



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

October 19, 2022
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020; [N-33-20](#) issued on March 19, 2020; and Resolution 2021-16 adopted on September 29, 2021: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to wear a mask and maintain appropriate social distancing when possible.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 6005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Manager of Finance & Administrations’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org.



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

October 19, 2022

Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Consent Calendar

a. Board of Directors Minutes

- Board of Directors Regularly Scheduled Meeting minutes of September 21, 2022

ACTION REQUESTED: **Approve**

b. Receive and File

- Monthly/Quarterly Reports

(1) List of Demands Check 35517 thru 35633, Electronic File Transfers (EFT), and Wire Transfer(s) for the period September 2022 totaling: \$ 332,180.54

Wire Transfer(s) period September 2022 \$ 276,216.73

Payroll for the period September 2022 \$ 951,670.45

TOTAL DISTRIBUTION \$1,560,067.72

(2) Quarterly Financial Statements

(3) Activity Reports – September 2022

(a) Operations

(b) Training

(c) Fire Prevention

ACTION REQUESTED: **Information**

3. Public Comment

4. Old Business

5. Public Hearing

a. Ordinance No. 2023-01

To introduce the Ordinance *entitled* an Ordinance of the Rancho Santa Fe Fire Protection District Which Adopts the 2022 California Fire Code and 2021 International Fire Code with Certain Amendments, Additions and Deletions.

ACTION REQUESTED: **A call for public comment (oral or written)**



Rancho Santa Fe Fire Protection District Board of Directors

Regular Meeting

October 19, 2022

6. Resolution/Ordinance
 - a. Ordinance No. 2023-01

To discuss and/or adopt the second reading of the Ordinance *entitled* an Ordinance of the Rancho Santa Fe Fire Protection District Which Adopts the 2022 California Fire Code and 2021 International Fire Code with Certain Amendments, Additions and Deletions. [Handout](#)

ACTION REQUESTED: **Adopt**
7. New Business
8. Oral Report
 - a. Fire Chief
 - b. Operations
 - c. Training
 - d. Fire Prevention
 - e. Finance & Administration
 - f. Board of Directors
 - North County Dispatch JPA – Update
 - County Service Area – 17 – Update
 - Comments
9. Closed Session (**Time Certain – 2:00pm**)
 - a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one potential (1) case*
 - b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, and assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Represented Employees: Rancho Santa Fe Miscellaneous Employees
Unrepresented Employees: Deputy Chief, Battalion Chiefs (4), Manager, Finance & Administration, Fire Marshal
Under Negotiation: Side Letter/ Addendum Memorandum of Understanding and/or Compensation Resolution
10. Adjournment
The next regular meeting Board of Directors meeting to be November 16, 2022 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

October 19, 2022

CERTIFICATION OF POSTING

I certify that on October 14, 2022 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on October 14, 2022

Alicea Caccavo
Board Clerk