



## RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD  
Board Room – 18027 Calle Ambiente  
Rancho Santa Fe, California 92067

May 13, 2015  
Regular Meeting  
1:00 pm PT

### RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

### Pledge of Allegiance

1. Roll Call
2. Public Comment
3. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Consent Calendar
  - a. Board of Directors Minutes
    - i) Board of Directors minutes of April 8, 2015  
ACTION REQUESTED: **Approve**
  - b. Receive and File
    - i) Monthly/Quarterly Reports – ACTION REQUESTED: **Information**
      - List of Demands Check 26066 thru 26185 for the period April 1 – April 30, 2015 totaling:  
\$ 664,009.93
      - Payroll for the period April 1 – April 30, 2015  
\$ 560,452.02
      - TOTAL DISTRIBUTION  
\$1,224,461.95
    - Budget Review (*July 1, 2014 – March 31, 2015*)
    - Statement of Cash Assets (*March 31, 2015*)

- Activity Reports – April 2015
        - Operations
        - Training
        - Fire Prevention
    - ii) Correspondence - letters/cards were received from the following members of the public:
      - None
  - c. Contracts
    - i) 2<sup>nd</sup> Lease Addendum
 

To ratify the lease addendum leasing antenna space at 16936 El Fuego, Rancho Santa Fe to Rancho Santa Fe Association at \$175 per month, effective May 1, 2015.

ACTION REQUESTED: **Ratify the execution of addendum by the Fire Chief**
5. Demonstration
- a. Hands Only CPR

A demonstration of Hands Only CPR will be given by the EMS Coordinator and Public Education Specialist
6. Old Business
- a. LAFCO Application – Update

To discuss the status of application for proposed “Rancho Santa Fe Fire Protection District Reorganization”: Dissolution of County Service Area No. 107 (Elfin Forest/Harmony Grove) and annexation to Rancho Santa Fe Fire Protection District

ACTION REQUESTED: **Information and/or direction**
7. New Business
- a. Article XIIIB California Constitution Appropriation Limit

To discuss and/or approve the change in population for the Rancho Santa Fe Fire Protection District appropriations limit [Staff Report 15-08](#)

ACTION REQUESTED: **Select a method to calculate appropriations limit**
  - b. GASB 68 – Pension Unfunded Accrued Liability

To discuss and/or authorize accelerated payments to CalPERS to reduce or eliminate the district’s obligation for the pension unfunded accrued liability [Staff Report 15-09](#)

ACTION REQUESTED: **Give direction and/or authorize accelerated payments to reduce UAL**
8. Ordinance/Resolution
- a. Resolution No. 2015-04

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2015/2016

ACTION REQUESTED: **Adopt**
  - b. Resolution No. 2015-05

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2015/2016 Appropriations of Tax Proceeds

ACTION REQUESTED: **Adopt**
  - c. Resolution No. 2015-06

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Authorizing Overtime and Portal to Portal Pay for Employees [Staff Report 2015-10](#)

ACTION REQUESTED: **Adopt**

9. Oral Report

- a. Fire Chief – Michel
  - i) Strategic Plan
  - ii) District Activities
    - Disaster Drill – May 20, 2015
- b. Operations – Deputy Chief
- c. Training – Battalion Chief
- d. Fire Prevention – Fire Marshal
- e. Administrative Manager
- f. Board of Directors
  - i) North County Dispatch JPA – Update
  - ii) County Service Area – 17 – Update
  - iii) Comments

10. Closed Session **(Time Certain – 2:30 pm)**

- a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one potential (1) case*

11. Adjournment

The next regular Board of Directors meeting to be June 24, 2015 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.

RANCHO SANTA FE FIRE PROTECTION DISTRICT  
Board of Directors Regular Meeting Agenda  
Wednesday, May 13, 2015 1:00 pm PT

CERTIFICATION OF POSTING

I certify that on May 7, 2015 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on May 7, 2015

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Karlana Rannals  
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**Regular Board of Directors Meeting**  
**Minutes – April 8, 2015**

*These minutes reflect the order in which items appeared on the meeting agenda and do not necessarily reflect the order in which items were actually considered.*

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:06 pm.

*Pledge of Allegiance*

Director Tanner led the assembly in the *Pledge of Allegiance*.

**1. Roll Call**

Directors Present: Ashcraft, Hillgren, Malin, Stine (*arrived at 1:14pm*), Tanner

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Mike Gibbs, Deputy Chief; Fred Cox, Deputy Chief; Jim Sturtevant, Battalion Chief; Dave McQuead, Battalion Chief; Renee Hill, Fire Marshal, and Karlana Rannals, Board Clerk

President Ashcraft informed the Board that pursuant to government code section 54954.2(b) (2) there is a request to amend the agenda to include the following topics for discussion and/or action:

AMEND AGENDA ITEM

**8. Closed Session (Time Certain – 2pm)**

b. with respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 16936 El Fuego

Agency Negotiator: Tony Michel, Fire Chief

Negotiating Parties: RSF Association

Under Negotiation: Instruction to negotiators concerning price and term

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, APPROVED on the following roll call vote to amend the agenda as requested:

AYES: Ashcraft, Hillgren, Malin, Tanner

NOES: None

ABSENT: Stine

ABSTAIN: None

**2. Public Comment**

No one requested to speak to the Board of Directors

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 4 AYES; 0 NOES; 1 ABSENT to approve the Consent Calendar as submitted.

a. Board of Directors Minutes

- i) Board of Directors minutes of March 11, 2015

b. Receive and File

- i) Monthly/Quarterly Reports

- 1) List of Demands Check 25994 thru 26065 for the period March 1 – March 31, 2015 totaling:

\$ 399,800.24

Payroll for the period March 1 – March 31, 2015

\$ 463,798.48

TOTAL DISTRIBUTION

\$ 863,598.72

- 2) Activity Reports – March 2015

- Operations
- Training
- Fire Prevention

- 3) Correspondence - letters/cards were received from the following members of the public

- None

c. Resolutions

- i) Resolution 2015-02 – *A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Establishing Salary and Benefits for the Emergency Medical Services Coordinator Position*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED Resolution No. 2015-02 on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

- ii) Resolution 2015-03 – *A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting a Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, and APPROVED Resolution No. 2015-03 on a roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSTAIN: None

ABSENT: None

5. Old Business

a. LAFCO Application – Update

Chief Michel gave the update, reporting that the district held its first meeting to discuss a property tax exchange between the District and County. He believed that the proposal offered to the County by the District was favorable and the overall meeting was productive. A tentative meeting is planned for April 14, however, he planned to seek a 30-day extension.

He also reported that he had received copies of the letters of support for the district's proposal from the Elfin Forest and Harmony Grove Town council. Staff responded to questions from the board.

b. Budget Authorization – November 12, 2014 (*UASI Grant Project*)

Chief Gibbs summarized the staff report provided. He reported that the Urban Area Security Initiative (UASI) representatives have requested that the Board of Directors acknowledge, as a part of the budget authorization approval, the "Blue Card Simulations" developed by *Across the Street Productions*, were purchased by a sole source vendor. He informed the board that all of the equipment needed for the command simulators was competitively priced; however, no other competitors for the "Blue Card Simulations" could provide the same equipment.

6. New Business

a. Budget Authorization

Chief Cox summarized the staff report. He reported that staff sought to purchase one (1) set of Hurst eHydraulic rescue tools. The new battery powered extrication tools will replace older gasoline powered hydraulic tools on E2614. The older hydraulic tools would be kept and relocated to a reserve unit. He also noted that the district would seek \$20,000 in reimbursement of this purchase thru funds available from the State Homeland Security.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT to authorize the purchase of one set of Hurst eHydraulic rescue tools estimated to cost \$32,246.

b. Contract – Assignment and Assumption Agreement

Chief Michel summarized the staff report provided. He reported that District received notice by Rancho Cielo Estates, Ltd, (Cielo) of their intent to assign a portion of their rights and obligations to CWV Cielo 41 LLC, (Cal West) and California West Communities, LLC. Pursuant to Section 17.6 of the Rancho Cielo Fire Agreement, if Cielo desires to assign the rights and interest under the Fire Agreement, Cielo must obtain the District's prior written consent, which would be granted if such assignee demonstrates to the reasonable satisfaction of the District. He along with district's legal counsel has worked with Cielo and Cal West on this Assignment and Assumption Agreement to satisfy the District interest. The assignment and assumption agreement will be for Cal West Cielo 41 LLC, and California West Communities, LLC will be retroactive to March 6, 2013. The assignment is specified at 9.4% of the responsibility. Staff responded to questions from the board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT to approve the Cal West Assignment and Assumption of the Rancho Cielo Agreement for Provisions of Fire Protection and Fire Fighting Services and Emergency Medical Response and authorize the Fire Chief to execute this assignment.

7. Oral Report

a. Fire Chief – Michel

i) Strategic Plan: he reported that the most recent meeting was the Focus meeting that Directors Stine and Tanner attended. The primary focus of the meeting was to brainstorm the district's SWOT (strength, weakness, opportunity and threats). He also reminded the board of their retreat planned for April 30 at the Hilton Garden Inn located in Carlsbad.

ii) District Activities:

- Wildland Drill April 22-24, 2015 at Viejas - he invited board members to be present.

b. Operations – Deputy Chief

Chief Gibbs summarized the previous month activity. He noted a spike in calls. He distributed the seasonal outlook monthly report noting that the fuel moistures are significantly lower. He also reported on the significant activity:

1. Rush/structure fire – Del Dios
2. Rescue Vehicle Accident – 4S Ranch

c. Training – Battalion Chief

Chief Michel welcomed Chief McQuead to his new position as Training Officer. Chief McQuead summarized the training activity for March. It included:

1. Active shooter class
2. Second quarter testing for probationary firefighter/paramedics
3. New hire testing
4. Fire School Jun 1 – 5, 2015 at Camp Pendleton

d. Fire Prevention – Fire Marshal

Fire Marshal Hill summarized the activity for the previous month that included 21,000 square feet of new construction. She reported that they completed the Arroyo property in cutting down trees, weed abatement notices mailed, she will be rehiring the part time weed abatement inspector, and she will start the recruitment efforts for the shelter in place intern. District personnel also participated in: 1) 4S Ranch Pancake Breakfast that included 200 trainings for Hands Only CPR.

e. Administrative Manager

i) She reminded the board members of the Employee Recognition Dinner scheduled for May 9, 2015 at the home of Art & Catherine Nicholas.

f. Board of Directors

i) North County Dispatch JPA – Update: Ashcraft – no report, the next meeting is May 28, 2015. He encouraged board members to stop by dispatch on April 14 for Dispatcher Appreciation Week.

ii) County Service Area – 17 – Update: Hillgren – no report, the next meeting is May 5, 2015

iii) Comments

- Michel – distributed a magazine featuring District personnel and EMS personnel on the cover.

*10-minute recess*



8. Closed Session

a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one potential (1) case*

Pursuant to section 54956.9, the board met in closed session from 2:00 – 2:23 pm to discuss the following:

a. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) case*

*All board and staff members listed attended the closed session. Legal counsel for the district, Stephen J. Fitch, participated via conference call.*

Upon reconvening to open session, President Ashcraft reported that the Board of Directors discussed the matter listed and provided direction to staff and legal counsel.

b. Pursuant to Section 54956.8, the board met in closed session from 2:44 – 3:29 to discuss the following:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 16936 El Fuego

Agency Negotiator: Tony Michel, Fire Chief

Negotiating Parties: RSF Association

Under Negotiation: Instruction to negotiators concerning price and term

*All board members listed and Chief Michel attended the closed session.*

Upon reconvening to open session, President Ashcraft reported that the Board of Directors discussed the matter listed and provided direction to staff.

9. Adjournment

Meeting adjourned at 3:30 pm.

