



## RANCHO SANTA FE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING AGENDA

Rancho Santa Fe FPD  
Board Room – 18027 Calle Ambiente  
Rancho Santa Fe, California 92067

June 4, 2014  
Special Meeting *(in lieu of the regular meeting of May 14, 2014)*  
1:00 pm PDT

### RULES FOR ADDRESSING BOARD OF DIRECTORS

Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk.

Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to the Administrative Officer for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

### Pledge of Allegiance

1. Roll Call
2. Public Comment
3. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar is considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

### 4. Consent Calendar

#### a. Board of Directors Minutes

- i) Board of Directors minutes of April 9, 2014

ACTION REQUESTED: **Approve**

#### b. Receive and File

- i) Monthly/Quarterly Reports – ACTION REQUESTED: **Information**

- 1) List of Demands Check 24976 thru 25075 for the period April 1 – 30, 2014 totaling:

\$ 425,527.11

Payroll for the period April 1 – 30, 2014

\$ 441,635.27

TOTAL DISTRIBUTION

\$ 867,162.38

- 2) Budget Review – July 1, 2013 – March 31, 2014

- 3) Statement of Cash Assets – March 31, 2014

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a meeting, please contact the Secretary at 858-756-5971. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.*

- 4) Activity Reports –April 2014
  - Operations
  - Training
  - Fire Prevention
- 5) District Articles
- 6) Correspondence - letters/cards were received from the following members of the public:
  - None
- c. Other
  - i) Acceptance of Donation  
To accept a donation from *Frazar Family Trust* in recognition of district personnel. [Staff Report 2014-11](#)  
ACTION REQUESTED: **Accept**
  - ii) AMR Affiliation Agreement  
To review and approve the *Affiliation Agreement with American Medical Response* to continue to co-staff the training CSA-17 Ambulance. [Staff Report 2014-12](#)  
ACTION REQUESTED: **Approve and authorize Fire Chief to execute agreement**
- 5. Old Business
  - a. None
- 6. New Business
  - a. LAFCO Application Process for Reorganization
    - i) A presentation will be made by Michael Ott, Executive Director and John Traylor, Local Government Consultant, on the application requirements and process for a potential reorganization with CSA-107.
    - ii) To provide direction and/or authorize the Fire Chief to begin the LAFCO application process to reorganize with CSA-107.
  - b. Article XIIIB California Constitution Appropriation Limit  
To discuss and/or approve the change in population for the Rancho Santa Fe Fire Protection District appropriations limit. [Staff Report 14-13](#)  
ACTION REQUESTED: **Select a method to calculate appropriations limit**
  - c. Budget Authorization  
To discuss and/or approve the purchase of P25 Compliant Radios – [Staff Report 2014-14](#)  
ACTION REQUESTED: **Approve**
  - d. Budget Authorization  
To discuss and/or authorize the audiovisual upgrade at two district locations – [Staff Report 2014-15](#)  
ACTION REQUESTED: **Approve**
  - e. Fixed Charge Special Assessment for Weed Abatement  
To discuss and/or approve a special assessment Parcel No. 267-410-09, and 265-380-25 for nonpayment of forced abatement fees. [Staff Report 14-17](#)  
ACTION REQUESTED: **Approve and deliver special assessment for nonpayment of fees to the County of San Diego**
  - f. Board Meeting Schedule – June 11, 2014  
To discuss a possible change in the meeting date for the regular Board of Directors meeting schedule due to a potential conflict.  
ACTION REQUESTED: **Reschedule, if necessary**

## 7. Resolution/Ordinance

### a. Resolution No. 2014-03

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2014/2015

ACTION REQUESTED: **Adopt**

### b. Resolution No. 2014-04

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2014/2015 Appropriations of Tax Proceeds

ACTION REQUESTED: **Adopt**

### c. Resolution No. 2014-05

To discuss and/or adopt a resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District for Nationwide Retirement Solutions ("Nationwide") Deferred Compensation Program [Staff Report 14-16](#)

ACTION REQUESTED: **Adopt**

### d. Ordinance 2014-02

To conduct second reading Ordinance No. 2014-02 *entitled* An Ordinance of the Board of Directors of the Rancho Santa Fe Fire Protection District Pertaining to Nuisance Fire and Medical Alarms.

ACTION REQUESTED: **Board and public comments, schedule a public hearing and final adoption**

## 8. Oral Report

### a. Fire Chief – Michel

i) CSA 107 Elfin Forest/Harmony Grove - Update

ii) District Activities

- Employee Recognition Dinner – May 2, 2014

### b. Operations – Deputy Chief

### c. Training – Battalion Chief

### d. Fire Prevention – Deputy Fire Marshal

### e. Administrative Manager

### f. Board of Directors

i) North County Dispatch JPA – Update

ii) County Service Area – 17 – Update

iii) Comments

## 9. Closed Session

### a. Potential Litigation (1) Case – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: *one (1) case*

### b. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Jim Ashcraft, Randy Malin, and Chief Michel

Unrepresented Employee(s): Fire Chief; Fire Marshal; Battalion Chief (3); Administrative Manager

Unrepresented Employee: EMS Coordinator

Under Negotiation: A successor Compensation Resolution

## 10. Adjournment

The next regular Board of Directors meeting to be held June 11, 2014 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**Board of Directors Regular Meeting Agenda**  
**Wednesday, June 4, 2014 1:00 pm PT**

**CERTIFICATION OF POSTING**

I certify that on May 30, 2014 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on May 30, 2014

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Karlana Rannals  
Board Clerk



**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
MINUTES – April 9, 2014**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

*Pledge of Allegiance*

Chief Tony Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hillgren, Malin, Stine, Tanner (*Note: Director Hillgren participated via teleconference from the following location: Los Conchas #204, Calle Camino de la Estrella En el Desarrollo de Punta Ballena, Los Cabos, B. C. S. 23410*)

Directors Absent: None

Staff Present: Tony Michel, Fire Chief; Bret Davidson, Battalion Chief; Jim Sturtevant, Battalion Chief; Renee Hill, Deputy Fire Marshal; and Karlana Rannals, Board Clerk

President Ashcraft informed the Board that pursuant to government code section 54954.2(b) (2) there is a request to amend the agenda to include the following topics for discussion and/or action:

AMEND AGENDA ITEM

6. **New Business**

b. Acceptance of Donation

To discuss and/or accept a donation in recognition of district personnel from *The City Church* – [Staff Report 2014-10](#)

ACTION REQUESTED: **Accept**

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to amend the agenda as requested:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

2. Public Comment

No one requested to speak to the board.

3. Motion waiving reading in full of all Resolutions/Ordinances

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to waive reading in full of all resolutions/ordinances:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

4. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to approve the Consent Calendar as submitted:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner

NOES: None

ABSENT: None

ABSTAIN: None

a. Board of Directors Minutes

i) Board of Directors minutes of March 12, 2014

b. Receive and File

i) Monthly/Quarterly Reports

(1) List of Demands

Check 24728 thru 24821 the period March 1 – 31, 2014 totaling: \$ 397,052.88

Payroll for the period March 1– 31, 2014 \$ 444,941.16

TOTAL DISTRIBUTION \$ 841,994.04

(2) List of Demands

(3) Activity Reports – March 2014

- Operations
- Training
- Fire Prevention
- List of Demands

(4) District Articles

(5) Correspondence

- San Diego Mesa College Foundation

5. Old Business

a. None

6. New Business

a. Ad Hoc Committee Appointment

Ms. Rannals reported that the annual audit is on the calendar for FY14. Each year board members are requested to participate in a preliminary and final meeting with the auditors. She requested the board appoint board members to serve on this ad hoc committee. Directors Malin and Tanner agreed to serve as members of the ad hoc committee.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to appoint Directors Malin and Tanner to serve on the Audit Ad Hoc Committee for FY14:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner  
NOES: None  
ABSENT: None  
ABSTAIN: None

a. Acceptance of Donation

Chief Michel informed the board that *The City Church* wanted to do something for the District and did not specify what to purchase. Per the District's policy, he requested that the board accept the donation and he will report to the board at a future meeting as to what is purchased with the money.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR STINE, APPROVED on the following roll call vote to accept the \$1,000 donation from *The City Church*:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner  
NOES: None  
ABSENT: None  
ABSTAIN: None

7. Resolution/Ordinance

a. Resolution 2014-02

Ms. Rannals summarized the staff report provided. She reported that because of a recent CalPERS audit for the District's contract agency (North County Dispatch Joint Powers Authority), staff learned that the various pay schedules included within the various MOUs and resolutions do not satisfy the CalPERS requirement of adopting a "publicly available pay schedule." The resolution provided will satisfy the requirement and the schedule is a summary of all previously approved salary schedules. She also suggested that any time the board makes a change to a resolution and the salary schedule requires updating, that future resolutions be listed as a "Consent" item on the agenda. There were no objections from the board.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR STINE, and ADOPTED Resolution No. 2014-02 entitled a *Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting a Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.5* on the following roll call vote:

AYES: Ashcraft, Hillgren, Malin, Stine, Tanner  
NOES: None  
ABSENT: None  
ABSTAIN: None

b. Ordinance 2014-02

Chief Michel summarized the staff report provided. He informed the Board that the intent of this ordinance is through compliance to reduce the number of false alarm activations and be able to recover the costs associated with responding to nuisance alarms. He also stated to the Board that this ordinance is necessary, as responding to false alarm is an important life-safety issue. With the adoption of a Nuisance Alarm ordinance, it will reduce the number of false alarms and the frequency of repeat false alarms. The District's response to false alarms has increased and has created situations where engine companies are out of

position for other emergencies. This requires the next closest engine company from another station or jurisdiction to respond. These situations are compounded when the District responds to the same location on multiple occasions. Each time a fire engine responds to an emergency, there is a cost associated with the operation of the fire engine. Fuel and maintenance costs are approximately \$11 per mile for a District engine company. With an average incident round trip of four miles, apparatus costs are approximately \$44 per incident. In addition, the District is charged a "cost per call" for dispatching services. Although small in appearance, this cost increases rapidly when you consider the number of false alarms the engine company responds to annually. As a point of interest, the District has responded to 87 false alarms to one address, since 2010. He believes that by reducing the number of false alarms it will also have a positive effect on the District operationally by improving our emergency response, increasing firefighter safety and reducing apparatus costs. He recommends the Board of Directors proceed with the ordinance adoption for nuisance alarms. Staff responded to questions from the board.

The Board of Directors agreed that this is an important issue and the board clerk was requested to proceed with the ordinance adoption process. A second reading is planned for May 14, 2014.

8. Oral Report

a. Fire Chief – Michel

- i) CSA 107 – Elfin Forest/Harmony Grove – Update: he informed the board that he had an informal meeting with County representatives regarding the fire station location and space needs. He was told that County staff has met with the appropriate individuals in reference to the property tax exchange, and he knows that there is still a shortfall in revenues to operate a full-time fire station. He believes that the County is looking for alternative revenue to make up the shortfall. He continues to respond to interested parties on the status of a potential reorganization, that the district is still in the feasibility phase of a possible reorganization.

ii) District Activities:

- Dispatcher Appreciation Week – April 14-18, 2014: The District will host lunch at the dispatch center on April 16. All board members were encouraged to attend.
- Pancake Breakfast (4S Ranch) April 19, 2014: The Firefighters Association will serve pancakes and he invited all board members to attend.
- CERT Graduation – April 19, 2014: he invited all board members to attend the graduation.

b. Operations – Deputy Chief

Chiefs' Davidson and Sturtevant summarized the previous month's activity. The district responded to 218 calls. They also reported on three significant calls: 1) structure fire on Via Del Alba; 2) structure fire at Polo Plaza, which was determined to be a laundry cart; and 3) hazardous materials incident from a trash truck in the 4S Ranch area.

c. Training – Battalion Chief

Chief Davidson summarized the training activity for March. It included:

- i) Hose lays
- ii) Forcible Entry, hosted by Vista
- iii) Advance Cardiac Life Support (ACLS) Recertification
- iv) Mass Casualty Incident (MCI) drill, in cooperation with San Marcos



Minutes

Rancho Santa Fe Fire Protection District Board of Directors

April 9, 2014

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d. Fire Prevention – Deputy Fire Marshal

DFM Hill summarized the activity for the previous month. She reported that the “new construction” square footage for March was approximately 52,000 square feet, with 93 plan reviews and 76 consultations performed. She has advertised for the summer intern for the *Shelter in Place* communities.

e. Administrative Manager

i) She reminded the board members of the Employee Recognition dinner planned for Friday, May 2 in the Courtyard of Cielo Plaza.

f. Board of Directors

i) North County Dispatch JPA – Update: Ashcraft – no report. The next meeting is scheduled on May 22, 2014.

ii) County Service Area – 17 – Update: Hillgren – no report. The next meeting is scheduled for May 6, 2014.

iii) Comments

9. Adjournment

Meeting adjourned at 2:36 pm.

