



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

July 22, 2014
Special Meeting
10:00 am PDT

RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Pledge of Allegiance

1. Roll Call
2. Public Comment
3. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

4. Closed Session
 - a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) case*
5. Resolution/Ordinance
 - a. Resolution No. 2014-07
To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Memorializing its Intent to Pursue Reorganization with County Service Area 107 of the County of San Diego
ACTION REQUESTED: **Adopt**

6. New Business

a. Budget Authorization

To discuss and /or approve the cost of a consultant to assist district staff with the LAFCO application process. ACTION REQUESTED: **Approve**

b. Fire Season Staffing

To discuss and /or approve a temporary increase to the District's staffing level by one Engine Company.
[Staff Report 2014-19](#)

ACTION REQUESTED: **Approve**

7. Adjournment

The next regular Board of Directors meeting to be held August 13, 2014 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



RANCHO SANTA FE FIRE PROTECTION DISTRICT
Board of Directors Special Meeting Agenda
Wednesday, July 21, 2014 10:00 am PT

CERTIFICATION OF POSTING

I certify that on July 21, 2014 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on July 21, 2014

Karlena Rannals
Board Clerk

RESOLUTION No. 2014-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE RANCHO SANTA FE FIRE PROTECTION DISTRICT MEMORIALIZING ITS INTENT TO PURSUE REORGANIZATION WITH COUNTY SERVICE AREA 107 OF THE COUNTY OF SAN DIEGO

WHEREAS, the Rancho Santa Fe Fire Protection District ("District"), is a fire protection district operating and existing pursuant to the Fire Protection District Law of 1987 (Health and Safety Code section 13800 et seq.), and servicing the communities of Rancho Santa Fe, Fairbanks Ranch, Rancho Cielo, 4/S Ranch, Santa Fe Valley, Whispering Palms, and Del Dios; and

WHEREAS, the County Service Area 107 ("CSA 107") is a County Service Area formed by the County Board of Supervisors to provide structural fire protection and emergency medical response to the unincorporated area of northern San Diego County which serves the communities of Elfin Forest and Harmony Grove; and

WHEREAS, the Board of Directors of the District desires to explore the feasibility of reorganizing with CSA 107, including but not limited to working with the County of San Diego to establish principles for moving forward with a reorganization/consolidation, establishing terms and conditions for a potential reorganization/consolidation, and filing an application with the San Diego Local Agency Formation Commission regarding moving forward with a reorganization/consolidation.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Rancho Santa Fe Fire Protection District, as follows:

The Fire Chief or his designee is hereby authorized and directed to undertake activities to start the application process with the San Diego Local Agency Formation Commission regarding moving forward with a reorganization/consolidation of Rancho Santa Fe Fire Protection District and CSA 107.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on July 22, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

James H Ashcraft
President

ATTEST:

Karlana Rannals
Secretary

STAFF REPORT

NO. 14-19

TO: BOARD OF DIRECTORS,
TONY J. MICHEL, FIRE CHIEF

FROM: MIKE GIBBS, DEPUTY CHIEF

SUBJECT: FIRE SEASON STAFFING AUGMENTATION

DATE: JULY 21, 2014



RECOMMENDATION

Staff recommends the Board of Directors approve the temporary augmentation of staffing. The request is to increase one (1) additional District engine company from three (3) to four (4) personnel.

BACKGROUND

The Fire District and the State are experiencing the effects of one of the worst droughts in recent history. For the year ending June 30, 2014, the District received 38% of its normal rainfall. Lack of rain, the extended drought, combined with late spring Santa Ana winds, has driven both live and dead fuels moistures in the District to critical levels. These conditions have set the stage for wildland fires to rapidly develop and overwhelm initial attack resources as was experienced during the recent fires in May of this year.

CURRENT SITUATION

At the June 24, 2014 board meeting, the Board expressed their concerns for the fire season and directed staff to provide recommendations to reduce the potential for a wildland fire and increase our ability to contain them. Staff is currently exploring options, one of which would be to immediately increase the staffing level of one (1) District engine company from three (3) to four (4) personnel. Current three person crews can effectively only commit two personnel to perimeter control with the engineer remaining at the apparatus to supply water. The addition of one firefighter will improve the effectiveness of the crew in perimeter control by approximately 30% increasing our ability to contain a fire with the initial attack resources. Stations #2, #3 and #4 are currently staffed with three (3) person crews. If this recommendation is approved, staff would evaluate which station would benefit from the increased staffing plan and place the personnel at that location.

The augmented staffing would continue through the fire season and be reevaluated in late winter. The two augmented staff positions would be reduced through attrition.

FISCAL IMPACT

This increased staffing would require two (2) additional positions. Two (2) would be filled by hiring two additional fulltime firefighter paramedics from our current hiring list. The third position would be filled with overtime.