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Karlana Rannals  
Secretary

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James H Ashcraft  
President

# Rancho Santa Fe Fire Protection District

# List of Demands ~April 2015

26066	\$29.98	4S Ranch Gasoline & Carwash LP	Car Wash
26067	\$105.00	Aair Purification Systems	Building RSF1
26068	\$146.06	AT&T	Telephone RSF1/2/3
26069	\$1,340.98	AT&T Calnet 2	Telephone ADMIN/RSF2/3
26070	\$6,981.00	Board of Equalization	UASI FY2013 - Tax Payment
26071	\$200.00	Brandow, Nick	Education/Training Reimbursement
26072	\$136.00	Business Owner's Ins Agency	Commercial - Liability - Auto Coverage
26073	\$838.50	C.A.P.F.	Disability/Life Insurance
26074	\$270.00	Cable, Pipe & Leak Detection, Inc.	Building RSF1
26075	\$63.99	Cox Communications	Telephone RSF3
26076	\$1,462.57	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
26077	\$10,687.19	Employment Development Dept-EDD	Unemployment Insurance
26078	\$1,690.00	Engineered Mechanical Services Inc	Building RSF1/2/3/4/ADMIN
26079	\$5,400.00	FireStats	GIS Services/Response Criteria Services
26080	\$868.77	Fitness Warehouse USA & SD Fitness Repair	Fitness Equipment Repair
26081	\$3,495.26	Guardian Life Insurance Co	Medical Insurance
26082	\$47,254.48	Health Net	Medical Insurance
26083	\$214.10	Jauregui & Culver Inc	Refuel Facility Repair & Miscellaneous Reimbursable
26084	\$20,514.45	Kaiser Permanente	Medical Insurance
26085	\$313.50	Liebert Cassidy Whitmore	Legal Services
26086	\$572.16	Lincoln National Life Ins Co	Disability/Life Insurance
26087	\$110.55	Metro Fire & Safety Inc	Extinguishers - Service & Purchase
26088	\$21,465.90	North County Dispatch JPA	Dispatching
26089	\$4,256.00	Palomar College	Education/Training Reimbursement
26091	\$7,022.81	Scott Davis Consulting	Programming - Computer & Software FP/PR
26092	\$65.00	State Fire Training	Certification
26093	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
26095	\$260.00	Tenger, James	Education/Training Reimbursement
26096	\$286.00	Terminix International	Building RSF1/2/3/4/ADMIN & NCDJPA Rebill
26097	\$110.00	Turnout Maintenance Company LLC	Safety Clothing (Protective)
26098	\$50.14	U P S	Shipping Service
26099	\$771.25	United States Latex Prod. Inc	CSA-17 Contract
26100	\$1,774.43	Verizon Wireless	Telephone - Cellular, MDT Broadband + ATN Line & Cellular parts/supplies

# Rancho Santa Fe Fire Protection District

# List of Demands ~April 2015

26101	\$1,538.00	Vortex Industries, Inc.	Building RSF1
26102	\$1,182.40	Waste Management Inc	Trash RSF1/2/4
26103	\$354.00	Accme Janitorial Service Inc	Building ADMIN
26104	\$305.82	AT&T Calnet 2	Telephone RSF1/3/ADMIN & NCDJPA Rebill
26105	\$9,066.25	Boylan, James O.	Consulting Services
26106	\$260.00	Carranza, Kyle	Education/Training Reimbursement
26107	\$2,455.00	County of SD/RCS	CAP Code Paging Service-Monthly Service & 800 MHz Network Admin Fees
26108	\$405.00	Engineered Mechanical Services Inc	Building RSF4
26109	\$373.21	Home Depot, Inc	Apparatus - Miscellaneous, Electrical Supplies, Propane (Cooking), Audio/Visual Supplies, Miscellaneous, Station Maintenance - RSF-1/3, Station Replacement Items - RSF4 & Miscellaneous Reimbursable
26110	\$237.37	Jauregui & Culver Inc	Refuel Facility Repair
26111	\$200.00	McVey, Craig A	CSA-17 Contract Reimbursement
26112	\$2,183.23	Olivenhain Municipal Water District	Water RSF2/3/4
26113	\$325.00	Rancho Santa Fe Rotary	Association Dues
26114	\$1,197.27	Santa Fe Irrigation District	Water RSF1 & NCDJPA Rebill
26115	\$260.00	Tenger, James	Education/Training Reimbursement
26116	\$260.00	Thompson, Cole T.	Education/Training Reimbursement
26117	\$35.00	Time Warner Cable	Cable Service - Admin
26118	\$966.32	Transamerican Mailing & Fulfillment Inc	Postage
26119	\$12.30	U P S	Shipping Service
26120	\$9,720.90	U S Bank Corporate Payment System	Cal-Card./IMPAC program
26121	\$753.00	Uniforms Plus	Uniform - Safety Personnel
26122	\$186.00	Vinyard Doors Inc	Building RSF4
26123	\$126.34	Willis, Erwin L.	Computer Equipment/Parts Reimbursement
26124	\$5,500.00	WinTech Computer Services	Consulting Services
26125	\$206.21	Blend	Outside Printing & Binding
26126	\$149,969.97	CalPERS	PERS (Employer Paid)
26128	\$660.00	Coast and Discount Carpet Cleaning	Building RSF4
26129	\$547.17	Complete Office of California Inc	Office Supplies
26130	\$266.66	CoreLogic Information Solutions Inc	Computer - License/Software

# Rancho Santa Fe Fire Protection District

# List of Demands ~April 2015

26131	\$2,263.30	Daniels Tire Service Inc	Repair - ID 0781/Scheduled - ID 1481
26132	\$1,440.40	Fitch Law Firm Inc	Legal Services
26133	\$800.00	Mertz, William C.	Education/Training Reimbursement
26134	\$198.03	Metro Fire & Safety Inc	Extinguishers - Service & Purchase
26135	\$7,534.95	North County EVS Inc	Scheduled - ID 0262/ ID 0211/0811, Repair - ID 0211
26136	\$261.06	Parkhouse Tire, Inc.	Repair - ID 0311
26137	\$129.00	RSF Security Inc	Alarm System Monitoring - Admin
26138	\$1,603.50	San Diego Gas & Electric	Elec/Gas/Propane RSF3
26139	\$136.16	San Diego Union-Tribune, LLC	Advertising
26140	\$7,960.67	SoCo Group Inc	Gasoline & Diesel Fuel
26141	\$317.79	TelePacific Communications	Telephone ADMIN
26142	\$5,100.00	CalPERS	PERS (Employer Paid)
26143	\$44.97	4S Ranch Gasoline & Carwash LP	Car Wash
26144	\$20.00	AAA Live Scan	Background Investigation
26145	\$340.93	AT&T Calnet 2	Telephone RSF1/2/4/ADMIN & NCDJPA Rebill
26146	\$52.71	Complete Office of California Inc	Office Supplies
26147	\$2,045.00	Engineered Mechanical Services Inc	Building ADMIN
26148	\$66.60	FedEx	Shipping Service
26149	\$1,315.06	Konica Minolta Business Inc	Copier Maintenance Contract
26150	\$253.44	Lincoln National Life Ins Co	Disability/Life Insurance
26151	\$70.00	RSF Mail Delivery Solutions, Inc.	Mail Delivery Service
26152	\$210.00	Salameh, Brian	Education/Training Reimbursement
26153	\$7,015.80	San Diego Gas & Electric	Elec/Gas/Propane RSF1/2/4/ADMIN
26154	\$3,052.86	SoCo Group Inc	Gasoline & Diesel Fuel
26155	\$24.60	U P S	Shipping Service
26156	\$951.01	Uniforms Plus	Uniform - Safety Personnel
26157	\$2,310.07	United Imaging	Office Supplies
26158	\$187.91	AT&T	Telephone RSF1/2/3
26160	\$461.97	Blend	Outside Printing & Binding
26161	\$838.50	C.A.P.F.	Disability/Life Insurance
26162	\$148,527.00	CalPERS	PERS (Employer Paid)
26163	\$152.17	Complete Office of California Inc	Office Supplies
26164	\$63.99	Cox Communications	Telephone RSF3
26165	\$94.33	Cox, Fred W.	Meetings/Meal Expenses Reimbursement

# Rancho Santa Fe Fire Protection District

# List of Demands ~April 2015

26166	\$1,043.00	Daniels Tire Service Inc	Repair - ID 9881
26167	\$1,288.15	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
26168	\$3,495.26	Guardian Life Insurance Co	Medical Insurance
26169	\$47,254.48	Health Net	Medical Insurance
26170	\$20,514.45	Kaiser Permanente	Medical Insurance
26171	\$399.00	Liebert Cassidy Whitmore	Legal Services
26172	\$606.44	Lincoln National Life Ins Co	Disability/Life Insurance
26173	\$1,028.00	Lorenzo, Paul	Education/Training Reimbursement
26175	\$35,000.00	Rancho Santa Fe Fire Protection District	Interfund Transfer Workers' Compensation
26176	\$237.00	RSF Security Inc	Alarm System Monitoring - Admin
26177	\$57.55	Savmart Pharmaceutical Service	CSA-17 Contract
26178	\$2,370.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees
26179	\$225.00	Terminix International	Building RSF1/3/4/ADMIN & NCDJPA Rebill
26180	\$12.30	U P S	Shipping Service
26181	\$158.74	United Imaging	Office Supplies
26182	\$1,829.24	Verizon Wireless	MDT Broadband + ATN Line, Cellular parts/supplies & Telephone - Cellular
26183	\$243.75	Western Pump, Inc.	Refuel Facility Repair & Miscellaneous Reimbursable
26184	\$385.00	WFCA Western Fire Chiefs Assoc dba Daily Di	Advertising
26185	\$323.98	Willis, Erwin L.	Computer Equipment/Parts Reimbursement
EFT132	\$2,072.40	Rannals, Karlana	Awards/Proclamations Reimbursement
Various	\$18,943.92	Medical Reimbursements	Various
<b>Subtotal</b>	<b>\$664,009.93</b>		
15-Apr-15	280,125.60	Payroll	RSFFPD
30-Apr-15	280,326.42	Payroll	RSFFPD
<b>Subtotal</b>	<b>560,452.02</b>		
<b>Grand Total</b>	<b>\$1,224,461.95</b>		

**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
OPERATING EXPENDITURES FOR FISCAL YEAR 2015**

July 1, 2014 through March 31, 2015

FY15

	<b>BUDGET EXPENDITURES FY15</b>	<b>ESTIMATED EXPENDITURES FY15</b>	<b>% OF BUDGET</b>
<b>PERSONNEL COSTS</b>			
Salaries/Wages - Staff	\$5,665,548	\$4,130,369	72.9%
Holiday Pay	\$190,904	\$154,410	80.9%
Overtime (3/27)	\$1,225,384	\$816,552	66.6%
Health Insurance + HRSA	\$1,309,802	\$898,552	68.6%
Life/LTD Insurance	\$25,799	\$15,292	59.3%
Retirement	\$1,469,310	\$917,668	62.5%
Unemployment Insurance	\$13,608	\$11,592	85.2%
Medicare / Social Security Tax	\$99,583	\$72,142	72.4%
Workers' Compensation/Wellness	\$200,925	\$61,835	30.8%
Labor (Temporary)	<u>\$34,944</u>	<u>\$46,994</u>	134.5%
<b>PERSONNEL (Subtotal)</b>	<b>\$10,235,807</b>	<b>\$7,125,405</b>	<b>69.6%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2015**  
July 1, 2014 through March 31, 2015

	<b>BUDGET EXPENDITURES FY15</b>	<b>ESTIMATED EXPENDITURES FY15</b>	<b>% OF BUDGET</b>
<b>CONTRACTURAL</b>			
Administrative Fees	\$204,395	\$41,545	20.3%
Advertising	\$1,500	\$279	18.6%
Apparatus	\$2,972	\$1,353	45.5%
Association Dues / Subscriptions	\$12,130	\$9,550	78.7%
Building/Facility Lease	\$29,151	\$0	0.0%
Dispatching	\$143,106	\$143,106	100.0%
Equipment Rental & Repairs	\$27,351	\$6,265	22.9%
Insurance	\$77,575	\$72,608	93.6%
Legal Services	\$31,750	\$14,420	45.4%
Licenses & Permits	\$8,939	\$4,989	55.8%
Meetings, Meals, Mileage	\$8,675	\$4,194	48.4%
Other Contractual Services	\$106,284	\$85,042	80.0%
Other Professional Services	\$167,871	\$111,870	66.6%
Service Agreements	\$27,848	\$40,886	146.8%
Soil Contamination Cleanup	\$1,000	\$0	0.0%
Training	\$84,350	\$47,896	56.8%
Utilities			
Electricity	\$124,353	\$93,759	75.4%
Sewer	\$13,145	\$20,038	152.4%
Telephone	\$52,545	\$35,467	67.5%
Trash	\$14,440	\$11,648	80.7%
Water	\$29,841	\$15,125	50.7%
Vehicle Maintenance (Scheduled)	\$56,200	\$22,886	40.7%
Vehicle Repair	\$69,300	\$16,768	24.2%
<b>CONTRACTURAL COSTS (Subtotal)</b>	<b>\$1,294,722</b>	<b>\$799,696</b>	<b>61.8%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2015**  
 July 1, 2014 through March 31, 2015

	<b>BUDGET EXPENDITURES FY15</b>	<b>ESTIMATED EXPENDITURES FY15</b>	<b>% OF BUDGET</b>
<b>MATERIALS &amp; SUPPLY</b>			
Apparatus	\$19,771	\$14,088	71.3%
Audio Visual	\$350	\$281	80.2%
Books	\$2,727	\$1,136	41.7%
Cellular	\$1,560	\$1,418	90.9%
Computer	\$51,251	\$16,634	32.5%
Electrical Supplies	\$200	\$0	0.0%
Hose, Nozzles & Foam	\$6,000	(\$721)	-12.0%
Food for Major Emergencies	\$1,200	\$0	0.0%
Fuel	\$72,022	\$41,289	57.3%
Furnishings/Equipment	\$9,000	\$10,801	120.0%
Grants	\$0	\$100,051	
Hydrant Maintenance	\$2,000	\$204	10.2%
Knox Replacement	\$0	\$0	0.0%
Landscape	\$0	\$44	0.0%
Lumber/Screws/Nails	\$100	\$0	0.0%
Maps	\$500	\$0	0.0%
Medical Supplies	\$203,622	\$165,847	81.4%
Miscellaneous	\$750	\$0	0.0%
Office - General	\$38,084	\$19,808	52.0%
Paint	\$100	\$0	0.0%
Program Supplies - CERT	\$0	\$1,438	
Public Education	\$21,226	\$1,937	9.1%
Radio	\$6,885	\$15,465	224.6%
Rock, Sand, Gravel	\$250	\$0	0.0%
Safety	\$59,134	\$45,644	77.2%
Special Events & Awards	\$10,500	\$2,500	23.8%
Station Maintenance/Supplies/Janitorial	\$36,066	\$18,681	51.8%
Street Signs & Markers	\$500	\$0	0.0%
Tools	\$901	\$0	0.0%
Training (Expendable Supplies)	\$7,500	\$4,612	61.5%
Uniforms	<u>\$22,010</u>	<u>\$10,404</u>	47.3%
<b>MATERIAL &amp; SUPPLY (Subtotal)</b>	<b>\$574,209</b>	<b>\$471,561</b>	<b>82.1%</b>