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Karlana Rannals  
Secretary

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James H Ashcraft  
President

# Rancho Santa Fe Fire Protection District

List of Demands ~ April 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
24976	\$12.99	4S Ranch Gasoline & Carwash LP	Car Wash
24977	\$147.49	AT&T	Telephone RSF1/RSF2/RSF3
24978	\$1,300.63	AT&T Calnet 2	Telephone RSF2/RSF3/RSF4
24979	\$153.66	Blend	Outside Printing & Binding
24980	\$85.00	Board of Equalization	Homeland Security Grant - 2011 - Taxes on Purchase
24981	\$1,584.00	Brand Ink Inc.	Uniform - Safety Personnel
24982	\$858.00	C.A.P.F.	Disability/Life Insurance
24983	\$190.03	Complete Office of California Inc	Office Supplies
24984	\$61.99	Cox Communications	Telephone RSF3
24985	\$751.75	Daniels Tire Service Inc	Repair - ID 0881
24987	\$1,271.18	Fire ETC Inc	Safety Clothing (Protective)
24988	\$84.90	Golden Telecom Inc	Telephone Repair
24989	\$246.25	Jauregui & Culver Inc	Refuel Facility Repair
24990	\$1,330.00	K & K Coatings	Station Maintenance - RSF 2/RSF3/RSF4
24991	\$395.00	Krueger, Trevor	Education/Training Reimbursement
24992	\$4,637.50	Liebert Cassidy Whitmore	Legal Services
24995	\$2,553.00	Neal Electric Corp	Homeland Security Grant - 2011 - Electric Panel for Generator
24996	\$4,592.00	Palomar College	In-Service Training Program-Regional FF
24997	\$150.00	RSFPFA	RSF Prof FF Assoc - Room Rental
24998	\$19,713.36	San Diego Medical Services Enterprises	Space Rent - SDMSE - Reimbursement for overpayment of Rent
24999	\$658.75	Scott Davis Consulting	Computer Programming - Custom FP & PR
25000	\$446.00	Shore Electric - Shock Wave Entrp Inc	Station Maintenance - RSF 2
25001	\$3,042.10	SoCo Group Inc	Gasoline & Diesel Fuel
25002	\$4,740.00	Symphony Asset Pool XVII LLC	Cielo HOA Fees - 2 months
25003	\$274.00	Terminix International	Building RSF1/RSF2/RSF3/RSF4/ADMIN/NCDJPA
25004	\$54.70	U P S	Shipping Service
25005	\$9,617.16	U S Bank Corporate Payment System	Cal-Card./IMPAC program
25006	\$367.19	United Imaging	Office Supplies
25007	\$1,195.00	Verizon Wireless	Telephone - Cellular & MDT Broadband + ATN Line
25008	\$460.87	Vortex Industries, Inc.	Building RSF1

# Rancho Santa Fe Fire Protection District

List of Demands ~ April 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25009	\$1,321.75	Waste Management Inc	Trash RSF1/RSF2/RSF3/RSF4/NCDJPA & RSF Assn - Patrol
25010	\$230.00	Worley, Tanner	Education/Training Reimbursement
25011	\$617.50	Accme Janitorial Service Inc	Building ADMIN
25012	\$293.17	AT&T Calnet 2	Telephone ADMIN/RSF1/RSF3/NCDJPA
25013	\$10.81	Bay City Electric Works Inc	Generator RSF3 - Maintenance & Service
25014	\$952.31	Complete Office of California Inc	Office Supplies
25015	\$2,481.50	County of SD/RCS	CAP Code Paging Service-Monthly Service & 800 MHz Network Admin Fees
25016	\$2,700.00	Elen Consulting Inc.	Building ADMIN
25017	\$11,794.42	Employment Development Dept-EDD	Unemployment Insurance
25018	\$2,404.60	Fitch Law Firm Inc	Legal Services
25019	\$206.62	Form-Craft Business Systems, Inc.	Office Supplies
25020	\$323.29	Home Depot, Inc	Station Maintenance - RSF 2/RSF3/RSF4, Station Replacement Items - RSF2, Tools - Maintenance & Construction, Hydrant Maintenance & Training Misc Equipment/Supplies
25021	\$56,801.74	Kearny Pearson Ford	2014 Ford Utility Vehicle (A) & 2014 Ford Utility Vehicle (B)
25022	\$1,332.55	Konica Minolta Business Inc	Copier Maintenance Contract
25024	\$346.04	Metro Fire & Safety Inc	Extinguishers - Service & Purchase & CERT Program
25025	\$240.00	Michel, Tony J	Telephone ADMIN Reimbursement
25026	\$2,075.72	Olivenhain Municipal Water District	Water RSF2/RSF3/RSF4
25027	\$325.00	Rancho Santa Fe Rotary	Association Dues
25028	\$1,219.53	Santa Fe Irrigation District	Water RSF1 & NCDJPA
25029	\$79.00	Savmart Pharmaceutical Service	CSA-17 Contract
25030	\$1,417.64	SoCo Group Inc	Gasoline & Diesel Fuel
25031	\$32.00	State of CA Dept of Justice	Background Investigation
25032	\$60.24	Sturtevant, James F.	Station Maintenance - RSF-4 Reimbursement
25033	\$454.88	TelePacific Communications	Telephone ADMIN
25034	\$65.40	U P S	Shipping Service
25035	\$568.14	Uniforms Plus	Uniform - Safety Personnel
25036	\$5,500.00	WinTech Computer Services	Consulting Services
25037	\$60.00	AT&T	Telephone ADMIN

# Rancho Santa Fe Fire Protection District

## List of Demands ~ April 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25038	\$326.89	AT&T Calnet 2	Telephone ADMIN/RSF1/RSF2/RSF4/NCDJPA
25039	\$139,818.25	CalPERS	PERS (Employer Paid)
25040	\$1,216.00	Coastal Signage	Building ADMIN
25041	\$329.04	Corporate Clothiers Inc	Uniform - Administrative
25042	\$1,324.44	Daniels Tire Service Inc	Scheduled - ID 0383 & Scheduled - ID 0384
25043	\$2,291.13	Engineered Mechanical Services Inc	Building RSF1/RSF2/RSF3/RSF4/ADMIN
25044	\$1,334.00	Golden Telecom Inc	Telephone Repair
25045	\$710.00	Krueger, Trever	Education/Training Reimbursement
25046	\$20.46	Napa Auto Parts Inc	Apparatus Parts & Supplies
25047	\$5,527.07	North County EVS Inc	Scheduled - ID 9511, Scheduled - ID 0312, & Scheduled - ID 0811
25048	\$2,174.59	Parkhouse Tire, Inc.	Tires & Tubes
25049	\$1,884.60	Rush Press Inc	Outside Printing & Binding
25050	\$6,721.15	San Diego Gas & Electric	Elec/Gas/Propane RSF1/RSF2/RSF3/RSF4/ADMIN
25051	\$20.00	SDCFCA - Admin Section	Meetings/Meal Expenses Monthly Meeting
25052	\$3,206.88	SoCo Group Inc	Gasoline & Diesel Fuel
25053	\$81.58	Time Warner Cable	Cable Service - Admin
25054	\$453.51	Transamerican Mailing & Fulfillment Inc	Outside Printing & Binding
25055	\$12.30	U P S	Shipping Service
25056	\$1,213.89	U S Postal Service - Postmaster	Postage
25057	\$990.00	Vinyard Doors Inc	Building RSF2
25058	\$20.80	All Star Fire Equipment, Inc.	Repair - ID 0261
25059	\$132.29	AT&T	Telephone RSF1/RSF2/RSF3
25060	\$452.77	Blend	Outside Printing & Binding
25061	\$184.70	Complete Office of California Inc	Office Supplies
25062	\$61.99	Cox Communications	Telephone RSF3
25063	\$1,681.93	Direct Energy Business - Dallas	Elec/Gas/Propane RSF1
25064	\$2,988.38	Guardian Life Insurance Co	Medical Insurance
25065	\$53,141.91	Health Net	Medical Insurance
25066	\$285.00	John Carey	Education/Training Reimbursement
25067	\$15,824.97	Kaiser Permanente	Medical Insurance

# Rancho Santa Fe Fire Protection District

List of Demands ~ April 2014

<i>Check</i>	<i>Amount</i>	<i>Vendor</i>	<i>Purpose</i>
25069	\$291.00	Pitney Bowes Inc	Equipment Rental
25070	\$3,974.05	SoCo Group Inc	Gasoline & Diesel Fuel
25071	\$215.00	Terminix International	Building RSF1/RSF3/RSF4/ADMIN/NCDJPA
25072	\$590.32	The Lincoln National Life Ins Co	Disability/Life Insurance
25073	\$12.30	U P S	Shipping Service
25074	\$553.01	Uniforms Plus	Uniform - Safety Personnel
25075	\$453.58	United Imaging	Office Supplies
EFT 49	\$1,219.12	Rannals, Karlana	Admin - Meal/Lodging/Travel Reimbursement
EFT 51	\$1,119.76	Rannals, Karlana	Office Supplies, Bank Charges-Administrative Fees & Awards/Proclamations Reimbursement
EFT 52	\$515.00	Caccavo, Alicea I.	Education/Training Reimbursement
EFT 56	\$1,933.00	Duncan, Troy	Education/Training Reimbursement
Various	\$15,332.10	Medical Reimbursements	Various
<b>subtotal</b>	<b>\$425,527.11</b>		
15-Apr-14	251,561.28	Payroll	RSFFPD
30-Apr-14	190,073.99	Payroll	RSFFPD
<b>subtotal</b>	<b>\$ 441,635.27</b>		
Grand	\$867,162.38		

**RANCHO SANTA FE FIRE PROTECTION DISTRICT  
OPERATING EXPENDITURES FOR FISCAL YEAR 2014**

July 1, 2013 through March 31, 2014  
FY14

	<b>BUDGET EXPENDITURES FY14</b>	<b>ESTIMATED EXPENDITURES FY14</b>	<b>% OF BUDGET</b>
<b>PERSONNEL COSTS</b>			
Salaries/Wages - Staff	\$5,131,077	\$3,748,916	73.1%
Holiday Pay	\$173,892	\$168,377	96.8%
Overtime	\$857,457	\$818,669	95.5%
Health Insurance + HRSA	\$1,134,943	\$797,820	70.3%
Life Insurance/Long Term Disability	\$19,395	\$13,687	70.6%
Paramedic Incentive Pay	\$24,000	\$14,400	60.0%
Retirement	\$1,284,586	\$863,430	67.2%
Social Security Tax	\$2,407	\$2,737	113.7%
Unemployment Insurance	\$18,081	\$1,326	7.3%
Medicare Tax	\$86,000	\$62,999	73.3%
Workers' Compensation/Wellness	\$228,998	\$106,239	46.4%
Labor (Temporary)	\$31,619	\$34,004	107.5%
<b>PERSONNEL (Subtotal)</b>	<b>\$8,992,455</b>	<b>\$6,632,604</b>	<b>73.8%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2014**  
July 1, 2013 through March 31, 2014

	<b>BUDGET EXPENDITURES FY14</b>	<b>ESTIMATED EXPENDITURES FY14</b>	<b>% OF BUDGET</b>
<b>CONTRACTURAL</b>			
Administrative Fees	\$197,839	\$45,135	22.8%
Advertising	\$1,983	\$513	25.9%
Apparatus	\$4,154	\$0	0.0%
Association Dues	\$11,161	\$8,590	77.0%
Building/Facility Lease	\$29,009	\$0	0.0%
Dispatching	\$126,347	\$107,395	85.0%
Equipment Rental	\$1,200	\$873	72.8%
Equipment Repair	\$22,288	\$6,854	30.8%
Insurance	\$77,575	\$72,926	94.0%
Laundry Service	\$0	\$0	0.0%
Legal Services	\$22,441	\$19,147	85.3%
Local Meeting/M meal Expense	\$7,920	\$1,760	22.2%
Mileage Reimbursement	\$658	\$56	8.4%
Other Contractual Services	\$111,467	\$112,976	101.4%
Other Professional Services	\$196,550	\$94,539	48.1%
Permits	\$6,985	\$4,611	66.0%
Service Agreements	\$39,322	\$16,982	43.2%
Soil Contamination Cleanup	\$2,500	\$0	0.0%
Subscriptions	\$2,130	\$990	46.5%
Training	\$68,630	\$71,858	104.7%
Utilities			
Electricity	\$104,530	\$74,941	71.7%
Sewer	\$12,752	\$11,088	87.0%
Telephone	\$45,968	\$31,987	69.6%
Trash	\$10,005	\$9,838	98.3%
Water	\$21,548	\$19,509	90.5%
Vehicle Maintenance (Scheduled)	\$50,700	\$30,679	60.5%
Vehicle Repair	<u>\$66,300</u>	<u>\$66,349</u>	100.1%
<b>CONTRACTURAL COSTS (Subtotal)</b>	<b>\$1,241,962</b>	<b>\$809,596</b>	<b>65.2%</b>

