA 92067

Ship To
Rancho Santa Fe Fire Protection District 18027 Calle Ambiente Rancho Santa Fe, CA 92067

Terms	Project
Due on receipt	

Description	Qty	Cost	Total
Thank you for your interest in GIA Wellness and our EMF health and wellness program for your firefighter community. The following outlines the scope of work per meetings with Director Tucker Stine, Fire Chief Fred Cox, Battalion Chief Luke Bennett and Captain Brian Salameh to outfit all 6 fire stations and the administration offices with products to support EMF radiation and other stressors that affect our overall health.			
Tag Design Pendant Fully Assembled	65	165.00	10,725.00T
Classic Cell Guard - Single	65	30.00	1,950.00T
Home Harmonizer single	28	100.00	2,800.00T
GIA Universal Guard - 6 Pack	16	100.00	1,600.00T
To be invoiced separately as follows:			
Rancho Santa Fe Fire District Foundation - \$7,500.00			
Billing Address: 20223 Elfin Forest Rd Elfin Forest CA 92029 and			
Rancho Santa Fe Fire Protection District - \$9,575.00			
Billing Address: 18027 Calle Ambiente Rancho Santa Fe CA 92067			

Thank you for your business.	Subtotal	USD 17,075.00
	Sales Tax (0.0%)	USD 0.00
	Total	USD 17,075.00

RESOLUTION No. 2021-14

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT TO ADOPT A CAPITAL IMPROVEMENT PLAN FOR THE USE OF FIRE MITIGATION FEE REVENUE

WHEREAS, the Rancho Santa Fe Fire Protection District (District), imposes a mitigation fee pursuant to California Government Code Section 66000, et seq. (Mitigation Fee Act) and Chapter 3 of Division 10 of Title 8 (commencing with Section 810.301) of the San Diego County Code of Regulatory Ordinances (Fire Mitigation Fee Ordinance);

WHEREAS, pursuant to Section 66002 of the Mitigation Fee Act, the governing body of a local agency that levies a mitigation fee may adopt a capital improvement plan, which shall be adopted by and annually updated by a resolution at a noticed public hearing;

WHEREAS, the County’s Fire Mitigation Fee (FMF) Ordinance requires that fire agencies participating in the FMF Program adopt a five-year Capital Improvement Plan indicating the approximate location, size, time of availability, and cost estimates for long-term fire protection facilities and equipment (Facilities) to be financed with the FMF revenue; and

WHEREAS, notice of the hearing to update the District’s Capital Improvement Plan was given, as required by law, as shown by the affidavit of publication on file herein.

NOW, THEREFORE, BE IT RESOLVED THAT the five-year Capital Improvement Plan for use of Fire Mitigation Fee revenue within the District is as follows:

Previously Approved Projects by the Fire Mitigation Committee:

PROJECT #1: FY 21/22

TYPE I ENGINE (40% FMF Funding)

\$284,000

FMF Committee approved – FY 21

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$710,000	40%	\$284,000	60%	\$426,000

Justification: When the Fire District reorganized with CSA 107, it inherited (2) older Type I engines. Both units have since been removed from service and sold due to long term maintenance and usability issues. Fire station 6 is currently using a Type I engine that came from RSF’s reserve fleet. The proposal calls for early replacement of the Type I Engine located at Fire Station 1; and then moving that engine to Fire Station 6. In doing so, it takes an engine from a busier fire station that is 11 years old, and places it at slower station. This will extend that unit’s service life by many years. This proposal will better serve the residents within the Fire District while maximizing efficiencies of equipment.

Nexus to Growth: District call volume has increased substantially over the past 10 years placing additional strain on current resources. Demand for emergency service continues to trend up at rates of up to 10% per year. The demand for service is a direct result of growth within the district.

PROJECT #2: FY 21/22

FIRE STATION 6 IMPROVEMENTS (70%)

\$150,000

FMF Committee APPROVED – FY 17/18

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$214,286	70%	\$150,000	30%	64,286

Justification: Fire Station 6 was absorbed with the reorganization with CSA 107. Long term planning will call for eventual station replacement, but this is 7-10 years off. This project includes upgrades to the Captain’s dormitory, kitchen, separating the attic mezzanine from the living space, and the installation of a hard wired smoke detection system. *Note, this is a reduction to the original approved FMF request of \$542,500.*

Nexus to Growth: With the addition of career staffing, improvements are needed to ensure the station meets the needs of fulltime crews to serve the community. Growth combined with fulltime staffing at a fire station designed for an all-volunteer station provides the justification for this request.