**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2015**  
July 1, 2014 through March 31, 2015

	<b>BUDGET EXPENDITURES FY15</b>	<b>ESTIMATED EXPENDITURES FY15</b>	<b>% OF BUDGET</b>
<b>OPERATING COST SUMMARY</b>			
Personnel	\$10,235,807	\$7,125,405	69.6%
Contractual	\$1,294,722	\$799,696	61.8%
Material & Supply	\$574,209	\$471,561	82.1%
Depreciation	\$723,732	\$542,799	75.0%
Grants			
Prior Year & Misc Reclassification Expenses	\$0	\$39,093	0.0%
(Fire Hose, Nozzel Supply \$10,208, Radio Project \$15,157, FBR Sewer \$900, FEMA Grant \$12,828)			
<b>TOTAL COSTS BEFORE CAPITAL OUTLAY</b>	<b><u>\$12,828,471</u></b>	<b><u>\$8,978,553</u></b>	<b>70.0%</b>

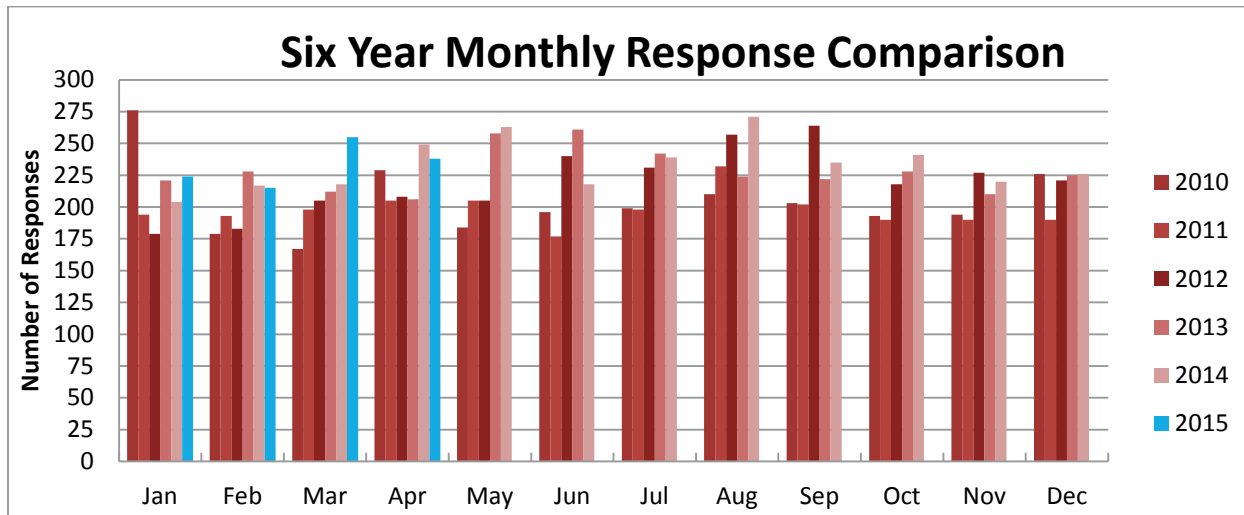
	<b>BUDGET EXPENDITURES FY15</b>	<b>ESTIMATED EXPENDITURES FY15</b>	<b>% OF BUDGET</b>
<b>CAPITAL and PLANNED PROJECTS</b>			
Air Conditioning Units - RSF 1	\$175,000		
Fire Prevention Software	\$21,125		
Microwave Wireless Network (FY10)	\$36,215		
Phone System	\$30,000	\$23,060	76.9%
Rescue Tool	\$30,000		
Engine - Type 1	\$570,000	\$573,424	100.6%
Engine - Type 1	\$630,000		
Staff Vehicle	\$50,000	\$36,268	
Pub Ed Hazard House	\$0	\$14,765	
Thermal Imaging System	\$0	\$10,119	
<b>Total Capital &amp; Projects</b>	<b><u>\$1,542,340</u></b>	<b><u>\$657,636</u></b>	<b>42.6%</b>

**Rancho Santa Fe Fire Protection District**

FY 15

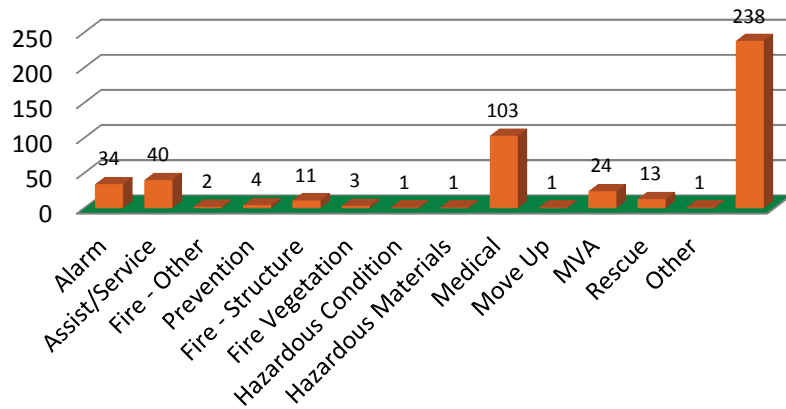
**PERIODS**

<b>Assets</b>	June 30, 2014	September 30, 2014	December 31, 2014	March 31, 2015	March 31, 2014
<b>Current Assets</b>					
Cash	\$ 15,465,308	\$ 12,478,016	\$ 13,960,750	\$ 14,192,513	\$ 13,947,373
GF Accounts Receivable	\$ 752,363	\$ 569,626	\$ 583,444	\$ 1,417,864	\$ 146,719
ALS (Paramedic)	\$ 146,662	\$ 157,639	\$ 157,801	\$ 157,801	\$ 152,046
MDC Reserve	\$ 18,150	\$ 35,969	\$ 35,969	\$ 36,027	\$ 18,150
PASIS (Workers Compensation)	\$ 556,551	\$ 582,119	\$ 582,119	\$ 582,119	\$ 570,693
PREPAID (Cap Assets)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL ASSETS</b>	<b>\$ 16,939,034</b>	<b>\$ 13,823,368</b>	<b>\$ 15,320,082</b>	<b>\$ 16,386,323</b>	<b>\$ 14,834,982</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Accounts Payable	\$ 144,254	\$ 17,127	\$ 815	\$ 147,201	\$ 1,094
Accrued Expenses	\$ 260,165	\$ 331,548	\$ 229,152	\$ 351,712	\$ 354,288
Other Payables	\$ 56,731	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<b>\$ 461,149</b>	<b>\$ 348,675</b>	<b>\$ 229,967</b>	<b>\$ 498,913</b>	<b>\$ 355,382</b>
<b>Long Term Liabilities</b>					
Contract Compensation	\$ 543,289	\$ 524,076	\$ 524,365	\$ 569,210	\$ 540,304
IBNR Liability (Workers Compensation)	\$ 191,282	\$ 191,282	\$ 191,282	\$ 191,282	\$ 243,755
Soil Contamination	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106
<b>TOTAL LONG TERM LIABILITIES</b>	<b>\$ 740,677</b>	<b>\$ 721,464</b>	<b>\$ 721,753</b>	<b>\$ 766,598</b>	<b>\$ 790,165</b>
<b>Fund Balance</b>					
<b>Restricted Reserves</b>					
ALS / MDC Funds	\$ 164,846	\$ 193,630	\$ 193,828	\$ 193,828	\$ 170,196
PASIS (Workers Compensation)	\$ 365,269	\$ 365,840	\$ 365,837	\$ 365,837	\$ 348,376
<b>General Fund Reserves</b>					
CalPERS	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Capital Replacement	\$ 7,459,190	\$ 7,459,190	\$ 7,459,190	\$ 7,459,190	\$ 7,291,779
Designated (RCS Infrastructure, P25 Radio, Enviro. Sustain.)	\$ 950,000	\$ 950,000	\$ 950,000	\$ 950,000	\$ 1,075,000
Operating	\$ 4,500,000	\$ 2,500,000	\$ 5,500,000	\$ 1,833,333	\$ 1,038,462
Undesignated Reserves	\$ 31,030	\$ 69,192	\$ 68,993	\$ 68,952	\$ 4,002,235
FY15 Net Income	\$ 1,066,873	\$ 15,378	\$ (1,369,486)	\$ 3,049,672	\$ (918,041)
<b>TOTAL FUND BALANCE</b>	<b>\$ 15,737,208</b>	<b>\$ 12,753,229</b>	<b>\$ 14,368,361</b>	<b>\$ 15,120,812</b>	<b>\$ 13,689,435</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 16,939,034</b>	<b>\$ 13,823,368</b>	<b>\$ 15,320,082</b>	<b>\$ 16,386,323</b>	<b>\$ 14,834,982</b>
<b>Restricted Cash</b>					
Fire Mitigation	\$ 681,426	\$ 773,789	\$ 848,781	\$ 984,076	\$ 600,340
FMF Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -
FMF Accounts Receivable	\$ 92,363	\$ 74,991	\$ 135,166	\$ -	\$ -
FMF Deposit In Transit	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>\$ 773,789</b>	<b>\$ 848,781</b>	<b>\$ 983,947</b>	<b>\$ 984,076</b>	<b>\$ 600,340</b>
<b>Combined Fund Total</b>	<b>\$ 17,712,823</b>	<b>\$ 14,672,148</b>	<b>\$ 16,304,028</b>	<b>\$ 17,370,399</b>	<b>\$ 15,435,122</b>

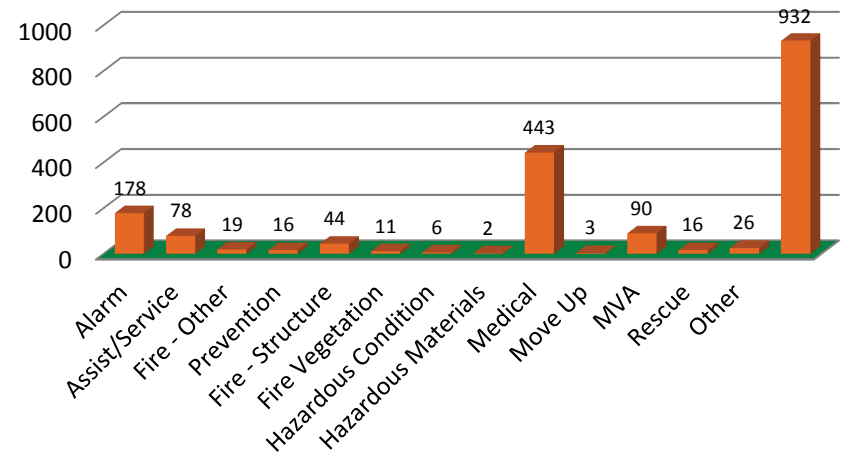


Responses	224	215	255	238									932
YTD	224	439	694	932									5%
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	204	217	218	249	263	218	239	271	235	241	220	226	2,801
YTD	204	421	639	888	1,151	1,369	1,608	1,879	2,114	2,355	2,575	2,801	2%
2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	221	228	212	206	258	261	242	224	222	228	210	225	2,737
YTD	221	449	661	867	1,125	1,386	1,628	1,852	2,074	2,302	2,512	2,737	4%
2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	179	183	205	208	205	240	231	257	264	218	227	221	2,638
YTD	179	362	567	775	980	1,220	1,451	1,708	1,972	2,190	2,417	2,638	11.12%
2011	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	194	193	198	205	205	177	198	232	202	190	190	190	2,374
YTD	194	387	585	790	995	1,172	1,370	1,602	1,804	1,994	2,184	2,374	-3%
2010	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	276	179	167	229	184	196	199	210	203	193	194	226	2,456
YTD	276	455	622	851	1,035	1,231	1,430	1,640	1,843	2,036	2,230	2,456	4.7%

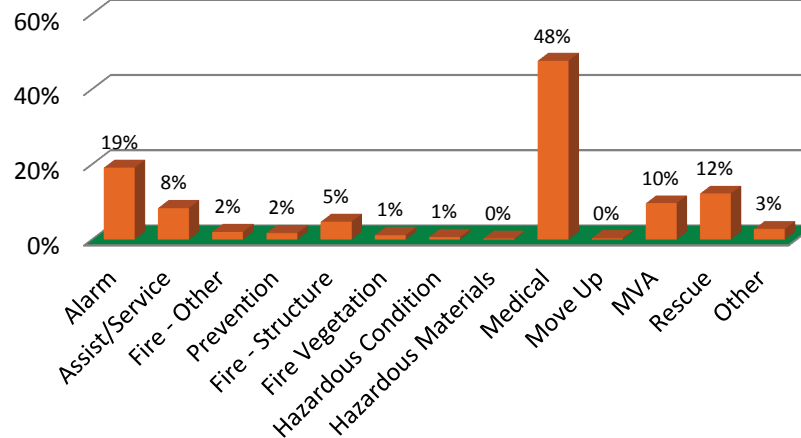
### Call Volume By Incident Type April 2015



### Call Volume By Incident Type YTD 2015



### Call Volume By Incident Type As A Percent YTD 2015



*Fuel Moisture Readings Not Available This Month*

*Equipment is in for Calibration*

Significant Incidents/Overhead Assignments				
DATE	Incident/ Location	TYPE	UNIT/PERSON	MISC
4/3/2015	8165 La Milla	Vehicle Fire next to residence	2611, 2612, 2614, 2471, 2601, 2603, 2604, 2605, 2644, 2641	Fully involved vehicle/minor damage to home
4/14/2015	6049 El Apajo	Medical Aid	2611, 2613, 2694, 2604	Multiple bee stings (50+). Possible Africanized bees
4/28/2015	15925 Via Del Alba	Vehicle Fire in carport/garage	2611, 2613, 2411, 2471, 2511, 2651, 2604, 2640, 2691, 2644	Fully involved vehicle w/extension into garage. Moderate damage