**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2014**  
July 1, 2013 through March 31, 2014

	<b>BUDGET EXPENDITURES FY14</b>	<b>ESTIMATED EXPENDITURES FY14</b>	<b>% OF BUDGET</b>
<b>MATERIALS &amp; SUPPLY</b>			
Apparatus	\$23,079	\$6,885	29.8%
Audio Visual	\$669	\$55	8.2%
Books	\$2,316	\$1,105	47.7%
Cellular	\$1,433	\$1,078	75.2%
Computer	\$56,895	\$24,401	42.3%
Electrical Supplies	\$200	\$0	0.0%
Fire Hose, Nozzles & Supply	\$17,000	\$230	1.4%
Firefighting Foam	\$2,500	\$3,529	141.2%
Food for Major Emergencies	\$1,000	\$37	3.7%
Fuel	\$76,189	\$50,649	66.5%
Furnishings/Equipment	\$22,538	\$16,096	71.4%
Grants	\$10,000	\$0	0.0%
Hydrant Maintenance	\$500	\$1,952	390.4%
Janitorial	\$12,000	\$5,904	49.2%
Knox Replacement	\$0	\$0	0.0%
Landscape	\$500	\$475	0.0%
Lumber/Screws/Nails	\$100	\$0	0.0%
Maps	\$500	\$0	0.0%
Medical Supplies	\$48,815	\$0	0.0%
Miscellaneous	\$1,500	\$0	0.0%
Office - General	\$37,000	\$24,090	65.1%
Paint	\$100	\$47	0.0%
Program Supplies - CERT	\$2,000	\$977	48.8%
Public Education	\$6,886	\$3,708	53.8%
Radio	\$60,050	\$13,266	22.1%
Rock, Sand, Gravel	\$250	\$0	0.0%
Safety	\$67,775	\$58,683	86.6%
Special Events & Awards	\$5,535	\$4,510	81.5%
Station Maintenance	\$27,377	\$3,971	14.5%
Station Supplies/Replacements	\$4,250	\$4,590	108.0%
Street Signs & Markers	\$500	\$0	0.0%
Tools	\$750	\$275	36.7%
Training (Expendable Supplies)	\$7,500	\$4,156	55.4%
Uniforms	\$26,378	\$13,795	52.3%
<b>MATERIAL &amp; SUPPLY (Subtotal)</b>	<b>\$524,084</b>	<b>\$244,463</b>	<b>46.6%</b>
<b>OPERATING COST SUMMARY</b>			
Personnel	\$8,992,455	\$6,632,604	73.8%
Contractural	\$1,241,962	\$809,596	65.2%
Material & Supply	\$524,084	\$244,463	46.6%
Depreciation	\$749,590	\$562,193	75.0%
<b>TOTAL COSTS</b>	<b><u>\$11,508,091</u></b>	<b><u>\$8,248,856</u></b>	<b>71.7%</b>
<b>BEFORE CAPITAL OUTLAY</b>			



**RANCHO SANTA FE FIRE PROTECTION DISTRICT**  
**OPERATING EXPENDITURES FOR FISCAL YEAR 2014**  
 July 1, 2013 through March 31, 2014

	<b>BUDGET EXPENDITURES FY14</b>	<b>ESTIMATED EXPENDITURES FY14</b>	<b>% OF BUDGET</b>
<b>CAPITAL and PLANNED PROJECTS</b>			
Printer Plotter	\$19,427	\$18,104	93.2%
Generator - Admin Cielo	\$39,800	\$0	0.0%
Microwave Wireless Network	\$36,215	\$0	0.0%
Engine Type II (replacement)	\$685,000	\$0	0.0%
Command Vehicle	\$70,000	\$589	0.8%
Staff Vehicle	\$50,000	\$589	1.2%
<b>Total Capital &amp; Projects</b>	<b><u>\$881,015</u></b>	<b><u>\$19,281</u></b>	<b><u>2.2%</u></b>

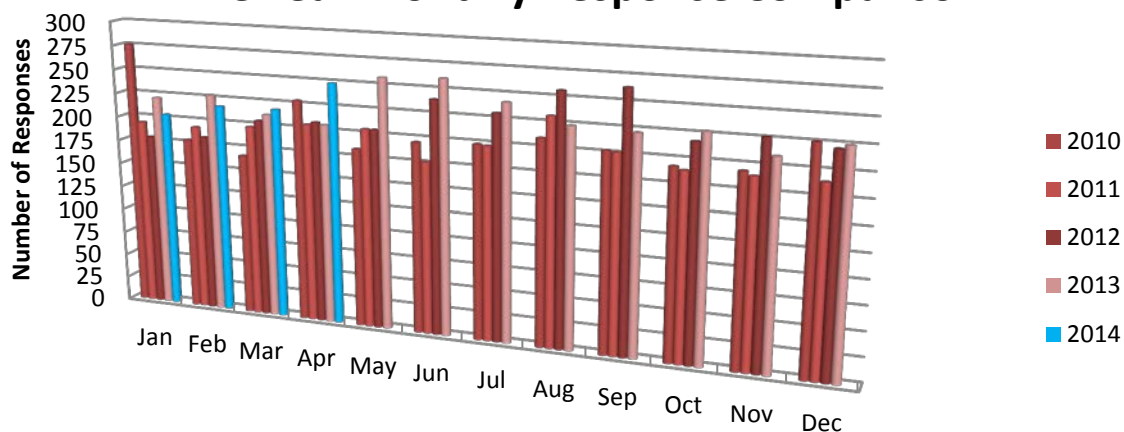
**COMBINED SUMMARY STATEMENT CASH ASSETS LIABILITIES**

**Rancho Santa Fe Fire Protection District**

FY 14

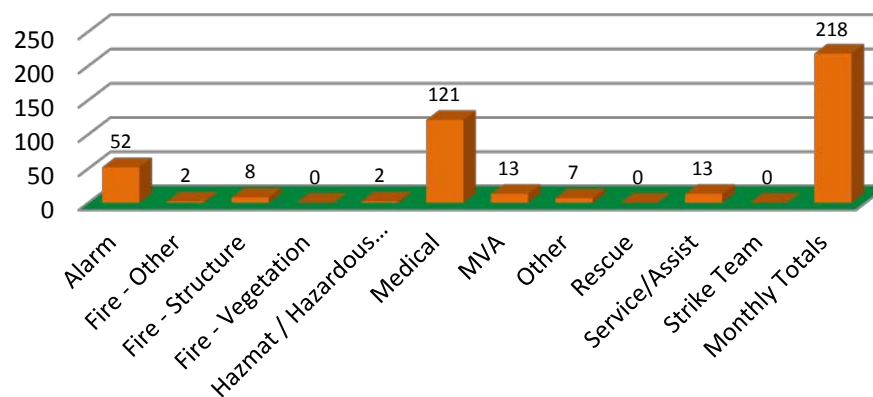
	PERIODS				
	June 30, 2013	September 30, 2013	December 31, 2013	March 31, 2014	March 31, 2013
<b>Assets</b>					
Current Assets					
Cash	\$ 14,414,826	\$ 12,029,764	\$ 13,619,738	\$ 13,947,373	\$ 12,242,725
GF Accounts Receivable	\$ 197,258	\$ 157,452	\$ 288,374	\$ 157,156	\$ 103,122
ALS (Paramedic)	\$ 124,970	\$ 151,816	\$ 151,925	\$ 152,046	\$ 124,862
MDC Reserve	\$ 346	\$ 18,131	\$ 18,150	\$ 18,150	\$ -
PASIS (Workers Compensation)	\$ 592,131	\$ 617,131	\$ 570,693	\$ 570,693	\$ 612,850
PREPAID (Cap Assets)	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL ASSETS</b>	<b>\$ 15,329,532</b>	<b>\$ 12,974,294</b>	<b>\$ 14,648,881</b>	<b>\$ 14,845,419</b>	<b>\$ 13,083,559</b>
<b>Liabilities</b>					
Current Liabilities					
Accounts Payable	\$ 261,563	\$ 1,216	\$ 148,028	\$ 1,094	\$ 436
Accrued Expenses	\$ 241,790	\$ 332,589	\$ 255,448	\$ 354,288	\$ 342,441
Other Payables	\$ 40,159	\$ -	\$ -	\$ -	\$ -
<b>TOTAL LIABILITIES</b>	<b>\$ 543,511</b>	<b>\$ 333,805</b>	<b>\$ 403,476</b>	<b>\$ 355,382</b>	<b>\$ 342,877</b>
Long Term Liabilities					
Contract Compensation	\$ 478,870	\$ 455,302	\$ 502,627	\$ 540,304	\$ 382,300
IBNR Liability (Workers Compensation)	\$ 243,755	\$ 243,755	\$ 243,755	\$ 243,755	\$ 344,980
Soil Contamination	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106	\$ 6,106
<b>TOTAL LONG TERM LIABILITIES</b>	<b>\$ 728,731</b>	<b>\$ 705,163</b>	<b>\$ 752,488</b>	<b>\$ 790,165</b>	<b>\$ 733,386</b>
<b>Fund Balance</b>					
Restricted Reserves					
ALS / MDC Funds	\$ 152,162	\$ 169,946	\$ 170,196	\$ 170,196	\$ 124,862
PASIS (Workers Compensation)	\$ 348,376	\$ 348,376	\$ 348,376	\$ 348,376	\$ 188,757
General Fund Reserves					
CalPERS	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Capital Replacement	\$ 6,729,586	\$ 6,916,984	\$ 7,104,381	\$ 7,291,779	\$ 5,950,612
Designated (RCS Infrastructure, P25 Radio, Enviro. Sustain.)	\$ 425,000	\$ 1,075,000	\$ 1,075,000	\$ 1,075,000	\$ 425,000
Operating	\$ 4,500,000	\$ 1,730,769	\$ 3,115,385	\$ 1,038,462	\$ 1,038,462
Undesignated Reserves	\$ (191,734)	\$ 2,617,719	\$ 1,418,747	\$ 3,495,734	\$ 3,523,212
FY14 Net Income	\$ 893,899	\$ (2,123,468)	\$ (939,167)	\$ (919,875)	\$ (443,608)
<b>TOTAL FUND BALANCE</b>	<b>\$ 14,057,289</b>	<b>\$ 11,935,327</b>	<b>\$ 13,492,918</b>	<b>\$ 13,699,671</b>	<b>\$ 12,007,297</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 15,329,532</b>	<b>\$ 12,974,294</b>	<b>\$ 14,648,881</b>	<b>\$ 14,845,219</b>	<b>\$ 13,083,560</b>
<b>Restricted Cash</b>					
Fire Mitigation	\$ 280,177	\$ 383,332	\$ 522,613	\$ 600,340	\$ 207,797
FMF Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -
FMF Accounts Receivable	\$ 103,155	\$ 139,281	\$ 77,727	\$ 82,862	\$ 72,381
FMF Deposit In Transit	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>\$ 383,332</b>	<b>\$ 522,613</b>	<b>\$ 600,340</b>	<b>\$ 683,202</b>	<b>\$ 280,178</b>
<b>Combined Fund Total</b>	<b>\$ 15,712,864</b>	<b>\$ 13,496,907</b>	<b>\$ 15,249,222</b>	<b>\$ 15,528,421</b>	<b>\$ 13,363,738</b>

### Five Year Monthly Response Comparison

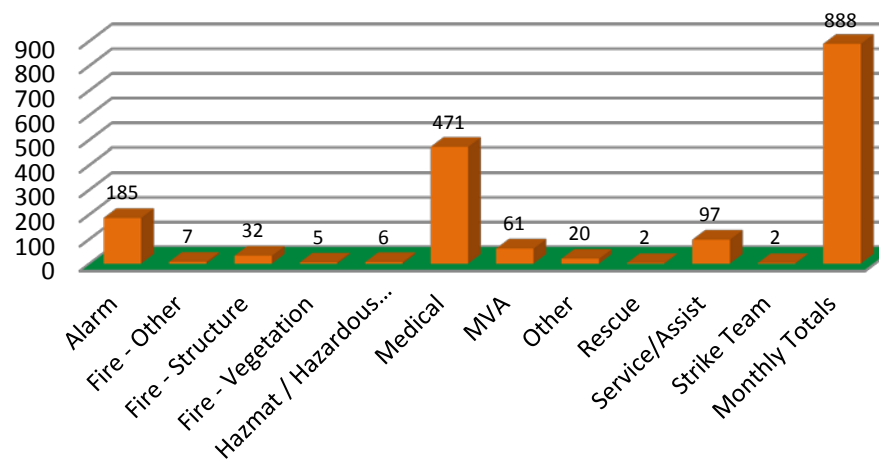


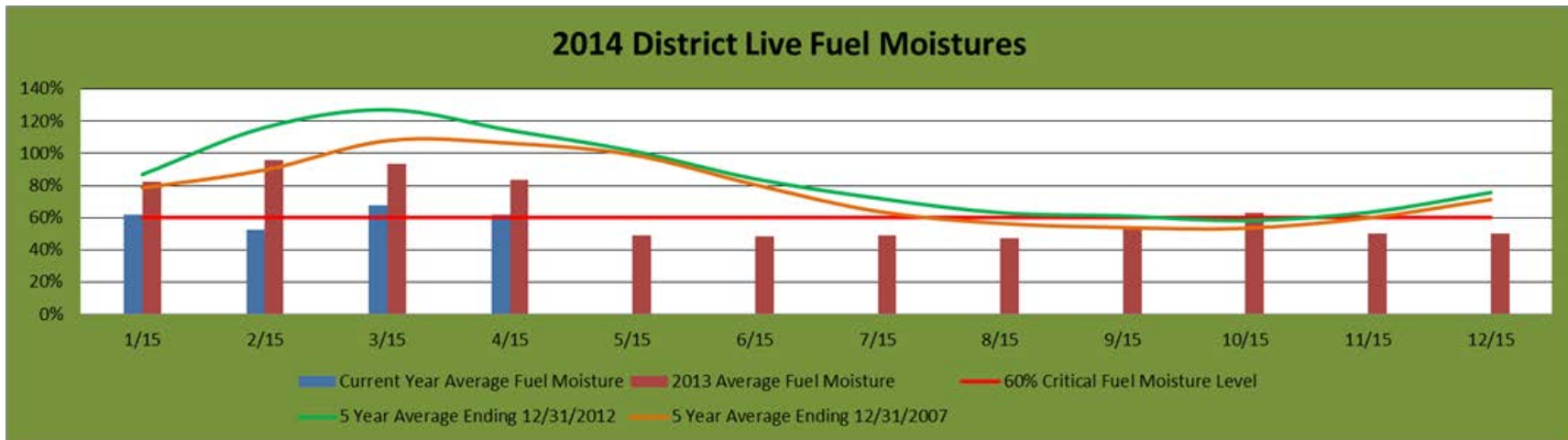
<b>2014</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	204	217	218	249									888
YTD	204	421	639	888									2%
<b>2013</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	221	228	212	206	258	261	242	224	222	228	210	225	2,737
YTD	221	449	661	867	1,125	1,386	1,628	1,852	2,074	2,302	2,512	2,737	4%
<b>2012</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	179	183	205	208	205	240	231	257	264	218	227	221	2,638
YTD	179	362	567	775	980	1,220	1,451	1,708	1,972	2,190	2,417	2,638	11.12%
<b>2011</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	194	193	198	205	205	177	198	232	202	190	190	190	2,374
YTD	194	387	585	790	995	1,172	1,370	1,602	1,804	1,994	2,184	2,374	-3%
<b>2010</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Responses
Responses	276	179	167	229	184	196	199	210	203	193	194	226	2,456
YTD	276	455	622	851	1,035	1,231	1,430	1,640	1,843	2,036	2,230	2,456	4.7%