PROJECT # 3: FY 21/22

TRAINING TOWER IMPROVEMENTS – OPERATIONS (85%)

\$88,235

FMF Committee APPROVED – FY 19/20

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$176,471	50%	\$88,235	50%	\$88,235

Justification: The addition of two (2) career fire stations and an authorized roster of twenty-five (25) volunteers has caused a significant increase in the use of the training tower and grounds. The additional use has led to wear and tear, and replacement of damaged items. Additionally, new training props are needed along with improvements and to maintain/meet safety standards.

Nexus to Growth: The addition of fifteen (15) fulltime firefighters and twenty-five (25) volunteer fire fighters is a direct result of growth. The 50% cost represents a prorated share for non-maintenance improvements to maintain safety standards. *Note: This project is 50% complete*

Project #4: FY 23/24

Type 6 Fire Engine – Operations (85%)

\$382,500

FMF Committee APPROVED – FY 19/20

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$450,000	85%	\$382,500,	15%	\$61,765

Justification: A Type VI fire engine is an excellent tool for initial attack and tactical patrol type operations given the topographical features in the district. In the winter months, this unit is planned to carry specialized equipment to handle swift water emergencies. The cost includes equipment and radios.

Nexus to Growth: Due to the growth of homes in the wildland interface area, the need for a highly maneuverable, quick attack vehicle is needed.

Project #5: FY 24/25

New Vehicle – Fire Prevention (85%)

\$60,010

FMF Committee APPROVED – FY 19/20

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$70,600	85%	\$60,010	15%	\$10,590

Justification: The Fire District added an additional Fire Inspector I position due to increased construction activity and defensible space inspections. This position requires a vehicle to complete their daily tasks. The cost of the vehicle includes radio(s) and various other up-fitting.

Nexus to Growth: Growth within the district was the sole driving factor for the additional inspector.

Project #6: FY 26/27

Water Tender – Operations (40%)

\$180,000

FMF Committee APPROVED – FY 19/20

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$450,000	40%	\$180,000	60%	\$270,000

Justification: The District currently has one (1) water tender which has seen a dramatic increase in use over the past 5-8 years. The current front line Water Tender was inherited from the CSA 107 merger and while in good shape; lacks many of the desired features of a modern tactical water tender. The proposal is to purchase a new modern tactical water tender at a proportional share to replace the current the front line water tender; the older water tender would be placed in ready reserve at Fire station 4.

Nexus to Growth: Due to the growth of homes and population in the wildland interface area, combined with the increased response to wildland fires both in district and to assist our neighboring agencies, the proposal is to use 40% fire mitigation fees for the purchase of a new Water Tender.

PROPOSED Project #7: FY 22/23

Prevention Office Space Remodel - Prevention

\$100,000

Governance approval pending

Estimated Cost	FMF %	Amount	Gen. Fund	Amount
\$125,000	80%	100,000	20%	\$25,000

Justification: The project is to reconfigure the current fire prevention space into a more desirable layout, provide additional plan storage, deliver better work flow, provide floor to ceiling office cubical, and provide a space for digital plan review tables. The projects includes the software and equipment to move to digital plan review.

Nexus to Growth: Over the last three decades, the fire prevention bureau has grown from two (2) authorized positions to five (5) fulltime positions and up to two (2) part-time positions on staff at any given time. The administrative staff has also increased; this has made work space a premium. This is entirely due to growth of the district. Digital plan review will be the way of the future and will increase

efficiencies in work flow and turnaround times. Improved work process is needed to keep up with the demand for service. The increased demand is fully related to growth of the district.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on August 18, 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

JAMES H ASHCRAFT
President

ATTEST:

Alicea Caccavo
Secretary

Capital Expenditures

	Description	Support	Committee Approved/ Pending	FY	% of Funding	Est. \$\$
Fiscal Year 2021/2022						
Equipment	No Proposed Expenditures					
Facility	RSF6 Station Improvements	Operations	Approved	17/18	70%	150,000
	Training Tower Improvements	Operations	Approved	19/20	50%	88,235
Vehicles	Type I Fire Engine	Operations	Approved	20/21	40%	284,000
Fiscal Year 2022/2023						
Equipment	No Proposed Expenditures					
Facility	Prevention Space - Remodel	Administration	Pending		80%	100,000
Vehicles	No Proposed Expenditures					
Fiscal Year 2023/2024						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Type 6 Fire Engine	Operations	Approved	19/20	85%	382,500
Fiscal Year 2024/2025						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	New Vehicle	Prevention	Approved	19/20	85%	60,010
Fiscal Year 2025/26						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					
Fiscal Year 2026/2027						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	Water Tender	Operations	Approved	19/20	40%	180,000
Fiscal Year 2024/2025						
Equipment	No Proposed Expenditures					
Facility	No Proposed Expenditures					
Vehicles	No Proposed Expenditures					