# May 2015

May 2015							June 2015						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	1	2	3	4	5	6
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30				
31													

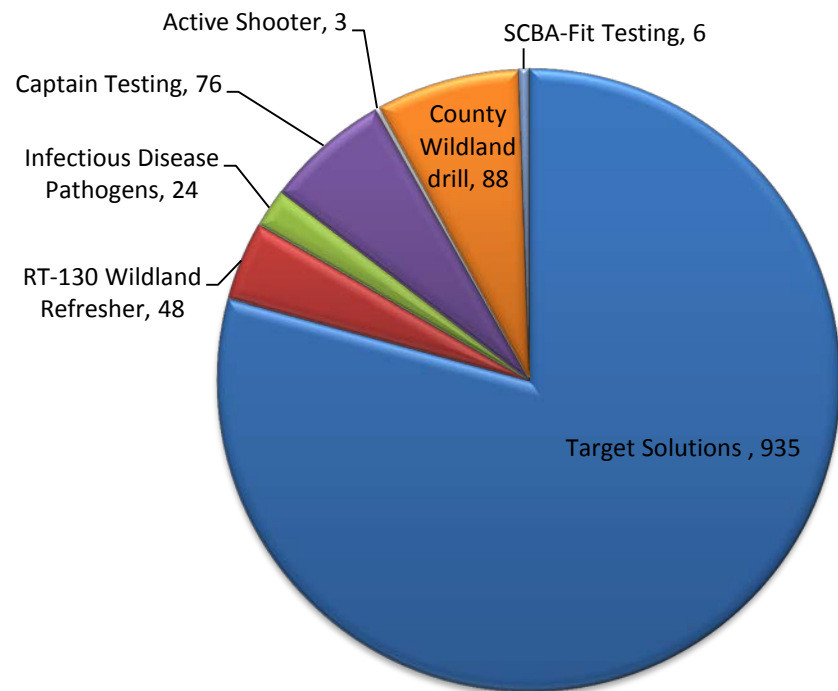
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>Apr 26</b>	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>May 1</b>	<b>2</b>
4/26 - 5/1						A Shift 9:00am 12:00pm Captain's Departme 9:00am 12:00pm Strike 3:30pm 4:30pm 2612 S	B Shift
5/3 - 8	3 A Shift 10:00am 11:00am Station Tour - 2612 (Station 2) - Julie E. Taber	4 B Shift 9:00am 10:30am EMS Meeting (RSF-1) - A 12:30pm 5:00pm Wellness Physicals -	5 C Shift 9:00am 12:00pm EMS: Drowning/Bee Sting 1:30pm 4:30pm EMS: D 4:30pm 5:30pm Statio	6 B Shift 11:00am 12:00pm Hands-only CPR (Vil 12:30pm 5:00pm Wellness Physicals -	7 C Shift 12:30pm 5:00pm Wellness Physicals - Activity Calendar	8 B Shift 10:00am 11:00am 2612 - Station Tour (Station 2) - Julie E. Taber	9 C Shift 10:00am 2:00pm 2015 WeatherFest and All-Hazards Preparedness Expo (
5/10 - 15	10 A Shift	11 9:00am 12:00pm Active Shooter CBD (CBD)	12 9:00am 12:00pm Active Shooter CBD (CBD)	13 9:00am 12:00pm Active Shooter CBD (CBD) 1:00pm 4:30pm EFF BR2861 APT (RSF Pump Pit) - Louis M	14 9:00am 12:00pm EMS: Drowning/Bee Stings/ Marine Anim 1:30pm 4:30pm EMS: Drowning/Bee Sting	15 9:00am 12:00pm EMS: Drowning/Bee Sting 1:30pm 4:30pm EMS: Drowning/Bee Sting 5:00pm New Hire Appl	16 A Shift 11:00am 1:00pm Birthday Party - 2612 (17043 Ralphs Ranch Road) - Julie
5/17 - 22	17 B Shift 2:00pm 5:00pm Birthday Party (RSF-2 Training Room) - Julie E. Tab	18	19	20 8:30am 11:00am County Disaster Drill (Admin & RSF 4)	21 8:00am 5:00pm New Hire Testing (RSF-2 Training Room) 6:00pm 7:30pm Law Enforcement & Fire	22 C Shift 8:00am 5:00pm New Hire Testing (RSF-2 Training Room)	23 A Shift
5/24 - 29	24 C Shift	25 A Shift	26 B Shift 8:30am 11:00am Shift Briefing - Strategic 1:30pm 5:00pm Train -The -Trainer Philips	27 A Shift 8:30am 11:00am Shift Briefing "A" Shift - Strategic Plan (RSF-4 Training Roo	28 B Shift 8:00am 5:00pm New Hire Captain's Interv 12:30pm 5:00pm Welln 1:00pm 4:30pm PFD T	29 C Shift 8:30am 11:00am Shift Briefing "C" Shift - Strategic Plan (RSF-4 Training Roo	30 B Shift 11:00am 12:00pm Station Tour - 2612 (Station 2) - Julie E. Taber
5/31 - 6/5	31 C Shift	Jun 1	2	3	4	5	6

# April 2015

Type of Trainign	Hours
Target Solutions	935
RT-130 Wildland Refresher	48
Infectious Disease Pathogens	24
Captain Testing	76
Active Shooter	3
County Wildland drill	88
SCBA-Fit Testing	6

\*99% of all firefighter are done with SCBA Fit Test

\*5 Candidates tested for Captain position and all were successful



**PLAN REVIEW**

RESIDENTIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	7	17,656
Fire Inspector	3	14,059
Fire Inspector/Forester	3	6,984
TOTAL	13	38,699
RESIDENTIAL ADDITIONS	Original Sq Footage	Added Sq Footage
Fire Marshal	22,480	4,750
Fire Inspector	29,992	2,660
Fire Inspector/Forester	0	0
TOTAL	52,472	7,410
COMMERCIAL PLAN REVIEWS	Number of Structures	Sq Footage
Fire Marshal	0	0
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	0	0
TOTAL NEW CONSTRUCTION		Sq Footage
Based on permitted Sq footage	Total Added	46,109
FIRE SPRINKLER REVIEWS	Commercial	Residential
Fire Marshal	1	1
Fire Inspector	3	5
Fire Inspector/Forester	0	0
TOTAL	4	6
TENANT IMPROVEMENTS	Number of Structures	Sq Footage
Fire Marshal	1	1,231
Fire Inspector	0	0
Fire Inspector/Forester	0	0
TOTAL	1	1,231
LANDSCAPE REVIEWS	Number of Reviews	Staff Hours
Fire Marshal	0	0.00
Fire Inspector	0	0.00
Fire Inspector/Forester	42	18.75
TOTAL	42	18.75



## SERVICES PROVIDED- FIRE PREVENTION

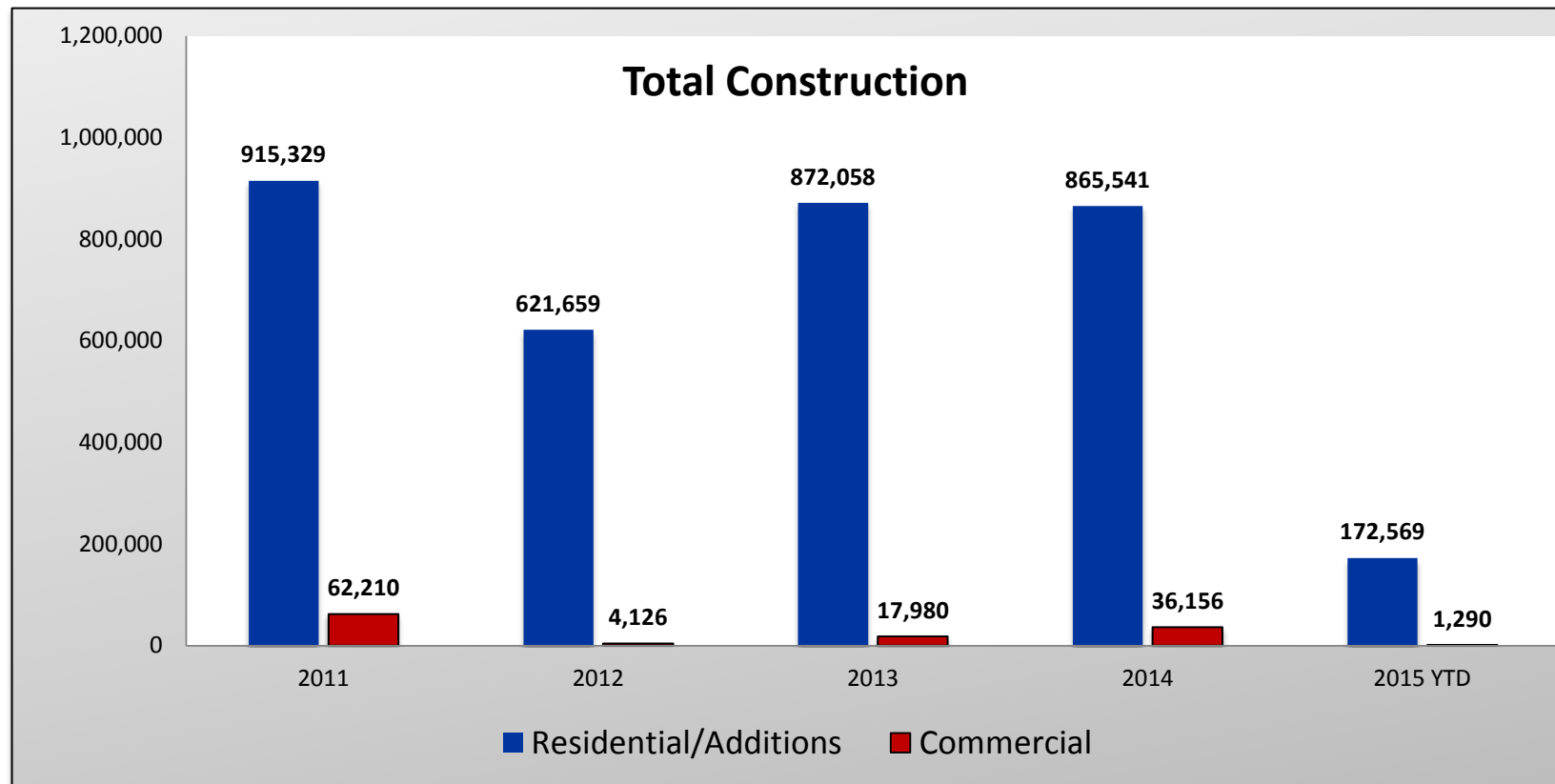
DPLU -All Staff	Number	Staff Hours
Project Availability Forms	0	0.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	2	3.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
<b>TOTAL</b>	<b>2</b>	<b>3.00</b>
INSPECTION SERVICES- All Staff	Number of Inspections	Staff Hours
Undergrounds	7	6.00
Hydros (Fire Sprinklers)	15	15.00
Finals (Structures)	22	22.00
Landscape	14	7.00
Reinspections	0	0.00
Tents/Canopy	4	2.50
Burn Permits	0	0.00
Department of Social Service Licensing	0	0.00
Knox/Strobe	1	0.50
Code Enforcement	0	0.00
Engine Company Follow Up	0	0.00
Misc.	0	0.00
<b>TOTAL</b>	<b>63</b>	<b>53.00</b>
HAZARD INSPECTIONS - All Staff	Number of Inspections	Staff Hours
Weed Abatement Inspection	56	2.00
Weed Abatement Reinspection	13	2.00
1st Notice	11	3.00
2nd Notice	3	0.50
Final Notice	0	0.00
Forced Abatement	0	0.00
Postings	0	0.00
Annual Mailers	1	4.00
Homeowner Meeting	23	16.00
WUI	0	0.00
<b>TOTAL</b>	<b>107</b>	<b>27.50</b>
GRADING -All Staff	Number of Inspections	Staff Hours
Plan Review	3	2.00
<b>TOTAL</b>	<b>3</b>	<b>2.00</b>

## ADMINISTRATIVE SERVICES- FIRE PREVENTION

SPECIAL ACTIVITIES/EDUCATION-All Staff	Number	Staff Hours
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	2	9.00
Training Classes	2	7.00
Conferences	0	0.00
Meetings	38	52.00
Other	0	0.00
Supervision	0	0.00
Fuels Reduction	0	0.00
<b>TOTAL</b>	<b>42</b>	<b>68.00</b>
FIRE PREVENTION -All Staff	Number	Staff Hours
Incoming Phone Calls	277	69.25
Correspondence	165	41.25
Consultations	81	81.00
Plan Review	80	80.00
Scanning	0	0.00
General Office	58	58.00
<b>TOTAL</b>	<b>661</b>	<b>329.50</b>