Call Volume By Incident Type April  
2014



Call Volume By Incident Type YTD 2014





### Significant Incidents/Overhead Assignments

DATE	Incident/ Location	TYPE	UNIT/PERSON	DOLLAR LOSS

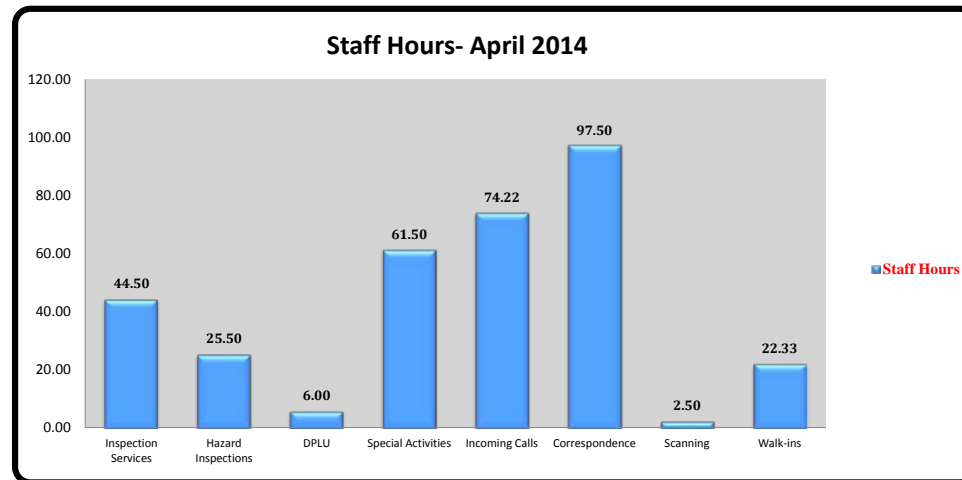
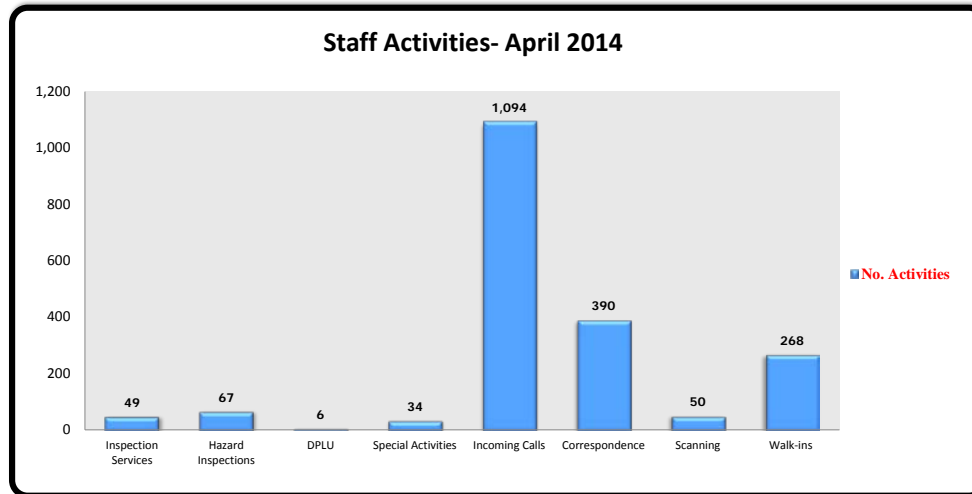
# April 2014

April 2014							May 2014						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	4	5	6	7	1	2	3
13	14	8	9	10	11	12	11	12	13	14	15	16	17
20	21	15	16	17	18	19	18	19	20	21	22	23	24
27	28	22	23	24	25	26	25	26	27	28	29	30	31

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 30 - Apr 5	<b>Mar 30</b>	<b>31</b>	<b>Apr 1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
			8:00am 8:30am Hose Lays (RSF Sta 2 Tower) 9:00am 12:00pm Radio Install (Sta 1) 9:30am 10:00am Fire Inspection (Amante)	8:00am 5:00pm Reserve Engine to Pa 9:00am 12:00pm EMS CE 12 Lead EKG Revi 9:00am 12:00pm Radio 1:30pm 4:30pm EMS C	Co Wildland Drill (Veja) 9:00am 12:00pm Radio Install (Sta 2)	Co Wildland Drill (Veja) 8:00am 3:00pm Science Discovery Day (R. Roger Rowe) 9:00am 12:00pm Radio Install (Sta 3)	9:00am 12:00pm Fire Simulations - Strip malls (RSF Sta 1)
Apr 6 - 12	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>
	B Shift	Co Wildland Drill (Veja) 2:00pm 3:00pm Station Tour (Station 2) - Julie E. Taber	9:00am 12:00pm Shift Meeting (RSF Sta 4 Classroom) - Activity 1:30pm 3:00pm Admin Shift Meeting (RSF Admin) - Activity Cal	Bautista Drill - Rainbow 7:15am 8:45am Blood Draw (RSF 1) 9:00am 12:00pm EMS CE 12 Lead EKG Revi 1:30pm 4:30pm EMS C	7:15am 8:45am Blood Draw (RSF 1) 9:00am 12:00pm EMS CE 12 Lead EKG Revi 9:00am 12:00pm Pre PI 1:30pm 4:30pm EMS C	8:30am 9:30am Engineer's Pre Test 9:00am 12:00pm Pre Plans and Building F 10:30am 11:30am Gene 2:00pm 3:00pm Statio	8:30am 12:00pm Eng Test Prep (RSF2) - Greg D. Rainville 9:00am 12:00pm Fire Simulations - Commercial Big Box
Apr 13 - 19	<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>
	B Shift	9:00am 12:00pm RT-130 (Carlsbad Tra 9:00am 12:00pm 2612 to Pump at Tower (T 1:30pm 4:30pm RT-130 (Carlsbad Training Fa	7:15am 8:30am Blood Draw (RSF 1) 9:00am 12:00pm RT-130 (Carlsbad Tra 10:00am 11:00am Stati 1:30pm 4:30pm RT-130	9:00am 12:00pm RT-130 (Carlsbad Tr 9:00am 12:00pm E2612 Eng Pumping 1:30pm 4:30pm RT-130 (Carlsbad Training Fa	9:00am 12:00pm Shift Meeting (RSF Sta 4 Classroom) - Activity 10:30am 11:30am Opticom check at Crosby - Activity Cal	8:00am 8:30am Hose Lays (RSF Sta 2 Tower) 9:00am 12:00pm E2612 Eng Pumping 10:00am 12:00pm Eng Co Inspections (RSF	9:00am 12:00pm Fire Simulations - Commercial Big Box (RSF Sta 1)
Apr 20 - 26	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
	C Shift 10:00am 12:00pm Engineer Training (RSF2) - Troy D. Elliott	A Shift 9:00am 10:00am Bridgeport Fire Inspection (Bridgep 12:30pm 4:30pm Wellness	9:00am 12:00pm RT-130 (RSF Sta. 4 Classroom) - Activity 1:30pm 4:30pm RT-130 (RSF Sta. 4 classroom) - Activity	8:45am 11:45am Captains Meeting (R 9:00am 12:00pm RT-130 (ENC Sta 5 a 1:30pm 4:30pm RT-130 (RSF Sta. 4 classroo	9:00am 12:00pm RT-130 (RSF Sta. 4 Classroom) - Activity 1:30pm 4:30pm RT-130 (RSF Sta. 4 Classroom)	A Shift Complete Quarterly St 9:30am 10:00am Incident Discussion (Chief Gibbs Office) - Activity Calendar	B Shift 8:00am 8:30am Hose Lays (RSF Sta 2 Tower)
Apr 27 - May 3	<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>	<b>May 1</b>	<b>2</b>	<b>3</b>
	A Shift	B Shift 9:00am 11:00am EMS Committee Meeting (RSf station 1 ) - Acti 1:00pm 4:30pm Wellness	C Shift 10:00am 12:00pm Shift Meeting - C-Shift (RSF-4 Training Roo 1:30pm 4:30pm Eng Pumping (C Bad ) -	9:00am 12:00pm Pre Plans and Building F 9:30am 12:30pm Fire Inspection of Dove C 10:00am 11:30am E261 1:00pm 4:30pm Wellne			

# Fire Prevention Monthly Staff Report

## April 2014



### Comparison 2013/2014 Total Monthly Hours/Activities

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1487	1658	2077	2150	2217	2677	2981	2772	2007	2375	1710	1503
Hours	241.40	230.15	385.33	329.17	347.97	388.33	736.1	516.18	434.48	446.22	283.17	253.95

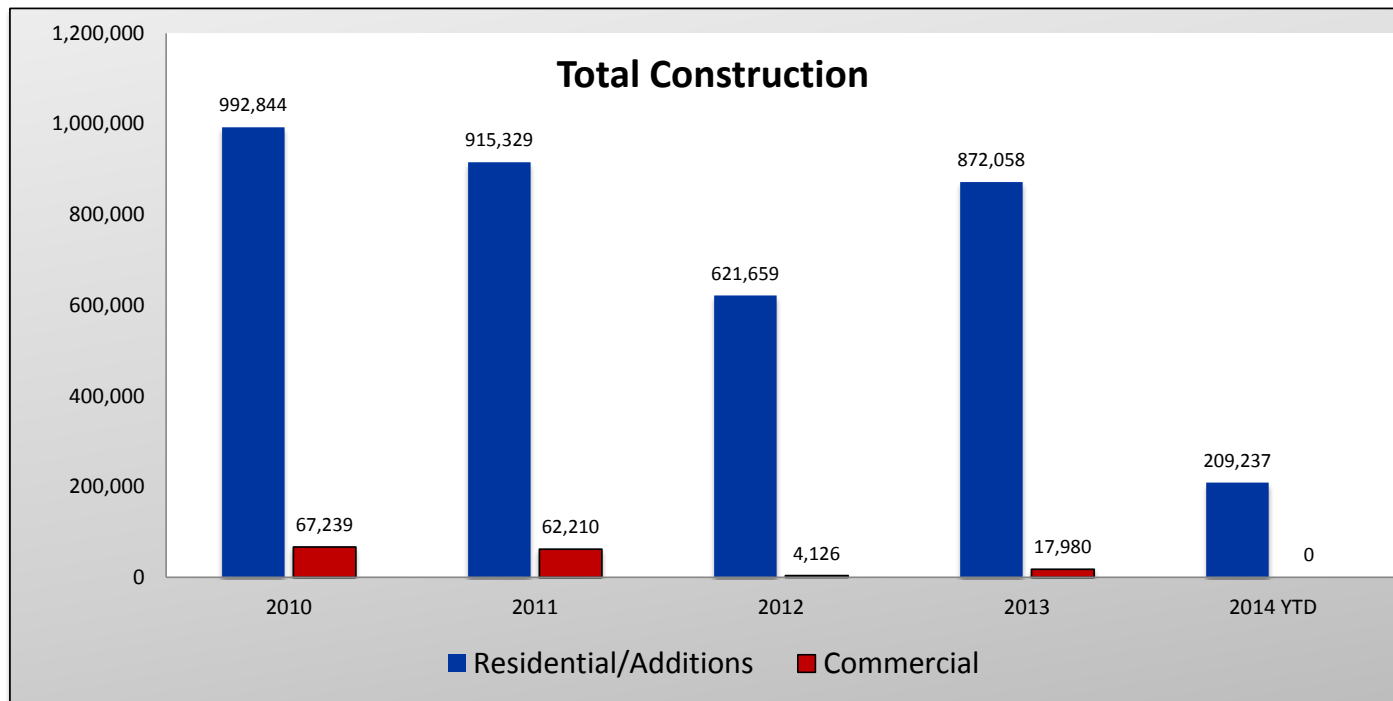
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Activities	1592	1662	1776	1958								
Hours	269.25	325.08	334.35	334.05								

NOTE: This summary report is not intended to capture all staff hours worked but only to illustrate activity.