## ADMINISTRATIVE SERVICES- OFFICE SUPPORT

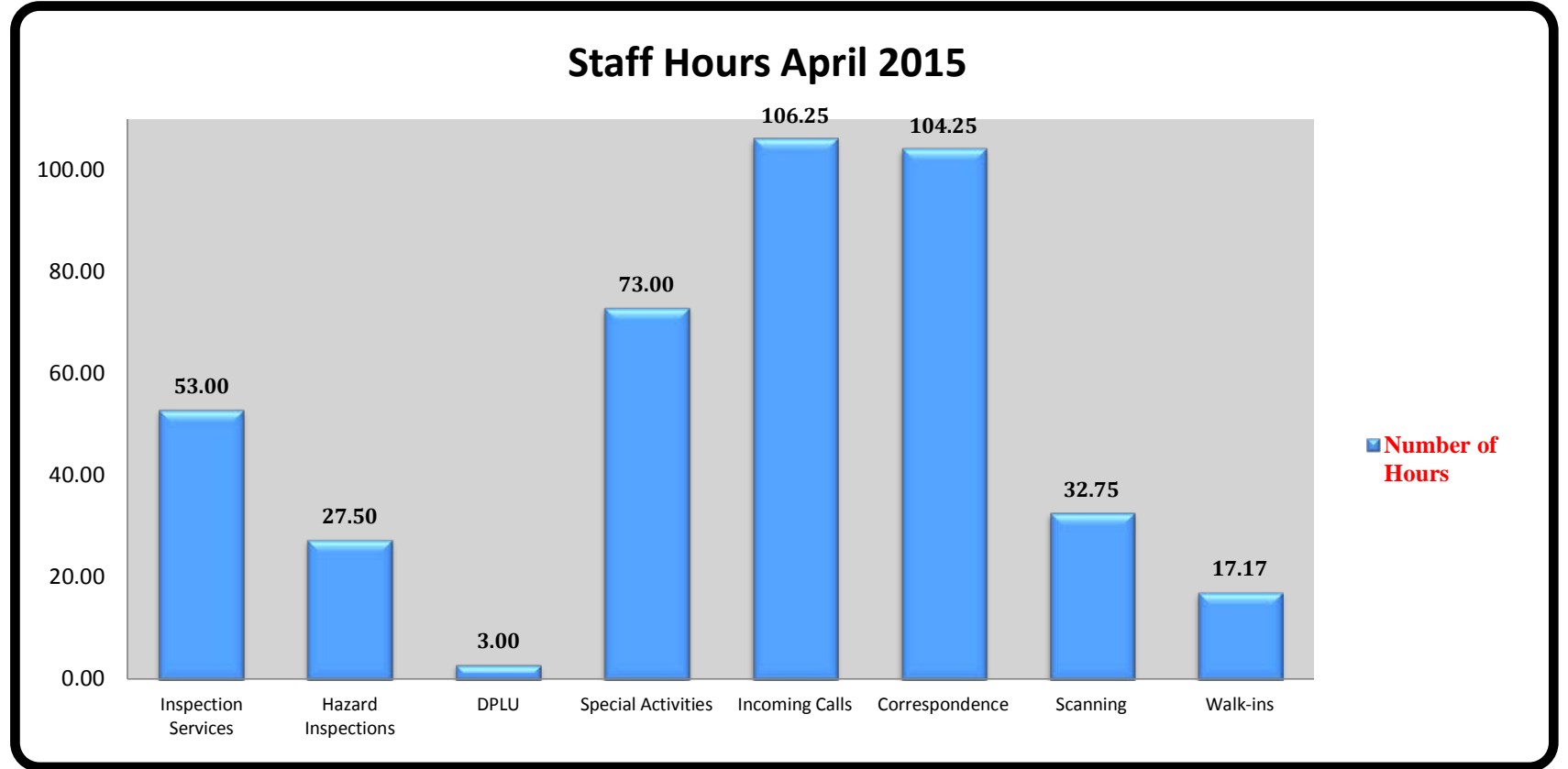
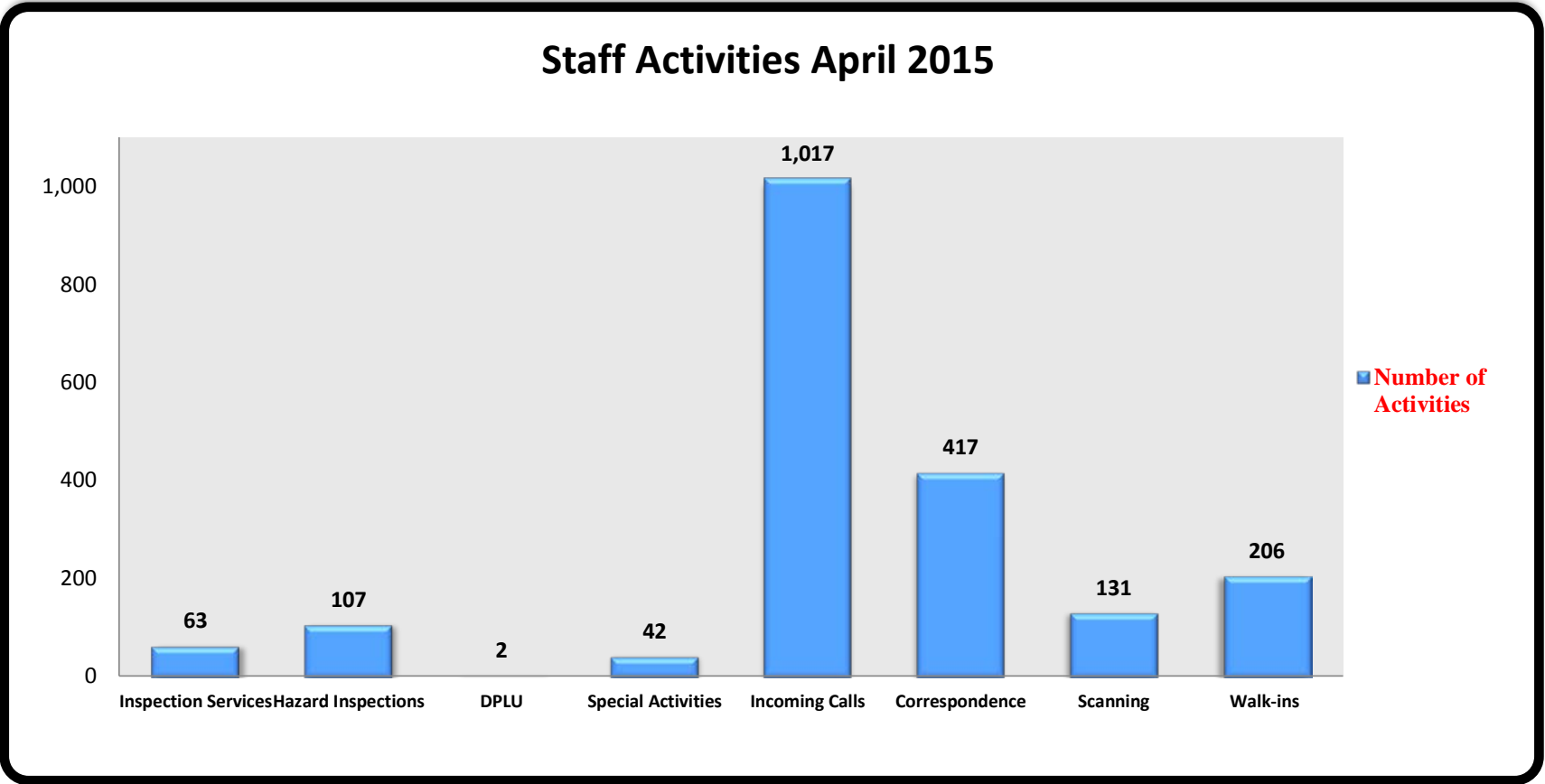
OFFICE COORDINATOR-PREVENTION	Number	Staff Hours
Phone Calls (All Administrative Staff) Internal & External	740	37.00
Correspondence	252	63.00
Walk in/Counter (All Administrative Staff)	206	17.17
Knox Application Request	5	1.25
UPS Outgoing Shipments	2	0.17
Plan Accepted/Routed	80	20.00
Special Projects	5	5.00
Scanning Documents/Electronic Files	131	32.75
Meetings: Admin/Prevention/Admin Shift	5	2.50
Post Office Runs	4	2.00
Deposit runs and preparations	15	7.50
<b>TOTAL</b>	<b>1,445</b>	<b>188.33</b>



Year	Res/Add	Comm	Total
2011	915,329	62,210	977,539
2012	621,659	4,126	625,785
2013	872,058	17,980	890,038
2014	865,541	36,156	901,697
2014 YTD	79,343	36,156	115,499
2015 YTD	172,569	1,290	173,859

Comparison 2014/2015 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2014	66,782	12,561	52,601	77,293	157,035	19,168	55,817	111,794	57,680	189,713	8,606	92,647
2015	75,647	30,699	21,404	46,109								



**Comparison 2014/2015 Total Monthly Hours/Activities**

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1592	1662	1776	1958	2653	3649	5058	3997	1952	1844	2143	1261
Hours	269.25	325.08	334.35	334.05	433.25	536.95	668.32	667.33	404.8	413.03	389.88	99.50

2015	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1761	1490	2001	1985								
Hours	423.45	301.18	411.9	416.92								

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

<b>WEBSITE/INTERNET</b>		Staff Hours
<b>Update existing info &amp; documents:</b>		<b>3.0</b>
<i>Updated home page, news, etc</i>		3.0
<b>Compile &amp; write new information:</b>		<b>2.0</b>
<i>Research potential design options</i>		2.0
<b>Social Media</b>		<b>3.0</b>
<i>Facebook "Fans" - 573</i>		2.0
<i>Twitter "Followers" - 1767</i>		1.0
<b>TOTAL</b>		<b>8.0</b>
<b>PUBLICATIONS</b>		Staff Hours
<b>Design/write brochures, flyers, etc:</b>		<b>1.0</b>
<i>Water Safety Handout (beginning)</i>		1.0
<b>TOTAL</b>		<b>1.0</b>
<b>MEDIA RELATIONS</b>		Staff Hours
<b>On-scene Public Information Officer:</b>		<b>1.0</b>
<b>Press Releases:</b>		<b>6.5</b>
<i>La Milla Fire</i>		1.5
<i>Weed Abatement</i>		2.0
<i>Via de la Valle TC</i>		1.0
<i>Via del Alba Fire</i>		1.0
<i>Water Safety (draft)</i>		1.0
<b>Other Articles/Stories/Interviews:</b>		<b>0.0</b>
<b>TOTAL</b>		<b>7.5</b>
<b>EDUCATIONAL PROGRAMS/PRESENTATIONS</b>		Staff Hours
<b>Children's Programs</b>		<b>19.0</b>
<i>Station Tour - 6</i>		9.0
<i>Science Discovery Day(Extinguishers and CPR)</i>		10.0
<b>Adult Programs:</b>		<b>3.5</b>
<i>Hacienda Santa Fe HOA Safety Meeting</i>		2.0
<i>Hands-only CPR</i>		0.5
<i>Fire Extinguisher Training (4S) Prep</i>		1.0
<b>TOTAL</b>		<b>22.5</b>

<b>EVENTS</b>		<b>Staff Hours</b>
<b>External/Community Events:</b>		<b>4.0</b>
<i>4S Ranch Easter Egg Hunt</i>		4.0
<b>Internal Events:</b>		<b>0.0</b>
<b>TOTAL</b>		<b>4.0</b>
<b>CONTINUING EDUCATION</b>		<b>Staff Hours</b>
<b>Training Classes:</b>		<b>7.0</b>
<i>CPR Monitoring for Certification</i>		7.0
<b>Conferences:</b>		<b>0.0</b>
<b>Meetings:</b>		<b>15.0</b>
<i>Staff meetings</i>		4.0
<i>Strategic Plan Meetings</i>		2.0
<i>CSA 17 Pub Ed</i>		1.0
<i>SoCal Pub Ed</i>		8.0
<b>TOTAL</b>		<b>22.0</b>
<b>CLERICAL</b>		<b>Staff Hours</b>
<b>Prevention-related:</b>		<b>53.0</b>
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		48.0
<i>Phone Calls</i>		5.0
<b>Non-prevention/non-minute related:</b>		<b>28.0</b>
<b>TOTAL</b>		<b>81.0</b>
<b>TOTAL HOURS</b>		<b>146.0</b>

## 2<sup>nd</sup> LEASE ADDENDUM

Date: May 1, 2015

By and Between (Lessor) Rancho Santa Fe Fire Protection District  
(Lessee) Rancho Santa Fe Association

Address of Premises: 16936 El Fuego  
Rancho Santa Fe, CA 92067

The Lease is amended to add the following Paragraphs 57-65

57. Leased Premises. This Addendum covers the installation and use of two *airFiber* 24 GHz microwave antennas (Exhibit A) by the Lessee, which shall be attached to the RSFFPD Fire Station #1. The antennas will be installed on the fire station's hose tower. The installation and maintenance of the antennas will be at no cost to the Lessor. The installation shall also include access to electrical service for the antennas. One antenna will be aimed towards the administrative offices of the Rancho Santa Fe Association, and the other antenna will be aimed towards the Player's Clubhouse at the Rancho Santa Fe Golf Club. The antennas will provide a wireless connection for data transfers from the servers at the Rancho Santa Fe Association administrative office, to the servers at the Rancho Santa Fe Golf Club.

If the installation and operation of the microwave antennas interferes with the current cellular or dispatch leaseholders, the Lessee will remedy the interference up to including terminating the lease and removal of the equipment.

58. Antenna Space Rent. The Antenna Space Lease shall be \$175.00 per month, payable by the Lessee to the Lessor. The Lease cost shall include access to and use of electricity for the antennas.

59. Term. The term of this Addendum shall be for a period of one (1) year, commencing on the date of execution of this Agreement.

60. Option to Renew. Lessee has the option to extend this Addendum for Antenna Space Lease for two, one (1) year terms, commencing at the end of original lease.

61. Operation. Lessee shall maintain the Antennas in good working condition at all times.

62. Insurance. Lessee shall maintain property coverage on all personal property and fixtures related to the Antennas owned by Lessee.

63. Permits. Lessee shall obtain all necessary permits and approvals for the Antenna Space Lease.

64. Lease Termination. This Addendum for Antenna Space Lease may be terminated by either party with sixty (60) days written notice to the other party.


65. Site Restoration. In the event this Addendum is terminated or not renewed, Lessee shall have thirty (30) days after lease termination or non-renewal to remove the Antennas and any related equipment from the Leased Premises. Lessee shall also restore the installation location and electrical connections to their per-lease condition.


In the event of any conflict between the Lease and this 2<sup>nd</sup> Amendment, this 2<sup>nd</sup> Amendment shall prevail. Except to the extent herein modified, the Lease, as modified by the 2<sup>nd</sup> Amendment, shall continue in full force and effect.

Except as specifically provided in this Amendment No. 1 all capitalized terms shall have the same meaning as defined in the Lease.

This 2<sup>nd</sup> Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this 2<sup>nd</sup> Lease Addendum as of the date written above.

By:   
Print Name: Tony J Michel  
Title: Fire Chief

By:   
Print Name: B.71 Overton  
Title: RSF Association Manager



### Superior 24 GHz Performance

airFiber AF-24/AF-24HD provides a breakthrough in 24 GHz backhaul performance.

Systems for millimeter-wave frequencies typically experience RF losses when part of the RF is lost in the switches and filters.

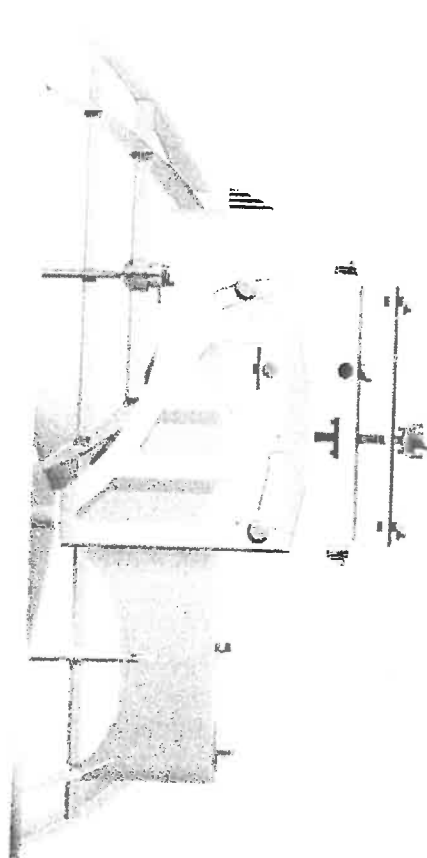
The Ubiquiti R&D team eliminated such RF losses with separate yet integrated TX and RX antennas, so the link budget is robust and the airFiber AF-24/AF-24HD has better noise figure and higher transmit power efficiency.

### Two airFiber 24 GHz Models

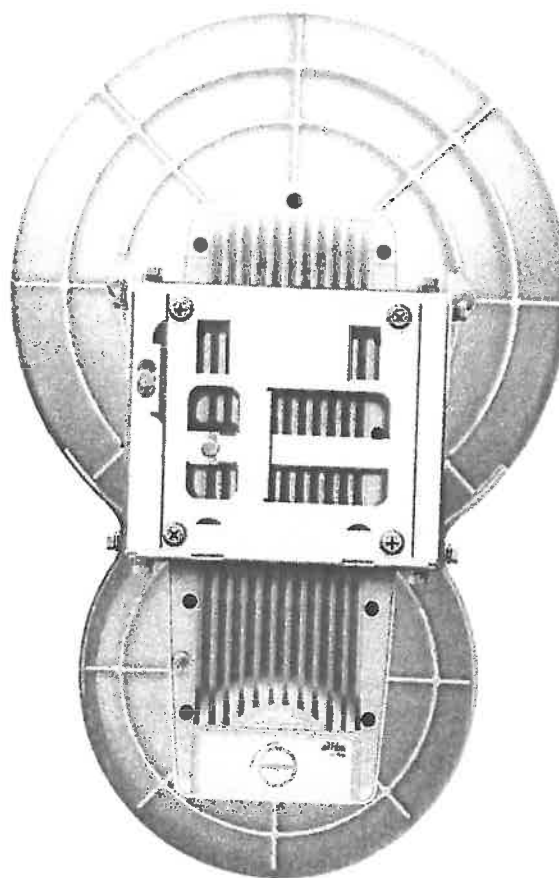
Two models deliver superior speed with spectral efficiency in the worldwide, license-free, 24 GHz radio band.

The standard model, AF-24, delivers up to 1.4+ Gbps throughput at a range of up to 13+ km.

The heavy-duty model, AF-24HD, provides more throughput at up to 2 Gbps and increased range of up to 20+ km. It also includes a more rugged exterior with a metal reflector, to protect against nature's harshest elements.



Side



Back

**1.4+ Gbps**  
Real Data Throughput

**((24 GHz))**  
License-Free

**13+ km**  
Extreme Range

**HDD**  
TDD FDD

# Specifications

airFiber AF-24	
Operating Frequency	24.05 – 24.25 GHz
Dimensions	649 x 426 x 303 mm (25.55 x 16.77 x 11.93")
Weight	10.5 kg (23.15 lb) Mount Included
Max. Power Consumption	50 W
Power Supply	50V, 1.2A PoE GigE Adapter (Included)
Power Method	Passive Power over Ethernet (42-58VDC)
Certifications	CE, FCC, IC
Wind Loading	480 N @ 200 km/hr (108 lbf @ 125 mph)
Wind Survivability	200 km/hr (125 mph)
Mounting	Pole Mount Kit (Included)
Operating Temperature	-40 to 55° C (-40 to 131° F)
LEDs	(8) Status LEDs: Data Port Speed Data Port Link/Activity Configuration Port Speed Configuration Port Link/Activity GPS Synchronization Modulation Mode Master/Slave RF Status (1) Two-Digit LED Display Calibrated in dBm
Interface	
Data Port	(1) 10/100/1000 Ethernet Port
Configuration Port	(1) 10/100 Ethernet Port
Auxiliary Port	(1) RJ-12, Alignment Tone Port
System	
Maximum Throughput	1.4+ Gbps
Maximum Range	13+ km
Packets per Second	> 1 Million
Encryption	128-Bit AES
Uplink/Downlink Ratio	50% Fixed

airFiber AF-24 Receive Sensitivity			
Modulation	Sensitivity	FDD Capacity*	TDD Capacity*
64QAM	-66 dBm	1500 Mbps	760 Mbps
16QAM	-72 dBm	1000 Mbps	507 Mbps
QPSK MIMO	-78 dBm	500 Mbps	253 Mbps
QPSK SISO	-80 dBm	250 Mbps	127 Mbps
¼x QPSK SISO	-87 dBm	62.5 Mbps	31.7 Mbps

\* FDD = (2) 100 MHz channels and TDD = (1) 100 MHz channel

## airFiber AF-24 Radio Frequency

GPS	GPS Clock Synchronization
Transceiver	
EIRP	~33 dBm (FCC/IC), ~20 dBm (CE)
Frequency Accuracy	$\pm 2.5$ ppm without GPS Synchronization $\pm 0.2$ ppm with GPS Synchronization
Channel Bandwidth	100 MHz
Operating Channels	24.1 GHz, 24.2 GHz
Modulation	64QAM MIMO 16QAM MIMO QPSK MIMO QPSK SISO $\frac{1}{4}$ x QPSK SISO
Integrated Split Antenna	
TX Gain	33 dBi
RX Gain	38 dBi
Beamwidth	< 3.5°
Front-to-Back Ratio	70 dB
Polarity	Dual-Slant Polarization
Cross-Polarity Isolation	> 28 dB



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# STAFF REPORT

NO. 15-08

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**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** KARLENA RANNALS, ADMINISTRATIVE MANAGER

**SUBJECT:** GANN LIMIT COMPLIANCE

**DATE:** MAY 8, 2015

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Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

1. Cost of Living:
  - a. the change in California per capita personal income; or
  - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.
2. Population:
  - a. the change in population within the county;
  - b. the change in population within the unincorporated area of the county;
  - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

Each year special districts should perform necessary calculations to determine if year-end proceeds of taxes subject to the limit have exceeded the limit. Preliminary calculations have been made for all revenue received to determine whether this district complies with the appropriations limits established for the current fiscal year. Preliminary calculations show that the district will comply with the appropriation limit.

The following recommendation is submitted for your consideration and/or action:

1. To select the change in California per capital personal income (3.82%) for the Cost of Living Factor and the change in population within San Diego County unincorporated (1.48%). (A copy of the State of California Department of Finance Price & Population Data for Local Jurisdictions is attached. *The District population provided by SANDAG is also included*)
2. The Board may choose to submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1, 2015. Note: there may be a charge by the State for this option. If this option is selected, the District can modify the Gann Limit after supporting documentation is received from the Department of Finance.



May 2015

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

KEELY M. BOSLER  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

**2015-16:**

Per Capita Cost of Living Change = 3.82 percent  
Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio:  $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16:  $1.0382 \times 1.0093 = 1.0479$

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

<b>County City</b>	<b><u>Percent Change</u></b>	<b><u>--- Population Minus Exclusions ---</u></b>		<b><u>Total Population</u></b>
	<b>2014-2015</b>	<b>1-1-14</b>	<b>1-1-15</b>	<b>1-1-2015</b>
San Diego				
Carlsbad	0.69	109,900	110,653	110,653
Chula Vista	1.06	255,282	257,989	257,989
Coronado	0.47	16,538	16,616	23,497
Del Mar	0.40	4,221	4,238	4,238
El Cajon	0.44	101,003	101,444	101,444
Encinitas	0.78	61,042	61,518	61,518
Escondido	0.38	146,742	147,294	147,294
Imperial Beach	-1.22	26,603	26,278	26,761
La Mesa	0.34	58,615	58,813	58,813
Lemon Grove	1.33	25,856	26,199	26,199
National City	1.09	54,289	54,881	59,827
Oceanside	0.52	170,791	171,682	171,682
Poway	0.40	48,847	49,041	49,041
San Diego	1.61	1,328,602	1,350,049	1,368,061
San Marcos	0.98	89,946	90,827	90,827
Santee	0.26	55,658	55,805	55,805
Solana Beach	0.34	13,059	13,104	13,104
Vista	0.56	95,877	96,413	96,413
Unincorporated	1.48	456,121	462,860	504,330
County Total	1.18	3,118,992	3,155,704	3,227,496

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Description: 2014 Special District Population Estimates  
Source: SANDAG, Current Estimates  
Date: 3/23/2015  
Geography: Special Districts, as provided by LAFCO (2015)  
Variables: **Population**

Total Population  
Household Population  
Group Quarters Population

**Housing**

Total Housing Units  
Single Family  
Single Family Multi-Unit  
Multiple Family  
Mobile Homes

**Occupied Housing**

Occupied Housing Units  
Single Family  
Single Family Multi-Unit  
Multiple Family  
Mobile Homes

**Income**

Less than \$15,000  
\$15,000-\$29,999  
\$30,000-\$44,999  
\$45,000-\$59,999  
\$60,000-\$74,999  
\$75,000-\$99,999  
\$100,000-\$124,999  
\$125,000-\$149,999  
\$150,000-\$199,999  
\$200,000 or more