# Rancho Santa Fe Fire Protection District

Fire Prevention Bureau -Construction

April 2014



Year	Res/Add	Comm	Total
2010	992,844	67,239	1,060,083
2011	915,329	62,210	977,539
2012	621,659	4,126	625,785
2013	872,058	17,980	890,038
2013 YTD	279,790	1,000	280,790
2014 YTD	209,237	0	209,237

## Comparison 2013/2014 Total Square Footage

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2013	47,186	70,209	30,161	133,234	23,840	175,693	47,280	117,083	47,197	56,405	115,144	26,606
2014	66,782	12,561	52,601	77,293								



**Rancho Santa Fe Fire Protection District**  
**Fire Prevention Bureau Monthly Activity Summary**  
**April 2014**

**PLAN REVIEW**

RESIDENTIAL PLAN REVIEWS		
	Number of Structures	Sq Footage
Deputy Fire Marshal	13	66,571
Fire Inspector	0	0
Fire Inspector/Forester	0	0
<b>TOTAL</b>	<b>13</b>	<b>66,571</b>
RESIDENTIAL ADDITIONS		
	Original Sq Footage	Added Sq Footage
Deputy Fire Marshal	28,855	8,629
Fire Inspector	13,924	2,093
Fire Inspector/Forester	0	0
<b>TOTAL</b>	<b>42,779</b>	<b>10,722</b>
COMMERCIAL PLAN REVIEWS		
	Number of Structures	Sq Footage
Deputy Fire Marshal	0	0
Fire Inspector	0	0
Fire Inspector/Forester	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>
TOTAL NEW CONSTRUCTION		
<b>Based on permitted Sq footage</b>	<b>Total Added</b>	<b>77,293</b>
FIRE SPRINKLER REVIEWS		
	Commercial	Residential
Deputy Fire Marshal	1	0
Fire Inspector	0	5
Fire Inspector/Forester	0	0
<b>TOTAL</b>	<b>1</b>	<b>5</b>
TENANT IMPROVEMENTS		
	Number of Structures	Sq Footage
Deputy Fire Marshal	1	19,870
Fire Inspector	0	0
Fire Inspector/Forester	0	0
<b>TOTAL</b>	<b>1</b>	<b>19,870</b>
LANDSCAPE REVIEWS		
	Number of Reviews	Staff Hours
Deputy Fire Marshal	0	0.00
Fire Inspector	0	0.00
Fire Inspector/Forester	33	13.50
<b>TOTAL</b>	<b>33</b>	<b>13.50</b>

**Rancho Santa Fe Fire Protection District**  
**Fire Prevention Bureau Monthly Activity Summary**  
**April 2014**

**SERVICES PROVIDED- FIRE PREVENTION**

<b>DPLU -All Staff</b>	<b>Number</b>	<b>Staff Hours</b>
Project Availability Forms	3	3.00
Use Permits	0	0.00
Zaps	0	0.00
Administrative Review	3	3.00
Habit Plans	0	0.00
Approval Letters	0	0.00
CWPP/FPP	0	0.00
<b>TOTAL</b>	<b>6</b>	<b>6.00</b>
<b>INSPECTION SERVICES- All Staff</b>	<b>Number of Inspections</b>	<b>Staff Hours</b>
Undergrounds	0	0.00
Hydros (Fire Sprinklers)	11	9.00
Finals (Structures)	22	23.50
Landscape	7	3.50
Reinspections	1	1.00
Tents/Canopy	5	4.00
Burn Permits	0	0.00
Department of Social Service Licensing	0	0.00
Knox/Strobe	0	0.50
Code Enforcement	1	1.00
Engine Company Follow Up	0	0.00
Misc.	2	2.00
<b>TOTAL</b>	<b>49</b>	<b>44.50</b>
<b>HAZARD INSPECTIONS - All Staff</b>	<b>Number of Inspections</b>	<b>Staff Hours</b>
Weed Abatement Inspection	40	5.50
Weed Abatement Reinspection	0	0.00
1st Notice	12	5.00
2nd Notice	5	0.00
Final Notice	0	0.00
Forced Abatement	0	0.00
Postings	0	0.00
Annual Mailers	1	10.00
Homeowner Meeting	9	5.00
WUI	0	0.00
<b>TOTAL</b>	<b>67</b>	<b>25.50</b>
<b>GRADING -All Staff</b>	<b>Number of Inspections</b>	<b>Staff Hours</b>
Plan Review	1	1.00
<b>TOTAL</b>	<b>1</b>	<b>1.00</b>

**Rancho Santa Fe Fire Protection District**  
**Fire Prevention Bureau Monthly Activity Summary**  
**April 2014**

**ADMINISTRATIVE SERVICES- FIRE PREVENTION**

<b>SPECIAL ACTIVITIES/EDUCATION-All Staff</b>	<b>Number</b>	<b>Staff Hours</b>
GIS Mapping	0	0.00
CalFire Crew Projects	0	0.00
Hazmat	0	0.00
Emergency Response/Support	0	0.00
Training Classes	5	17.00
Conferences	0	0.00
Meetings	28	42.50
Other	1	2.00
Supervision	0	0.00
Fuels Reduction	0	0.00
<b>TOTAL</b>	<b>34</b>	<b>61.50</b>
<b>FIRE PREVENTION -All Staff</b>	<b>Number</b>	<b>Staff Hours</b>
Incoming Phone Calls	1,094	74.22
Correspondence	390	97.50
Consultations	56	51.00
Plan Review	55	39.00
Scanning	50	2.50
General Office	25	64.00
<b>TOTAL</b>	<b>1,670</b>	<b>328.22</b>

**ADMINISTRATIVE SERVICES- OFFICE SUPPORT**

<b>OFFICE COORDINATOR-PREVENTION</b>	<b>Number</b>	<b>Staff Hours</b>
Phone Calls (All Administrative Staff) Internal & External	811	40.55
Correspondence	240	60.00
Walk in/Counter (All Administrative Staff)	268	22.33
Knox Application Request	4	0.33
UPS Outgoing Shipments	4	0.33
Plan Accepted/Routed	55	9.17
Special Projects	7	45.00
Scanning Documents/Electronic Files	50	2.50
Meetings: Admin/Prevention/Admin Shift	8	8.00
Post Office Runs	24	14.00
Deposit runs and preparations	4	4.00
<b>TOTAL</b>	<b>1,475</b>	<b>206</b>

Rancho Santa Fe Fire District  
Public Education Coordinator - Monthly Report  
April 2014

<b>WEBSITE/INTERNET</b>		Staff Hours
<b>Update existing info &amp; documents:</b> <i>Updated home page, news, etc</i>		<b>3.0</b>
		3.0
<b>Compile &amp; write new information:</b> <i>Working on scheduling page</i>		<b>2.0</b>
		2.0
<b>Social Media</b> <i>Facebook "Fans" - 291</i> <i>Twitter "Followers" - 1016</i>		<b>3.0</b>
		2.0
		1.0
<b>TOTAL</b>		<b>8.0</b>
<b>PUBLICATIONS</b>		Staff Hours
<b>Design/write brochures, flyers, etc:</b>		<b>0.0</b>
		0.0
<b>TOTAL</b>		<b>0.0</b>
<b>MEDIA RELATIONS</b>		Staff Hours
<b>On-scene Public Information Officer:</b> <b>Press Releases:</b> <i>Storage Fire</i> <i>Wildfire Preparedness</i>		<b>0.0</b>
		<b>3.0</b>
<b>Other Articles/Stories/Interviews:</b> <i>Arrange for reporter to attend County Wildland Drill</i>		1.0
		1.0
<b>TOTAL</b>		<b>4.0</b>
<b>EDUCATIONAL PROGRAMS/PRESENTATIONS</b>		Staff Hours
<b>Children's Programs</b> <i>Station Tour - 4</i> <i>Science Discovery Day</i>		<b>16.0</b>
		4.0
		12.0
<b>Adult Programs:</b>		<b>0.0</b>
		0.0
<b>TOTAL</b>		<b>16.0</b>

Rancho Santa Fe Fire District  
Public Education Coordinator - Monthly Report  
April 2014

<b>EVENTS</b>		Staff Hours
<b>External/Community Events:</b>		<b>3.0</b>
<i>4S Ranch Easter Egg Hunt</i>		3.0
<b>Internal Events:</b>		<b>0.0</b>
<b>TOTAL</b>		<b>3.0</b>
<b>CONTINUING EDUCATION</b>		Staff Hours
<b>Training Classes:</b>		<b>8.0</b>
<i>BLS Instructor Essentials</i>		2.0
<i>Online Car Seat Classes for CEUs</i>		6.0
<b>Conferences:</b>		<b>0.0</b>
<b>Meetings:</b>		<b>13.0</b>
<i>Staff meetings</i>		4.0
<i>Shift Meeting</i>		7.0
<i>Monica Zech</i>		1.0
<i>Maddie from AMR</i>		1.0
<b>TOTAL</b>		<b>21.0</b>
<b>CLERICAL</b>		Staff Hours
<b>Prevention-related:</b>		<b>59.0</b>
<i>Mailbox, email inbox, phone calls, news clips, etc.</i>		51.0
<i>Phone Calls - 40</i>		8.0
<b>Non-prevention/non-minute related:</b>		<b>28.0</b>
<b>TOTAL</b>		<b>87.0</b>
<b>TOTAL HOURS</b>		<b>139.0</b>

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# STAFF REPORT

NO. 14-11

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**TO:** BOARD OF DIRECTORS  
**FROM:** TONY MICHEL, FIRE CHIEF  
**SUBJECT:** ACCEPTANCE OF DONATION  
**DATE:** MAY 30, 2014

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## CURRENT SITUATION

Pursuant to the Health & Safety Code 13898, the Board of Directors must consider the acceptance of donated items with a value greater the \$500. This donation listed is a gift from *Gail Frazar* in recognition of the work and dedication of District personnel. The donor has requested that the money be used toward the annual recognition dinner.

Description	Qty.	Cost per Unit	Total	Location
Cash	1	N/A	\$500.00	N/A
Cash	1	N/A	\$500.00	N/A

This donation listed is a gift from grateful citizens and Bret's Barbeque because of the efforts of district personnel at the fires in San Diego County May 2014. Each district location will receive a \$350 gift card from Bret's Barbeque. Note, an equal amount was shared with the City of San Diego.

Description	Qty.	Cost per Unit	Total	Location
Gift Card	5	\$350	\$1,750	N/A

## RECOMMENDATION

Accept the donation.

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# STAFF REPORT

NO. 14-12

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**TO:** BOARD OF DIRECTORS  
**FROM:** TONY MICHEL, FIRE CHIEF  
**SUBJECT:** AMR AFFILIATION AGREEMENT  
**DATE:** MAY 8, 2014

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## RECOMMENDATION

Authorize the Fire Chief to sign the Affiliation Agreement with American Medical Response ("AMR"), to continue to co- staff the training CSA ambulance.

## BACKGROUND

Prior to AMR, the previous CSA-17 ambulance provider, San Diego Medical Services Enterprise ("SDMSE") in conjunction with the Fire District and the coastal cities of Solana Beach, Encinitas, and Del Mar participated in a "work-a-long" program to jointly staff a CSA-17 ambulance. The focus of the program is to provide firefighter paramedics from these agencies the opportunity to gain additional clinical experience by working shifts on this CSA-17 paramedic unit. Additionally, the fire district is reimbursed for overtime paid by the Provider/County for this program. This program proved to be successful to all parties involved, and continues to be utilized with the current ambulance provider AMR. The previous agreement between SDMSE, the Fire District, and the three coastal cities to staff this paramedic unit was informal.

## CURRENT SITUATION

The new ambulance provider AMR has requested all CSA-17 Fire Agencies sign a formal affiliation agreement to continue the firefighter paramedic program. The Affiliation Agreement found in Attachment "A" encompasses this agreement between the fire District and AMR. This affiliation agreement was reviewed and approved by legal counsel for the District. As stated earlier, this program is important to the fire district for its employees get valuable training on the work-a-long program.

# Attachment "A"

## AFFILIATION AGREEMENT

**THIS AFFILIATION AGREEMENT** is made between the American Medical Response Ambulance Service, Inc. ("Company") and Rancho Santa Fe Fire Protection District ("RSF").

**WHEREAS**, RSF has Fire Fighter Paramedics that wish to gain additional clinical experience by working shifts on Company advanced life support ambulance;

**WHEREAS**, the Company is the CSA-17 provider of emergency medical services, including both advanced life support and basic life support pre-hospital care and transport;

**WHEREAS**, Company has agreed in the best interest of patient care within CSA-17 to jointly staff one ambulance within CSA-17; and

**NOW THEREFORE**, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

- 1.1. Commencement.** This Agreement shall become effective when signed by all of the parties. Subject to the termination rights herein, this Agreement shall be for a term of twenty-four (24) months from the effective date January 1, 2014 and shall automatically renew for like periods when the Company-County CSA-17 emergency medical services agreement is renewed.
- 1.2. Termination.** This agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party as provided herein.