Prepared by: Elias Sanz, Research Analyst



Independent District	Population			Housing Units					Occupied Housing Units					Households by Income Category									
	Total Population	Household Population	Group Quarters Population	Total Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Occupied Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Less than \$15,000	\$15,000-\$29,999	\$30,000-\$44,999	\$45,000-\$59,999	\$60,000-\$74,999	\$75,000-\$99,999	\$100,000-\$124,999	\$125,000-\$149,999	\$150,000-\$199,999	\$200,000 or more
RCD MISSION	117,794	117,334	460	42,161	27,697	3,747	7,171	3,546	39,495	26,053	3,362	6,900	3,180	2,377	4,092	4,709	4,938	4,724	5,631	4,306	2,698	3,007	3,013
RCD UPPER SAN LUIS REY	11,298	11,149	149	4,010	3,096	259	10	645	3,736	3,006	251	10	469	263	287	297	407	627	585	435	304	244	287
RCD GREATER SAN DIEGO CO	1,379,248	1,349,094	30,154	491,705	278,259	48,801	141,045	23,600	474,586	270,265	46,990	135,432	21,899	28,354	42,030	48,711	50,158	48,088	67,374	51,200	35,655	45,534	57,482
CD NORTH COUNTY	400,188	394,851	5,337	135,418	72,998	11,971	41,047	9,402	129,938	70,734	11,523	39,125	8,556	10,028	16,985	17,105	15,810	13,296	16,634	11,864	7,523	9,020	11,673
CD POMERADO	178,304	177,129	1,175	65,675	37,791	8,471	18,711	702	64,229	37,037	8,256	18,243	693	2,699	3,472	4,859	5,503	5,817	9,662	7,947	5,906	7,764	10,600
CD RAMONA	35,979	35,782	197	12,277	9,581	680	1,546	470	11,966	9,471	582	1,461	452	616	1,096	1,107	1,088	1,222	1,908	1,313	990	1,357	1,269
CD VALLEY CENTER	23,305	23,174	131	8,103	7,088	339	19	657	7,826	6,889	311	19	607	380	719	716	849	890	1,109	932	639	728	864
RPD LAKE CUYAMACA	270	241	29	143	143	-	-	-	101	101	-	-	-	7	-	3	9	74	3	2	-	1	2
OCEANSIDE SMALL CRAFT HARBOR DIST	171,183	170,247	936	65,913	34,050	8,477	19,889	3,497	60,679	31,986	7,607	18,058	3,028	4,338	6,519	7,966	7,792	7,182	9,526	6,265	3,809	4,005	3,277
PUD FALLBROOK	33,929	33,742	187	11,619	7,877	490	2,773	479	11,062	7,543	466	2,632	421	678	1,481	1,529	1,541	1,242	1,484	1,060	674	656	717
HD FALLBROOK	57,515	57,296	219	20,527	15,117	1,150	3,091	1,169	19,704	14,562	1,084	2,947	1,111	1,019	2,235	2,416	2,281	2,338	2,562	2,150	1,322	1,549	1,832
HD GROSSMONT	498,684	492,155	6,529	183,509	98,581	16,962	55,521	12,445	178,033	96,183	16,410	53,678	11,762	13,590	21,361	23,321	21,776	20,079	24,680	17,464	11,224	12,866	11,672
HD PALOMAR	510,041	504,294	5,747	178,778	103,385	17,131	48,199	10,063	172,767	100,823	16,531	46,132	9,281	10,845	17,748	18,707	18,484	17,294	24,514	18,459	12,389	15,186	19,141
HD TRI CITY	353,396	343,643	9,753	129,972	61,976	22,310	38,806	6,880	120,745	58,925	19,939	35,944	5,937	8,007	13,392	16,724	14,536	13,976	17,740	11,862	7,621	8,437	8,450
ID SANTA FE	19,483	19,483	-	9,044	5,038	1,314	2,692	-	8,052	4,741	1,192	2,119	-	352	418	680	581	607	853	836	498	906	2,321
ID SOUTH BAY	127,821	126,535	1,286	43,546	17,599	5,293	17,084	3,570	42,116	17,111	5,136	16,499	3,370	4,917	7,431	7,251	5,686	4,375	5,116	2,781	1,686	1,702	1,171
ID VISTA	127,102	124,426	2,676	41,256	20,729	3,564	13,601	3,362	39,675	20,125	3,451	13,086	3,013	2,726	5,281	6,296	5,658	4,581	5,545	3,518	1,992	2,325	1,753
WD OTAY	214,503	207,979	6,524	64,824	41,550	5,588	16,458	1,228	63,148	40,580	5,466	15,933	1,169	2,341	3,352	5,481	6,218	7,644	10,238	8,324	6,265	7,273	6,012
WD BORREGO	3,672	3,663	9	2,551	1,526	364	47	614	1,709	1,027	195	19	468	272	298	270	252	146	176	184	66	45	-
WD CUYAMACA	212	183	29	108	108	-	-	-	75	75	-	-	-	-	-	2	-	73	-	-	-	-	-
WD WYNOLA	116	116	-	71	71	-	-	-	58	58	-	-	-	-	16	6	10	5	3	-	6	6	6
WD CANEBRAKE COUNTY	71	71	-	73	73	-	-	-	34	34	-	-	-	-	7	5	21	1	-	-	-	-	-
WD COACHELLA VALLEY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
WD LEUCADIA	59,354	59,173	181	24,042	12,873	4,680	5,799	690	22,980	12,380	4,377	5,569	654	1,332	1,382	1,859	1,538	1,747	2,826	2,529	2,094	2,760	4,913
WD VALLECITOS	96,841	95,278	1,563	33,549	18,562	2,603	10,337	2,047	32,570	18,185	2,507	9,922	1,956	2,310	4,352	3,659	3,522	3,430	4,482	3,372	2,010	2,222	3,211
WD HELIX	268,255	264,167	4,088	99,816	44,027	10,646	38,665	6,478	96,391	42,777	10,258	37,361	5,995	9,260	13,892	14,976	12,329	10,993	12,104	8,134	4,827	5,461	4,415
WD LAKESIDE	31,651	31,387	264	11,709	6,069	1,179	3,560	901	11,194	5,883	1,097	3,330	884	701	1,410	1,203	1,383	1,367	1,752	1,231	696	861	590
MWD MOOTAMAI	419	393	26	112	112	-	-	-	112	112	-	-	-	-	1	-	5	25	21	22	16	18	4
MWD OLIVENHAIN	70,723	70,526	197	26,031	16,946	4,257	4,595	233	24,890	16,213	4,141	4,304	232	1,056	1,525	1,677	1,674	1,728	3,034	2,777	2,180	3,337	5,902
MWD PAUMA	143	143	-	42	42	-	-	-	42	42	-	-	-	-	-	-	4	13	11	8	4	1	1
MWD QUESTHAVEN	7	7	-	2	2	-	-	-	2	2	-	-	-	-	-	-	2	-	-	-	-	-	-
MWD RAINBOW	20,276	20,081	195	8,161	6,557	660	328	616	7,860	6,301	618	325	616	353	771	826	759	902	982	951	551	770	995
MWD RAMONA	34,543	34,399	144	11,772	9,156	680	1,544	392	11,465	9,044	582	1,459	380	565	1,063	1,070	943	1,188	1,799	1,251	981	1,350	1,255
MWD RINCON DEL DIABLO	123,923	122,642	1,281	41,583	22,226	3,100	12,010	4,247	40,126	21,648	3,040	11,409	4,029	3,211	5,326	6,003	5,269	4,194	5,140	3,529	2,156	2,499	2,799
MWD PADRE DAM	100,145	98,635	1,510	36,742	21,163	2,890	7,825	4,864	35,886	20,724	2,830	7,641	4,691	1,739	3,370	3,695	4,639	4,505	5,860	4,095	2,528	2,885	2,570
MWD SAN LUIS REY	152	152	-	49	49	-	-	-	49	49	-	-	-	1	4	1	11	6	6	9	5	4	2
MWD VALLEY CENTER	26,393	26,227	166	9,600	8,370	166	76	988	9,049	8,127	145	76	701	357	828	817	947	1,001	1,321	1,144	745	789	1,100
MWD YUIMA	2,048	2,048	-	644	529	115	-	-	604	491	113	-	-	3	20	23	68	77	120	73	94	50	76
FPD ALPINE	15,454	15,311	143	5,673	3,992	685	742	254	5,564	3,916	679	735	234	298	598	446	573	523	862	525	292	484	963
FPD BONITA-SUNNYSIDE	13,454	13,416	38	4,721	3,516	422	783	-	4,529	3,386	388	755	-	208	375	584	369	605	867	463	314	447	297
FPD DEER SPRINGS	12,206	12,139	67	4,827	3,829	157	68	773	4,312	3,623	136	68	485	229	368	221	356	505	653	572	351	497	560
FPD NORTH COUNTY	51,098	50,798	300	18,544	13,374	1,150	3,091	929	17,728	12,826	1,084	2,947	871	993	2,164	2,237	2,213	1,964	2,295	1,850	1,153	1,340	1,519
FPD JULIAN-CUYAMACA	3,609	3,477	132	1,946	1,832	59	36	19	1,584	1,476	57	32	19	167	234	126	209	164	165	124	119	114	162
FPD LAKESIDE	61,410	60,961	449	22,473	12,089	1,937	3,883	4,564	21,522	11,706	1,838	3,649	4,329	1,177	2,337	2,281	2,765	2,649	3,530	2,430	1,474	1,676	1,203
FPD LOWER SWEETWATER	2,313	2,313	-	588	348	232	8	-	583	347	228	8	-	117	142	123	61	54	56	6	5	18	1
FPD RANCHO SANTA FE	32,066	32,066	-	11,502	8,208	1,289	2,005	-	10,787	7,684	1,259	1,844	-	245	576	807	786	648	1,057	1,417	883	1,433	2,935
FPD SAN MIGUEL CONSOL.	123,836	122,980	856	42,707	26,233	4,286	10,024	2,164	41,207	25,534	4,024	9,611	2,038	2,642	3,767	4,695	5,012	4,648	5,958	4,408	2,964	3,539	3,574
FPD BORREGO SPRINGS	3,770	3,761	9	2,611	1,567	364	66	614	1,756	1,055	195	38	468	291	304	270	270	146	180	184	66	45	-
FPD PINE VALLEY	2,224	2,224	-	975	746	21	7	201	945	716	21	7	201	59	75	165	122	132	170	122	58	25	17
FPD RURAL	25,827	19,857	5,970	7,193	6,562	56	244	331	7,048	6,418	56	244	330	465	307	793	742	754	756	914	661	778	878
FPD VALLEY CENTER	16,879	16,780	99	5,822	5,231	13	8	570	5,779	5,188	13	8	570	172	613	654	659	592	811	716	460	418	684
FPD VISTA	18,960	18,570	390	6,329	5,060	299	714	256	6,168	4,952	286	687	243	547	979	740	819	580	792	513	346	399	453
CSD DESCANSO	651	651	-	258	251	7	-	-	258	251	7	-	-	6	2	36	31	32	23	47	14	58	9
CSD FAIRBANKS RANCH	1,583	1,583	-	622	565	57	-	-	565	508	57	-	-	19	42	28	6	56	49	-	51	108	206
CSD JACUMBA	235	235	-	116	110	2	4	-	97	91	2	4	-										

CSD RANCHO SANTA FE	8,539	8,539	-	3,313	3,097	157	59	-	3,035	2,833	152	50	-	36	271	192	202	224	217	277	170	429	1,017
CSD VALLEY CENTER	16,864	16,796	68	5,873	5,507	157	16	193	5,761	5,416	136	16	193	224	608	588	607	591	787	750	426	496	684
CSD WHISPERING PALMS	2,602	2,602	-	1,154	793	303	58	-	1,050	713	300	37	-	34	26	69	102	50	49	303	66	12	339
CSD RINCON RANCH	259	259	0	77	77	0	0	0	77	77	0	0	0	0	10	9	5	14	16	11	7	5	0

Dependent District	Population			Housing Units					Occupied Housing Units					Households by Income Category									
	Total Population	Household Population	Group Quarters Population	Total Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Occupied Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Less than \$15,000	\$15,000-\$29,999	\$30,000-\$44,999	\$45,000-\$59,999	\$60,000-\$74,999	\$75,000-\$99,999	\$100,000-\$124,999	\$125,000-\$149,999	\$150,000-\$199,999	\$200,000 or more
WD SAN DIEGUITO	37,104	36,624	480	16,366	7,283	5,501	3,076	506	15,561	7,000	5,136	2,957	468	1,163	1,231	1,566	1,657	1,205	1,913	1,664	1,087	1,425	2,650
SD SAN DIEGO COUNTY	148,700	147,479	1,221	51,715	27,528	6,415	12,898	4,874	49,669	26,713	6,044	12,346	4,566	2,849	5,610	5,834	6,457	5,864	7,782	5,198	3,261	3,853	2,961
SD BUENA	23,996	23,668	328	9,194	4,993	445	3,529	227	8,760	4,731	426	3,383	220	664	661	1,406	1,267	843	1,220	999	537	657	506
SD LEMON GROVE	25,770	25,424	346	8,806	5,122	1,802	1,835	47	8,565	5,005	1,766	1,766	28	970	1,236	1,342	1,129	1,036	1,157	655	414	400	226
MWD CARLSBAD	84,663	83,897	766	36,126	16,047	7,361	11,403	1,315	33,774	15,265	6,834	10,627	1,048	1,876	2,964	3,672	3,340	3,203	4,234	3,716	2,666	3,144	4,959
FPD SAN MARCOS	99,664	98,174	1,490	33,835	17,409	2,085	10,701	3,640	32,882	17,074	2,037	10,332	3,439	2,457	4,657	4,389	3,720	3,627	4,382	3,208	1,781	1,963	2,698
COUNTY SERVICE AREA NO 17 SAN DIEGUITO	119,004	118,476	528	49,974	27,393	11,856	9,986	739	46,704	26,119	10,992	8,893	700	2,443	2,874	4,057	3,913	3,165	5,467	5,156	3,312	5,135	11,182
COUNTY SERVICE AREA NO 26 RANCHO SAN DIEGO	14,767	14,742	25	5,771	2,941	206	2,624	-	5,591	2,884	203	2,504	-	161	276	553	588	553	1,010	654	524	505	767
COUNTY SERVICE AREA NO 69 HEARTLAND PARAMEDICS	130,472	128,725	1,747	47,671	23,799	4,765	11,561	7,546	46,162	23,228	4,581	11,135	7,218	2,600	5,002	5,062	6,031	5,919	7,482	5,227	3,167	3,468	2,204
COUNTY SERVICE AREA NO 81 FALLBROOK LOCAL PARKS	47,789	47,505	284	17,246	12,664	871	2,782	929	16,526	12,174	842	2,639	871	940	2,032	2,136	1,951	1,879	2,173	1,734	1,049	1,211	1,421
COUNTY SERVICE AREA NO 83 SAN DIEGUITO LOCAL PARKS	32,762	32,762	-	11,752	8,440	1,307	2,005	-	11,025	7,904	1,277	1,844	-	256	601	808	799	650	1,058	1,442	892	1,470	3,049
COUNTY SERVICE AREA NO 107 ELFIN FOREST	958	951	7	338	336	2	-	-	326	324	2	-	-	18	56	-	30	19	24	28	8	36	107
COUNTY SERVICE AREA NO 115 PEPPER DRIVE	4,331	4,304	27	1,633	842	47	526	218	1,550	788	38	526	198	35	77	217	224	387	334	184	50	36	6
COUNTY SERVICE AREA NO 122 OTAY MESA EAST	2,569	25	2,544	7	7	-	-	-	7	7	-	-	-	5	-	-	2	-	-	-	-	-	-
COUNTY SERVICE AREA NO 128 SAN MIGUEL PARK DIST	59,977	59,567	410	19,175	11,612	2,887	3,570	1,106	18,382	11,189	2,677	3,469	1,047	1,331	2,112	2,407	2,216	2,459	2,765	1,866	1,119	1,281	826
COUNTY SERVICE AREA NO 135 REGIONAL 800MHZ RADIO	1,031,396	999,407	31,989	369,468	215,100	49,422	81,680	23,266	351,735	207,361	45,859	77,328	21,187	21338	36431	40715	39770	36864	48872	36901	23984	29086	37774
COUNTY SERVICE AREA 136 SUNDANCE DETENTION BASIN	661	655	6	196	196	0	0	-	196	196	0	0	0	2	0	0	17	36	34	21	24	29	33

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# STAFF REPORT

NO. 15-09

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**TO:** BOARD OF DIRECTORS  
**FROM:** TONY MICHEL, FIRE CHIEF  
KARLENA RANNALS, ADMINISTRATIVE MANAGER  
**SUBJECT:** CALPERS PENSION UNFUNDED ACCRUED LIABILITY  
**DATE:** MAY 8, 2014

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## RECOMMENDATION

Authorize accelerated payments to CalPERS with intent to reduce and/or eliminate the District's Share of the UAL (Unfunded Accrued Liability).