### **2. RIGHTS AND OBLIGATIONS OF RSF.**

- 2.1. Paramedic Licensure/Certification.** RSF shall ensure that each Paramedic assigned to this program is compliant with any federal, State, or County licensure/certification requirement. Each RSF Paramedic shall comply with all applicable policies and procedures including requirements of confidentiality of patient health information under the Health Insurance Portability and Accountability Act of 1996. The all services shall be provided in accordance with prevailing industry standards of quality and care applicable to the services.

### **3. COMPANY RIGHTS AND OBLIGATIONS.**

- 3.1. Company Rules.** Company requires Paramedics, while staffing a Company vehicle, to meet all standards of appearance, conduct, and policies required by Company.

### **4. INDEMNIFICATION.**

**INDEMNIFICATION – RSF.** The Rancho Santa Fe Fire Protection District will save defend indemnify and hold harmless Company, its officers employees, agents, affiliates and representatives of and from all potential claims, actions, risks and costs incurred related to or resulting from, the RSF's Paramedic's participating in the Clinical Experience Program and the RSF's Paramedics, exposure to the pre-hospital environment including actions brought by patients/clients of Company where it is alleged that RSF's Paramedic participation adversely impacted a patient/client outcome or condition. The indemnity shall survive and remain enforceable after the expiration or termination of this Affiliation Agreement, provided however, that this indemnity is not intended to cover claims against company arising out of the company's own negligence or intentional conduct. If in the course of defending against an action, the RSF determines that there is a conflict between RSF and Company, then the RSF shall so notify Company. Company will be required to defend itself at its own cost.

**INDEMNIFICATION – COMPANY.** The Company will save defend indemnify and hold harmless the RSF, its officers, elected officials, employees, agents, affiliates and representatives of and from all potential claims, actions, risks and costs incurred related to or resulting from, the Company's employees and agents acts or omissions arising out the Company's operation including actions brought by patients/clients of Company where it is alleged that Company's employees agents or operations adversely impacted a patient/client outcome or condition. The indemnity shall survive and remain enforceable after the expiration or termination of this Affiliation Agreement, provided however, that this indemnity is not intended to cover claims against RSF's arising out of the RSF's own negligence or intentional conduct. If in the course of defending against an action, the Company determines that there is a conflict between Company and RSF, then the Company shall so notify RSF. RSF will be required to defend itself at its own cost.

### **5. INSURANCE.**

- 5.1. Insurance.** Each party represents that it has and will maintain comprehensive automobile insurance, comprehensive general liability insurance, and professional liability insurance all in minimum amounts that are customary and usual within the industry and workers' compensation insurance in the statutory required amounts.



# Attachment "A"

## AFFILIATION AGREEMENT

### 6. NOTICES.

- 6.1. Notice.** Any notice required or permitted by this Agreement shall be in writing and shall be delivered as follows, with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; (c) by facsimile transmission, upon acknowledgment of receipt of electronic transmission; or (d) by certified or registered mail, return receipt requested, upon verification of receipt. Notice shall be sent to the following addresses:

If to "RSF":

**Rancho Santa Fe Fire Protection District**  
P.O. Box 410  
Rancho Santa Fe, CA 92067 -0410

If to Company:

General Manager  
American Medical Response Ambulance  
Service, Inc.  
8808 Balboa Ave #150  
San Diego, CA 92123

With Mandatory Copy to:

Legal Department  
American Medical Response, Inc.  
6200 South Syracuse Way, Suite 200  
Greenwood Village, Colorado 80111

### 7. REIMBURSEMENT.

- 7.1. Reimbursement.** AMR shall reimburse RSF as set forth in Exhibit A.

### 8. MISCELLANEOUS.

- 8.1. Miscellaneous.** This Agreement (including the Schedule hereto): (a) constitutes the entire agreement between the parties with respect to the subject matter hereof, superseding all prior oral or written agreements with respect thereto; (b) may be amended only by written instrument executed by both parties; (c) may not be assigned by either party without the written consent of the other party, such consent not to be unreasonably withheld; (d) shall be binding on and inure to the benefit of the parties hereto and their respective successors and permitted assigns; (e) shall be interpreted and enforced in accordance with the laws of the State of California, without regard to the conflict of laws provisions thereof, and the federal

laws of the United States applicable therein; (f) this Agreement may be executed in several counterparts (including by facsimile), each of which shall constitute an original and all of which, when taken together, shall constitute one agreement; and (g) this Agreement shall not be effective until executed by both parties. In the event of a disagreement between this Agreement and any Schedule hereto, the terms of this Agreement shall govern.

### 9. Other.

- 9.1. Compliance with Laws.** The parties will comply in all material respects with all applicable federal and state laws and regulations including, the federal Anti-kickback statute.
- 9.2. Compliance Program and Code of Conduct.** AMR has made available to the RSF a copy of its Code of Conduct, Anti-kickback policies and other compliance policies, as may be changed from time-to-time, at AMR's web site, located at: [www.amr.net](http://www.amr.net), and RSF acknowledges receipt of such documents.
- 9.3. Non-Exclusion.** Each party represents and certifies that neither it nor any practitioner who orders or provide Services on its behalf hereunder has been convicted of any conduct that constitutes grounds for mandatory exclusion as identified in 42 U.S.C. § 1320a-7(a). Each party further represents and certifies that it is not ineligible to participate in Federal health care programs or in any other state or federal government payment program. Each party agrees that if DHHS/OIG excludes it, or any of its practitioners or employees who order or provide Services, from participation in Federal health care programs, the party must notify the other party within five (5) days of knowledge of such fact, and the other party may immediately terminate this Agreement, unless the excluded party is a practitioner or employee who immediately discontinues ordering or providing Services hereunder.

# Attachment "A"

## AFFILIATION AGREEMENT

**IN WITNESS WHEREOF**, the parties have hereto executed this Agreement effective this 1st day of January, 2014.

**American Medical Response Ambulance Service, Inc.**

By: \_\_\_\_\_  
Michael Murphy, General Manager

**Rancho Santa Fe Fire Protection District**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_

# Attachment "A"

## AFFILIATION AGREEMENT

### Exhibit A Reimbursement

1. Because AMR receives reimbursement from the County for the services provided by the training ambulance, AMR shall reimburse the RSF for the Fire Fighter Paramedic cost at their usual and customary rate for the time assigned to the AMR ambulance.
2. The RSF will invoice AMR at the end of each quarter for the time a RSF Paramedic staffed the ambulance.
3. RSF invoices should be mailed to: General Manager, American Medical Response Ambulance Service, Inc., 8808 Balboa Ave #150, San Diego, CA 92123.
4. AMR will to pay RSF NET forty-five (45) days from receipt of the RSF invoice.

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# STAFF REPORT

NO. 14-13

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**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** KARLENA RANNALS, ADMINISTRATIVE MANAGER

**SUBJECT:** GANN LIMIT COMPLIANCE

**DATE:** MAY 8, 2014

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Pursuant to Government Code §7901, special districts may annually choose one of the following by a recorded vote of the governing body:

1. Cost of Living:
  - a. the change in California per capita personal income; or
  - b. the percentage change in the jurisdiction's assessed valuation, which is attributable to nonresidential new construction.
2. Population:
  - a. the change in population within the county;
  - b. the change in population within the unincorporated area of the county;
  - c. the use of specific formula calculations or estimates, permitted for mixed incorporated/unincorporated areas of special districts and/or special districts serving more than one county; or

Each year special districts should perform necessary calculations to determine if year-end proceeds of taxes subject to the limit have exceeded the limit. Preliminary calculations have been made for all revenue received to determine whether this district complies with the appropriations limits established for the current fiscal year. Preliminary calculations show that the district will comply with the appropriation limit.

The following recommendation is submitted for your consideration and/or action:

1. To select the change in California per capital personal income (-.23%) for the Cost of Living Factor and the change in population within San Diego County (1.23%). (A copy of the State of California Department of Finance Price & Population Data for Local Jurisdictions is attached. *The District population provided by SANDAG is also included*)
2. The Board may choose to submit population documentation to State Department of Finance Demographic Research Unit for certification by June 1, 2013. Note: there may be a charge by the State for this option. If this option is selected, the District can modify the Gann Limit after supporting documentation is received from the Department of Finance.

# REVISED CALCULATION

## Dept of Finance

### Gann Limit Calculation Method

GANN LIMIT RECALCULATIONS (Proposition 111)							
			Data by DOF	Revised FY Factor	Recalculated Gann Limit	Tax Proceeds	Over (Under) Limit
FY 05/06							
		Factor		1.2866	\$10,510,134	\$6,224,814	(\$4,285,320)
		Recalculated Factor					
FY 06/07							
		Factor		1.1925	\$12,533,599	\$8,027,170	(\$4,506,429)
		Recalculated Factor					
FY 07/08							
		Factor		1.1915	\$14,934,242	\$9,117,334	(\$5,816,909)
		Factor					
FY 08/09							
		Factor		1.1222	\$16,758,615	\$9,641,130	(\$7,117,485)
		Factor					
FY 09/10							
		Factor		1.0195	\$17,085,104	\$9,820,629	(\$7,264,475)
		Factor					
FY 10/11							
		Factor		0.9894	\$16,904,240	\$9,117,461	(\$7,786,779)
		Factor					
FY 11/12							
		Factor		1.0325	\$17,453,302	\$9,101,609	(\$8,351,692)
		Factor					
FY 12/13							
		Factor		1.0472	\$18,277,915	\$9,060,154	(\$9,217,761)
		Factor					
FY 13/14							
		Factor		1.0596	\$19,367,454	\$9,418,266	(\$9,949,188)
		Factor					
FY 14/15							
		Per Capita Change =	-0.230%	0.9977			
31,412		Population =	1.23%	<u>1.0123</u>			
		Factor		1.0100	\$19,560,581	\$9,637,200	(\$9,923,381)
	0.69%	Population (LAFCO)	0.69%				
		Factor					



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. ■ GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ [WWW.DOF.CA.GOV](http://www.dof.ca.gov)

May 2014

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2014, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2014-15. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2014-15 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2014.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

KEELY M. BOSLER  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2014-15 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2014-15	-0.23

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2014-15 appropriation limit.

**2014-15:**

Per Capita Cost of Living Change = -0.23 percent  
Population Change = 0.95 percent

Per Capita Cost of Living converted to a ratio:  $\frac{-0.23 + 100}{100} = 0.9977$

Population converted to a ratio:  $\frac{0.95 + 100}{100} = 1.0095$

Calculation of factor for FY 2014-15:  $0.9977 \times 1.0095 = 1.0072$

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2013 to January 1, 2014 and Total Population, January 1, 2014**

<b>County</b>	<b><u>Percent Change</u></b>	<b><u>Population Minus Exclusions</u></b>		<b><u>Total</u></b>
<b>City</b>	<b>2013-2014</b>	<b>1-1-13</b>	<b>1-1-14</b>	<b>1-1-2014</b>
San Diego				
Carlsbad	1.63	108,401	110,169	110,169
Chula Vista	1.66	251,674	255,841	256,139
Coronado	0.73	16,468	16,588	23,419
Del Mar	0.69	4,205	4,234	4,234
El Cajon	0.65	100,602	101,256	101,256
Encinitas	1.05	60,568	61,204	61,204
Escondido	0.68	146,115	147,102	147,102
Imperial Beach	0.54	26,533	26,675	26,675
La Mesa	0.76	58,328	58,769	58,769
Lemon Grove	1.32	25,590	25,928	25,928
National City	0.86	53,969	54,435	59,381
Oceanside	0.94	169,593	171,183	171,183
Poway	0.72	48,628	48,979	48,979
San Diego	1.29	1,309,688	1,326,543	1,345,895
San Marcos	3.46	87,165	90,179	90,179
Santee	1.26	55,110	55,806	55,806
Solana Beach	0.72	13,006	13,099	13,099
Vista	0.76	95,398	96,122	96,122
Unincorporated	1.04	452,066	456,785	498,823
County Total	1.23	3,083,107	3,120,897	3,194,362

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



Description: Population, Housing and Income 2013 Estimates  
Source: SANDAG, Current Estimates  
Date: 3/17/2014  
Geography: Special Districts, as provided by LAFCO (2014)  
Variables: **Population**

Total Population  
Household Population  
Group Quarters Population

**Housing**

Total Housing Units  
Single Family  
Single Family Multi-Unit  
Multiple Family  
Mobile Homes

**Occupied Housing**

Occupied Housing Units  
Single Family  
Single Family Multi-Unit  
Multiple Family  
Mobile Homes

**Income**

Less than \$15,000  
\$15,000-\$29,999  
\$30,000-\$44,999  
\$45,000-\$59,999  
\$60,000-\$74,999  
\$75,000-\$99,999  
\$100,000-\$124,999  
\$125,000-\$149,999  
\$150,000-\$199,999  
\$200,000 or more

Prepared by: Elias Sanz, Research Analyst

Independent District	Population			Housing Units					Occupied Housing Units					Households by Income Category										
	Total Population	Household Population	Group Quarters Population	Total Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Occupied Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Less than \$15,000	\$15,000-\$29,999	\$30,000-\$44,999	\$45,000-\$59,999	\$60,000-\$74,999	\$75,000-\$99,999	\$100,000-\$124,999	\$125,000-\$149,999	\$150,000-\$199,999	\$200,000 or more	
CD NORTH COUNTY	248,115	244,444	3,671	84,105	42,481	6,567	26,991	8,066	80,164	41,142	6,332	25,334	7,356	7,030	11,828	11,697	10,375	8,338	10,388	7,088	4,028	4,630	4,762	
CD POMERADO	176,345	175,077	1,268	65,342	37,531	8,377	18,732	702	63,631	36,618	8,131	18,189	693	2,722	3,519	4,899	5,601	5,899	9,605	7,858	5,921	7,524	10,083	
CD RAMONA	35,710	35,536	174	12,265	9,553	680	1,554	478	11,927	9,431	576	1,461	459	630	1,089	1,133	1,101	1,226	1,909	1,310	973	1,330	1,226	
CD VALLEY CENTER	23,122	22,992	130	8,089	7,060	341	31	657	7,779	6,833	308	31	607	369	702	700	856	916	1,105	939	655	694	843	
CSD DESCANSO	649	649	-	258	251	7	-	-	258	251	7	-	-	6	2	36	33	26	27	43	17	59	9	
CSD FAIRBANKS RANCH	1,576	1,576	-	622	564	57	1	-	565	507	57	1	-	15	44	29	29	42	37	11	44	106	208	
CSD JACUMBA	234	234	-	116	110	2	4	-	97	91	2	4	-	56	18	5	6	3	-	5	2	2	-	
CSD JULIAN	308	308	-	165	106	29	11	19	141	87	27	8	19	15	13	18	18	7	15	16	11	5	23	
CSD MAJESTIC PINES	1,029	1,029	-	621	607	14	-	-	439	425	14	-	-	25	91	34	61	22	62	41	26	31	46	
CSD MORRO HILLS	924	924	-	390	390	-	-	-	367	367	-	-	-	-	106	-	24	43	-	51	30	48	65	
CSD PAUMA VALLEY	1,148	1,148	-	387	272	115	-	-	345	234	111	-	-	8	10	18	42	35	54	29	55	37	57	
CSD RANCHO SANTA FE	8,337	8,337	-	3,261	3,066	136	59	-	2,972	2,791	131	50	-	31	276	218	218	198	182	289	202	415	943	
CSD RINCON RANCH	259	259	-	77	77	-	-	-	77	77	-	-	-	-	10	11	3	14	18	11	5	5	-	
CSD VALLEY CENTER	16,761	16,694	67	5,856	5,479	157	27	193	5,737	5,383	134	27	193	247	612	555	607	584	777	767	448	467	673	
CSD WHISPERING PALMS	2,569	2,569	-	1,153	791	303	59	-	1,039	707	294	38	-	48	32	91	31	79	74	243	87	52	302	
FPD ALPINE	15,247	15,104	143	5,646	3,959	685	748	254	5,519	3,874	672	739	234	293	593	449	581	521	828	504	349	467	934	
FPD BONITA-SUNNYSIDE	13,334	13,296	38	4,720	3,514	423	783	-	4,509	3,370	385	754	-	204	384	563	359	626	856	495	333	395	294	
FPD BORREGO SPRINGS	3,689	3,680	9	2,611	1,566	344	87	614	1,714	1,017	176	53	468	278	290	271	261	147	167	178	71	51	-	
FPD DEER SPRINGS	12,110	12,044	66	4,819	3,818	159	69	773	4,291	3,601	136	69	485	169	437	256	418	511	648	545	338	425	544	
FPD JULIAN-CUYAMACA	3,572	3,442	130	1,938	1,816	59	44	19	1,565	1,448	57	41	19	165	234	129	207	164	164	120	116	108	158	
FPD LAKESIDE	60,994	60,548	446	22,489	12,054	1,940	3,902	4,593	21,489	11,647	1,830	3,654	4,358	1,232	2,395	2,341	2,684	2,671	3,565	2,409	1,414	1,619	1,159	
FPD LOWER SWEETWATER	2,285	2,285	-	585	346	232	7	-	578	343	228	7	-	128	130	127	63	54	43	12	6	13	2	
FPD NORTH COUNTY	50,603	50,313	290	18,493	13,281	1,151	3,132	929	17,623	12,705	1,080	2,967	871	1,061	2,142	2,258	2,224	2,011	2,247	1,828	1,114	1,287	1,451	
FPD PINE VALLEY	2,207	2,207	-	974	745	21	7	201	941	712	21	7	201	62	77	169	123	133	168	113	56	20	20	
FPD RANCHO SANTA FE	31,412	31,412	-	11,359	8,084	1,268	2,007	-	10,604	7,541	1,224	1,839	-	258	559	815	696	733	1,041	1,364	854	1,469	2,815	
FPD RURAL	25,768	19,608	6,160	7,133	6,451	75	276	331	6,979	6,299	75	275	330	482	355	773	736	806	784	851	576	765	851	
FPD SAN MIGUEL CONSOL.	122,720	121,874	846	42,683	26,173	4,275	10,071	2,164	41,031	25,397	3,985	9,614	2,035	2,666	3,895	4,886	4,975	4,610	5,806	4,383	2,924	3,472	3,414	
FPD VALLEY CENTER	16,787	16,690	97	5,809	5,207	13	19	570	5,760	5,158	13	19	570	226	572	623	648	576	811	720	473	450	661	
FPD VISTA	18,849	18,464	385	6,320	5,034	302	728	256	6,151	4,918	290	700	243	558	980	763	848	400	763	598	359	404	478	
HD FALLBROOK	56,537	56,318	219	20,340	14,884	1,153	3,134	1,169	19,463	14,301	1,082	2,969	1,111	1,091	2,250	2,437	2,280	2,314	2,485	2,082	1,282	1,499	1,743	
HD GROSSMONT	494,141	487,612	6,529	183,261	98,155	16,967	55,677	12,462	176,911	95,345	16,324	53,473	11,769	13,873	21,783	23,413	21,786	20,012	24,409	17,085	10,916	12,471	11,163	
HD PALOMAR POMERADO	504,051	498,463	5,588	177,839	102,967	17,043	47,758	10,071	171,010	100,000	16,366	45,362	9,282	11,043	17,907	18,786	18,367	17,210	24,070	18,151	12,250	14,950	18,276	
HD TRI CITY	347,693	340,004	7,689	129,397	61,648	22,110	38,745	6,894	119,592	58,386	19,603	35,666	5,937	8,043	13,921	16,707	14,609	13,616	17,571	11,623	7,418	8,045	8,039	
ID SANTA FE	19,315	19,315	-	9,029	4,984	1,316	2,729	-	7,992	4,675	1,189	2,128	-	363	421	707	585	579	856	833	514	896	2,238	
ID SOUTH BAY	127,228	125,998	1,230	43,533	17,570	5,280	17,113	3,570	41,998	17,054	5,108	16,476	3,360	5,015	7,520	7,204	5,709	4,328	5,025	2,757	1,641	1,625	1,174	
ID VISTA	126,066	123,398	2,668	41,177	20,646	3,515	13,654	3,362	39,449	19,977	3,394	13,066	3,012	2,789	5,424	6,396	5,713	4,691	5,291	3,334	1,807	2,320	1,684	
MWD MOOTAMAI	418	392	26	112	112	-	-	-	112	112	-	-	-	-	1	-	8	26	20	20	16	18	3	
MWD OLIVENHAIN	69,769	69,572	197	25,898	16,836	4,230	4,599	233	24,650	16,047	4,086	4,286	231	1,056	1,473	1,728	1,636	1,825	2,986	2,682	2,134	3,310	5,820	
MWD PADRE DAM	98,907	97,453	1,454	36,609	21,056	2,890	7,811	4,852	35,573	20,514	2,808	7,577	4,674	1,735	3,406	3,755	4,739	4,461	5,697	4,029	2,450	2,803	2,498	
MWD PAUMA	143	143	-	42	42	-	-	-	42	42	-	-	-	-	-	-	4	12	11	10	3	1	1	
MWD QUESTHAVEN	7	7	-	2	2	-	-	-	2	2	-	-	-	-	-	-	2	-	-	-	-	-	-	
MWD RAINBOW	20,117	19,933	184	8,143	6,529	668	330	616	7,824	6,263	619	326	616	385	731	875	797	917	935	918	539	754	973	
MWD RAMONA	34,238	34,116	122	11,746	9,127	680	1,554	385	11,412	9,002	576	1,461	373	575	1,075	1,087	925	1,176	1,839	1,266	960	1,301	1,208	
MWD RINCON DEL DIABLO	123,275	121,994	1,281	41,602	22,198	3,102	12,055	4,247	39,956	21,551	3,034	11,350	4,021	3,331	5,570	5,858	5,196	4,095	5,074	3,506	2,192	2,481	2,653	
MWD SAN LUIS REY	152	152	-	49	49	-	-	-	49	49	-	-	-	1	4	1	10	5	6	11	5	4	2	
MWD VALLEY CENTER	26,227	26,064	163	9,581	8,339	166	88	988	9,015	8,083	143	88	701	347	837	836	984	1,004	1,306	1,146	738	744	1,073	
MWD YUIMA	2,038	2,038	-	645	529	115	1	-	603	491	111	1	-	12	22	30	67	77	117	71	82	54	71	
OCEANSIDE SMALL CRAFT HARBOR DIST	169,350	168,414	936	65,561	33,762	8,469	19,818	3,512	60,072	31,599	7,550	17,889	3,034	4,412	6,562	7,995	7,731	7,123	9,421	6,144	3,712	3,847	3,125	
PUD FALLBROOK	33,569	33,382	187	11,582	7,803	487	2,813	479	10,987	7,449	465	2,652	421	706	1,529	1,529	1,516	1,217	1,501	1,040	650	631	668	
RCD GREATER SAN DIEGO CO	1,359,476	1,329,872	29,604	487,832	276,618	48,324	139,266	23,624	468,742	267,668	46,279	132,895	21,900	28,836	42,334	48,920	50,223	47,476	66,825	50,516	34,897	43,773	54,942	
RCD MISSION	116,108	115,659	449	41,836	27,380	3,757	7,153	3,546	39,041	25,666	3,344	6,856	3,175	2,343	4,221	4,733	4,860	4,700	5,624	4,212	2,610	2,858	2,880	
RCD UPPER SAN LUIS REY	11,232	11,083	149	4,008	3,093	259	11	645	3,719	2,989	250	11	469	259	340	303	377	624	565	419	282	261	289	
RPD LAKE CUYAMACA	266	238	28	143	143	-	-	-	100	100	-	-	-	10	-	4	9	70	2	1	1	-	3	
WD BORREGO	3,597	3,588	9	2,551	1,525	344	68	614	1,670	992	176	34	468	259	281	271	245	147	167	178	71	51	-	
WD CANEBRAKE COUNTY	71	71	-	73	73	-	-	-	34	34	-	-	-	1	5	5	23	-	-	-	-	-	-	
WD COACHELLA VALLEY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
WD CUYAMACA	208	180	28	108	108	-	-	-	74	74	-													