## BACKGROUND

The retirement plans for District employees are administered by the California Public Employees' Retirement System (CalPERS or PERS). The District's current annual cost for retirement benefits is \$1,469,310 or nearly 11.5% of the district's operating budget. As of June 30, 2014, the district's estimated share of the UAL (Unfunded Accrued Liability) combined is \$11.1 million (shown on Attachment 1). At the February 2015 Board of Directors meeting, staff gave an informational presentation on the GASB 68 requirement of reporting the district's pensions unfunded liability. At that meeting, the Board requested that staff present a plan for their consideration to reduce the UAL of these retirement plans.

This report outlines actions that can be taken now with existing resources to reduce the District's annual pension cost and unfunded liability. As a reminder, in FY12 the District set aside a total of \$1.2 million in reserves because of the poor investment performance by CalPERS in anticipation of an increased UAL.

## STAFF ANALYSIS

### Annual UAL Contribution Lump-sum Prepayment

The District traditionally pays its annual required contribution to CalPERS on a monthly basis as part of the payroll process. Beginning FY16, PERS will offer a lump-sum prepayment option that allows employers to prepay the entire expected contribution at a discounted amount. The discount is approximately 3.5% of the total payment contribution in consideration that the funds will be invested with PERS for a longer period of time. The expected payment for FY16 is \$406,427. Staff recommends prepaying the "expected payment" in exchange for the discount.

### Accelerated Payments

For the first time, CalPERS has given the option of accelerated payments to reduce an agency's UAL. Staff recommends that the District focus accelerated payments towards the Share of Pre-2013 Pool UAL. Staff believes that there can be an approximate savings of \$1.2 million in interest payments over three years.

### Cash Flow Analysis

Included with the agenda material, there was a "Combined Summary Statement Cash Assets/Liabilities" as of March 31, 2015. Of the approximate \$15 million in cash, \$7.4 million is reserved for capital replacement, which does not include this year's depreciation transfer. The Board's current direction to staff is to fully fund depreciation and transfer the cash expense to the capital replacement reserve. At June 30, the balance is estimated to be \$8.2 million, which will be 100% funded. The Board may consider modifying the direction and reduce the funded capital reserve balance to a lower percentage (e.g. 80%), and use the available cash towards accelerated payments to CalPERS.

Below is an example of the additional cash that can be made available if the direction were to be modified:

	6/30/2015 Est. Balance					
CR-Reserves	8,182,922	7,773,776	7,364,630	6,955,483	6,546,337	6,137,191
<i>Funded Ratio</i>	100%	95%	90%	85%	80%	75%
Available Cash		409,146	818,292	1,227,438	1,636,584	2,045,730

This option would be in addition to the \$1.2 million in the CalPERS Reserve account.

### Staff Recommendation

Staff recommends prepaying only the Pre-2013 Pool UAL for both the Miscellaneous and Safety plans at this time. In addition, staff believes that within a 3-year period, the District will realize an approximate \$1.2 million in interest savings.

## Safety

Reason for Base	Date Est.	Amortization Period	Balance 06/30/13	Expected Payment 2013-14	Balance 06/30/14	Expected Payment 2014-15	Balance 06/30/15	Scheduled Payment for 2015-16	Payment as % of Payroll
Side Fund	6/30/2013	1	0	0	0	0	0	0	0
Share of Pre-2013 POOL UAL	6/30/2013	22	5,058,030	315,087	5,110,693	430,145	5,048,011	359,364	8.160%
ASSET (Gain).Loss	6/30/2013	30	4,671,092	-	5,021,424	-	5,398,031	75,923	1.724%
Non-Asset (Gain)/Loss	6/30/2013	30	(53,028)	-	(57,005)	-	(61,280)	(862)	-0.020%
			9,676,094	315,087	10,075,112	430,145	10,384,762	434,425	9.864%

## Miscellaneous

Reason for Base	Date Est.	Amortization Period	Balance 06/30/13	Expected Payment 2013-14	Balance 06/30/14	Expected Payment 2014-15	Balance 06/30/15	Scheduled Payment for 2015-16	Payment as % of Payroll
Side Fund	6/30/2013	1	0	0	0	0	0	0	0
Share of Pre-2013 POOL UAL	6/30/2013	21	608,208	23,763	629,186	32,572	642,604	47,063	9.013%
ASSET (Gain).Loss	6/30/2013	30	403,994	-	434,294	-	466,866	6,566	1.257%
Non-Asset (Gain)/Loss	6/30/2013	30	1,530	-	1,645	-	1,768	25	0.005%
			1,013,732	23,763	1,065,125	32,572	1,111,238	53,654	10.275%

<b>Total</b>					11,140,237			406,427	
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## **RESOLUTION No. 2015-04**

### **A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2015/2016**

**BE IT RESOLVED**, that pursuant to the Rancho Santa Fe Fire Protection District Board of Directors meeting held May 13, 2015 this board has determined that charges for providing fire protection services by the Rancho Santa Fe Fire Protection District for fiscal year 2015/2016 shall appear as a separate item on tax bills and collected at the same time and in the same manner as ordinary county ad valorem taxes and caused to be prepared and filed, written reports describing real property receiving fire protection services.

The amount of charges for each parcel for fiscal year 2015/2016 have been computed in conformity with the procedure set forth in, and charges described by applicable ordinances and resolution of the fire protection district.

**THEREFORE**, it is hereby determined and ordered as follows:

1. That each and every charge set forth in said report is adopted;
2. That said reports are hereby confirmed;
3. That said reports as confirmed by this board be filed with the Auditor & Controller of the County of San Diego;
4. The cost for fiscal year 2015/2016 shall be \$10.00 per benefit unit.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 13, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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JAMES H ASHCRAFT  
President

ATTEST

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Karlena Rannals  
Secretary

STATE OF CALIFORNIA  
COUNTY OF SAN DIEGO

I, KARLENA RANNALS, Secretary, Rancho Santa Fe Fire Protection District, Board of Directors hereby certify that I have compared the foregoing copy with the original resolution adopted by said board at its special meeting on June 4, 2014, which original resolution is on file in my office; and that same contains a full, true and correct transcript there from and of the whole thereof.

Witness my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

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KARLENA RANNALS  
Secretary



## RESOLUTION NO. 2015-05

A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2015/2016 Appropriations of Tax Proceeds

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIII B of the Constitution to the California Constitution; and

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

**WHEREAS**, the District must establish a Gann limit for the 2015/2016 fiscal year in accordance with the provision of with Article XIII B and applicable statutory law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rancho Santa Fe Fire Protection District, that the calculated maximum limit applicable to the 2015/2016 appropriations of tax proceeds is \$20,608,350 in accordance with Article XIII B of the Constitution of the State of California.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 13, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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JAMES H ASHCRAFT  
President

ATTEST:

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Karlana Rannals  
Secretary

RANCHO SANTA FE FIRE PROTECTION DISTRICT ARTICLE XIII B  
APPROPRIATION OF PROCEEDS OF TAX LIMITATION  
DETERMINATION 2015/2016

*Determination of Permitted Growth Rate in Appropriations 2015/2016*

Per Department of Finance:

Per Capita Personal Income = (3.82%), Converted Factor	1.0382
Population Change = 1.23%, Converted	<u>1.0148</u>
Combined Factor =	1.0536
2014/15 Appropriation Limit	\$19,560,581
2015/16 Appropriation Limit Adjustment Factor	1.0536
2015/16 Appropriation Limit	<u>\$20,608,350</u>

# Gann Limit Calculation Method

## REVISED CALCULATION

### Dept of Finance

GANN LIMIT RECALCULATIONS (Proposition 111)							
			Data by DOF	Revised FY Factor	Recalculated Gann Limit	Tax Proceeds	Over (Under) Limit
FY 05/06							
		Factor		1.2866	\$10,510,134	\$6,224,814	(\$4,285,320)
		Recalculated Factor					
FY 06/07							
		Factor		1.1925	\$12,533,599	\$8,027,170	(\$4,506,429)
		Recalculated Factor					
FY 07/08							
		Factor		1.1915	\$14,934,242	\$9,117,334	(\$5,816,909)
		Factor					
FY 08/09							
		Factor		1.1222	\$16,758,615	\$9,641,130	(\$7,117,485)
		Factor					
FY 09/10							
		Factor		1.0195	\$17,085,104	\$9,820,629	(\$7,264,475)
		Factor					
FY 10/11							
		Factor		0.9894	\$16,904,240	\$9,117,461	(\$7,786,779)
		Factor					
FY 11/12							
		Factor		1.0325	\$17,453,302	\$9,101,609	(\$8,351,692)
		Factor					
FY 12/13							
		Factor		1.0472	\$18,277,915	\$9,060,154	(\$9,217,761)
		Factor					
FY 13/14							
		Factor		1.0596	\$19,367,454	\$9,312,584	(\$10,054,870)
		Factor					
FY 14/15							
31,412	] 2.08%	Factor		1.0100	\$19,560,581	\$9,396,964	(\$10,163,617)
		Factor					
FY 15/16							
		Per Capita Change =	3.82%	1.0382			
32,066		Population =	1.48%	1.0148			
		Factor		1.0536	\$20,608,350	\$10,043,755	(\$10,564,595)
		Population (LAFCO)	2.08%				
		Factor					

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# STAFF REPORT

NO. 15-10

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**TO:** BOARD OF DIRECTORS  
**FROM:** TONY MICHEL, FIRE CHIEF  
**SUBJECT:** PORTAL TO PORTAL PAY RESOLUTION  
**DATE:** MAY 7, 2015

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## RECOMMENDATION

Approve Resolution 2015-06 authorizing “Overtime and Portal to Portal Pay” which will ensure full cost recovery for personnel and emergency apparatus when deployed under the California Fire Assistance Agreement.

## BACKGROUND

The California Fire Assistance Agreement Committee recently conducted a 5-year review of the recitals portion of the California Fire Assistance Agreement (CFAA). The CFAA is the negotiated reimbursement mechanism for local government fire agency responses through the California Fire Service and Rescue Emergency Mutual Aid System.

Under the new CFAA, if the duration of an emergency response exceeds 12 hours, the default compensation reimbursement schedule is for actual hours worked. Actual hours worked is the time personnel and emergency apparatus check-in at an emergency incident and ends when personnel and emergency apparatus are demobilized from the emergency incident.

The CFAA agreement also provides for “portal to portal” compensation reimbursement, if a local agency has a Memorandum of Understanding, Memorandum of Agreement, Governing Body Resolution or equivalent document on file that indicates its employees are compensated from portal to portal while in the course of their employment. Under the portal to portal provision, if the duration of an emergency response exceeds 12 hours, reimbursement starts at time of commitment, beginning at the time of initial dispatch from home base, to the time of return to home base.

Since District employees are already compensated for all time worked; no additional costs will be incurred by the approval of this resolution. Rather, the resolution provides a means to ensure full cost recovery for personnel and emergency apparatus while they are mobilized under the CFAA.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE  
FIRE PROTECTION DISTRICT AUTHORIZING OVERTIME AND PORTAL TO  
PORTAL PAY FOR EMPLOYEES**

**WHEREAS,** the Rancho Santa Fe Fire Protection District is a public agency located in the County of San Diego, State of California; and

**WHEREAS,** it is the Rancho Santa Fe Fire Protection District's desire to provide fair and legal payment to all its employees for time worked; and

**WHEREAS,** the Rancho Santa Fe Fire Protection District employs emergency response personnel to include: Fire Chief, Deputy Chief, Battalion Chief, Fire Captain, Engineer, Engineer/Paramedic; Firefighter/Paramedic; and

**WHEREAS,** the Rancho Santa Fe Fire Protection District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

**WHEREAS,** the Rancho Santa Fe Fire Protection District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

**NOW THEREFORE BE IT RESOLVED,** that the conditions set forth in this resolution, as stated above, take effect upon adoption by the Rancho Santa Fe Fire Protection District Board of Directors.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 13, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

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JAMES H ASHCRAFT  
President

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Karlana Rannals  
Secretary