Dependent District	Population			Housing Units					Occupied Housing Units					Households by Income Category									
	Total Population	Household Population	Group Quarters Population	Total Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Occupied Housing Units	Single Family	Single Family Multi-Unit	Multiple Family	Mobile Homes	Less than \$15,000	\$15,000-\$29,999	\$30,000-\$44,999	\$45,000-\$59,999	\$60,000-\$74,999	\$75,000-\$99,999	\$100,000-\$124,999	\$125,000-\$149,999	\$150,000-\$199,999	\$200,000 or more
COUNTY SERVICE AREA 136 SUNDANCE DETENTION BASIN	657	651	6	196	196	-	-	-	196	196	-	-	-	3	-	1	18	36	34	21	22	28	33
COUNTY SERVICE AREA NO 107 ELFIN FOREST	985	978	7	349	346	2	1	-	335	332	2	1	-	4	56	13	44	11	12	26	44	39	86
COUNTY SERVICE AREA NO 115 PEPPER DRIVE	4,293	4,266	27	1,631	838	47	528	218	1,545	780	39	527	199	34	71	249	279	320	313	193	43	35	8
COUNTY SERVICE AREA NO 122 OTAY MESA EAST	2,338	23	2,315	7	7	-	-	-	6	6	-	-	-	4	-	-	2	-	-	-	-	-	-
COUNTY SERVICE AREA NO 128 SAN MIGUEL PARK DIST	59,421	59,015	406	19,165	11,580	2,879	3,600	1,106	18,304	11,120	2,645	3,492	1,047	1,335	2,233	2,515	2,208	2,435	2,580	1,834	1,096	1,259	809
COUNTY SERVICE AREA NO 135 REGIONAL 800MHZ RADIO	1,016,531	986,549	29,982	367,596	214,038	48,935	81,333	23,290	348,032	205,392	45,009	76,435	21,196	21,693	36,755	40,917	39,589	36,941	48,116	36,108	23,441	28,261	36,211
COUNTY SERVICE AREA NO 17 SAN DIEGUITO	117,441	116,913	528	49,807	27,270	11,752	10,046	739	46,193	25,860	10,772	8,862	699	2,485	2,920	4,131	3,872	3,316	5,334	5,011	3,347	5,127	10,650
COUNTY SERVICE AREA NO 26 RANCHO SAN DIEGO	14,613	14,588	25	5,768	2,935	206	2,627	-	5,562	2,867	202	2,493	-	156	277	569	595	560	1,016	641	529	494	725
COUNTY SERVICE AREA NO 69 HEARTLAND PARAMEDICS	129,148	127,459	1,689	47,587	23,697	4,768	11,559	7,563	45,883	23,030	4,555	11,068	7,230	2,681	5,101	5,180	6,077	5,859	7,388	5,129	3,048	3,296	2,124
COUNTY SERVICE AREA NO 81 FALLBROOK LOCAL PARKS	47,335	47,061	274	17,201	12,579	870	2,823	929	16,433	12,063	839	2,660	871	981	2,043	2,154	1,989	1,881	2,156	1,691	1,016	1,158	1,364
COUNTY SERVICE AREA NO 83 SAN DIEGUITO LOCAL PARKS	32,100	32,100	-	11,608	8,315	1,286	2,007	-	10,840	7,759	1,242	1,839	-	262	584	827	715	735	1,044	1,387	871	1,507	2,908
FPD SAN MARCOS	96,439	95,209	1,230	32,953	17,308	1,891	10,114	3,640	31,872	16,910	1,835	9,688	3,439	2,557	4,546	4,207	3,559	3,513	4,301	3,094	1,630	1,868	2,597
MWD CARLSBAD	83,189	82,423	766	35,816	15,923	7,217	11,362	1,314	33,243	15,055	6,643	10,503	1,042	1,869	2,915	3,695	3,326	3,116	4,471	3,672	2,640	2,870	4,669
SD BUENA	23,803	23,477	326	9,189	4,952	446	3,564	227	8,715	4,672	427	3,396	220	686	684	1,409	1,262	939	1,143	930	504	666	492
SD LEMON GROVE	25,398	25,052	346	8,759	5,093	1,806	1,813	47	8,447	4,939	1,760	1,721	27	979	1,216	1,308	1,133	1,030	1,132	649	397	388	215
SD SAN DIEGO COUNTY	147,397	146,185	1,212	51,695	27,458	6,411	12,952	4,874	49,488	26,572	5,996	12,356	4,564	3,060	5,766	5,979	6,352	5,837	7,602	5,122	3,199	3,706	2,865
WD SAN DIEGUITO	36,577	36,097	480	16,314	7,228	5,486	3,094	506	15,335	6,890	5,039	2,938	468	1177	1265	1583	1662	1205	1897	1607	1073	1384	2482

# STAFF REPORT

14-14

**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** MIKE GIBBS, DEPUTY CHIEF

**SUBJECT:** P-25 DESIGNATED CAPITAL RESERVES

**DATE:** May 5, 2014



The following budget action is requested for approval and/or modification:

Description	Designated Reserve Amount	P-25 Radio Project Funding Request	Unused balance to "Undesignated Reserves"	Funding Source	Action Requested
P-25 Radio Replacement Project	\$125,000.00	\$44,000.00	\$81,000.00	P-25 Designated Capital Reserves	Approve Purchase

## RECOMMENDATION

Staff recommends the purchase and installation of six (7) VHF and five (5) 700/800MHz mobile radios to complete the P-25 Radio Replacement Project.

- (7) VHF Mobile Radios - \$18,000.00
- (5) 700/800 MHz Mobile Radios - \$26,000.00

Staff also recommends that the board eliminate the designated reserve account P-25 Compliant Radio if the expenditure is approved

## BACKGROUND

Over the last 10 years, District funds and grants have been used towards this project to replace those radios, which were not compliant with Project 25 (P25 or APCO-25) a digital radio communications standard applicable to federal, state and local public agencies in North America. These standards allow each public agency to communicate with other agencies including automatic and mutual aid first responders.

In 2013, the Board established and designated reserve funds for two future radio communication projects. One of the radio communication projects was to replace all radio devices that were not compatible with the future direct of the San Diego County intraoperative radio communication systems. With the use of district and grant funds, the fire district has reduced the future financial commitment to this radio replacement project. With the approval of this request, the district will complete the P-25 Compliant Radio Project.

This radio replacement project also ensures that the District is prepared to transition to the County's NexGen RCS in 2018.

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# STAFF REPORT

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14-15

**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** JIM STURTEVANT, BATTALION CHIEF

**SUBJECT:** TRAINING ROOM AUDIO VISUAL UPGRADE

**DATE:** May 8, 2014



The following budget action is requested for approval and/or modification:

Description	FY14 Budget	Funding Request	Funding Source	Action Requested
AV Upgrade RSF2 (4S Ranch) Training & Community Room	0.00	\$9,500.00	Undesignated Reserves	Approve
AV Upgrade RSF4 (Rancho Cielo) Training & Community Room	0.00	\$9,500.00	Undesignated Reserves	Approve

***JUSTIFICATION for Funding Request:***

A professional's need for education and training does not end once hired into the fire service. Today, more than ever, continuing education is paramount to maintaining and enhancing one's skills. With changes in teaching methods and technology, staff desires to update its two classrooms to meet the needs of the instructors and the students. The upgrade includes updating the wiring, tele-video conference and audio-visual equipment, and internet capabilities. With this investment in the training room, we are enhancing our ability to deliver excellent training.

Staff seeks authorization to rewire and cable the classrooms to upgrade the audio visual at two of the District's location 4S Ranch (RSF2) and Rancho Cielo (RSF4).

***Funding Source:***

Undesignated Reserves

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# STAFF REPORT

NO. 14-17

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**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** RENEE HILL, DEPUTY FIRE MARSHAL

**SUBJECT:** APPROVE/AUTHORIZE FIXED CHARGE SPECIAL  
ASSESSMENT FOR WEED ABATEMENT

**DATE:** MAY 30, 2014

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## RECOMMENDATION

Staff recommends the Board approve and authorize the administrative staff to deliver the *Weed Abatement Special Assessment* list of non-compliant parcels to the County of San Diego on or before the County's deadline of August 10, 2014.

## BACKGROUND

The Fire Prevention Bureau is responsible for the annual weed abatement of properties with hazardous growth that are not maintained by property owners during the spring and summer seasons. Throughout the year, staff has mailed hundreds of hazard notifications to those property owners who have a known or existing fire hazard on their parcel(s). The District maintains a sole source contract with California Tree Service to bring specifically identified parcels into compliance pursuant to Rancho Santa Fe Fire Protection's Ordinance No. 2004-02.

Upon notification by the District, property owners are required to remove the weeds and rubbish and maintain the parcel in accordance with the District's ordinance. Should the property owner fail to comply within a specific period, the District's private contractor will clear the parcel. Those property owners, who are non-compliant, will receive a final notice and an invoice for all costs and fees that are required for abating their parcel(s).

## CURRENT SITUATION

This year, the majority of property owners who received notices willingly complied within the time allowed; however, some parcels were ordered cleared by the Fire District. The administrative staff has mailed courtesy notices and invoices to the following non-compliant property owner(s) requesting payment:

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
265-380-25	\$ 1,200.00	\$ 500.00	\$ 1,700.00
267-164-09	\$ 2,390.00	\$ 500.00	\$ 2,890.00
266-350-10	\$ 900.00	\$ 500.00	\$ 1,400.00
<b>Totals</b>	<b>\$ 4,490.00</b>	<b>\$ 1,500.00</b>	<b>\$ 5,990.00</b>

## STAFF REPORT 14-17

The list of non-compliant property owners will be publicly posted a minimum of (3) three days prior to the Board of Directors meeting on Wednesday, June 4, 2014. Those property owners who fail to pay by this date will remain on the list, which will be delivered to the County of San Diego no later than August 10, 2014 (deadline).

The District attempts to work with the property owner prior to any forced abatement. If forced abatement is required, the administrative staff also makes further attempts to seek reimbursement prior to requesting board action authorizing the special assessment for weed abatement.

The County will reimburse the Fire District for all charges, including the administrative fee, and will include them on the owner's next property tax bills.

### Attachment:

1. Weed Abatement Special Assessment List

# Rancho Santa Fe Fire Protection District Weed Abatement Special Assessment List

to be sent to the County of San Diego as a special  
assessment on property taxes unless paid by  
**July 12, 2014.**

PARCEL NUMBER	COST TO ABATE	ADMINISTRATIVE FEE	TOTAL
265-380-25	\$ 1,200.00	\$ 500.00	\$ 1,700.00
267-164-09	\$ 2,390.00	\$ 500.00	\$ 2,890.00
266-350-10	\$ 900.00	\$ 500.00	\$ 1,400.00

POSTED: May 30, 2014



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Karlana Rannals  
Secretary  
Board of Directors





## **RESOLUTION No. 2014-03**

### **A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Setting Benefit Charges for Fiscal Year 2014/2015**

**BE IT RESOLVED**, that pursuant to the Rancho Santa Fe Fire Protection District Board of Directors meeting held May 14, 2014 this board has determined that charges for providing fire protection services by the Rancho Santa Fe Fire Protection District for fiscal year 2014/2015 shall appear as a separate item on tax bills and collected at the same time and in the same manner as ordinary county ad valorem taxes and caused to be prepared and filed, written reports describing real property receiving fire protection services.

The amount of charges for each parcel for fiscal year 2014/2015 have been computed in conformity with the procedure set forth in, and charges described by applicable ordinances and resolution of the fire protection district.

**THEREFORE**, it is hereby determined and ordered as follows:

1. That each and every charge set forth in said report is adopted;
2. That said reports are hereby confirmed;
3. That said reports as confirmed by this board be filed with the Auditor & Controller of the County of San Diego;
4. The cost for fiscal year 2014/2015 shall be \$10.00 per benefit unit.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 14, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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JAMES H ASHCRAFT  
President

ATTEST

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Karlana Rannals  
Secretary

## RESOLUTION NO. 2014-04

A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2014/2015 Appropriations of Tax Proceeds

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, which added Article XIII B of the Constitution to the California Constitution; and

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations commonly called *Gann limits* for public agencies including fire districts; and

**WHEREAS**, the District must establish a Gann limit for the 2014/2015 fiscal year in accordance with the provision of with Article XIII B and applicable statutory law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rancho Santa Fe Fire Protection District, that the calculated maximum limit applicable to the 2014/2015 appropriations of tax proceeds is \$19,560,581 in accordance with Article XIII B of the Constitution of the State of California.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 14, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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JAMES H ASHCRAFT  
President

ATTEST:

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Karlana Rannals  
Secretary

RANCHO SANTA FE FIRE PROTECTION DISTRICT ARTICLE XIIIB  
APPROPRIATION OF PROCEEDS OF TAX LIMITATION  
DETERMINATION 2014/2015

*Determination of Permitted Growth Rate in Appropriations 2014/2015*

Per Department of Finance:

Per Capita Personal Income = (.23%), Converted Factor	0.9977
Population Change =1.23%, Converted Factor	<u>1.0123</u>
Combined Factor =	1.0100
2013/14 Appropriation Limit	\$19,367,454
2014/15 Appropriation Limit Adjustment Factor	1.0100
2014/15 Appropriation Limit	<u>\$19,560,581</u>

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# STAFF REPORT

NO. 14-16

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**TO:** BOARD OF DIRECTORS  
TONY MICHEL, FIRE CHIEF

**FROM:** KARLENA RANNALS, ADMINISTRATIVE MANAGER

**SUBJECT:** OPTIONAL DEFERRED COMPENSATION PROGRAM

**DATE:** MAY 8, 2014

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## RECOMMENDATION

Adopt Resolution No. 2014-05 and authorize the Administrative Manager and/or the Fire Chief to execute all agreements and contract as are necessary to implement the program.

## BACKGROUND

The District currently allows eligible employees to participate voluntarily in a deferred compensation program, on a pre-tax basis through payroll deductions with ING. Money placed in these accounts grows on a federally tax-free basis until withdrawn. At the request of the firefighters bargaining unit, the District was asked to consider offering an additional deferred compensation plan. Nationwide is identified as the provider of choice. The benefit of offering more than one deferred compensation plan to employees will ensure employees have an option in their plan provider as well as their investment choices.

## CURRENT SITUATION

In order to establish the plan, Nationwide requires a Board approved resolution (attached) authorizing the adoption of the plan as well as identifying the appropriate district personnel to execute all agreements and contracts. As for fiscal impact, there are no direct costs to the District associated with this plan and its implementation.

## RESOLUTION NO. 2014-05

### A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District for Nationwide Retirement Solutions ("Nationwide") Deferred Compensation Program

**WHEREAS**, the Employer has considered the establishment of a Deferred Compensation Plan to be made available to all eligible employees, elected officials and independent contractors pursuant to Section 457 of the Internal Revenue Code permitting such Plans; and

**WHEREAS**, certain tax benefits could accrue to employees, elected officials, and independent contractors participating in said Deferred Compensation Plans; and

**WHEREAS**, the Employer has established a Master Deferred Compensation program for its employees, permitting its employees to enjoy the advantages of this Program; and

**WHEREAS**, by adoption of the Nationwide Program, all regulatory, operational and administrative responsibilities are hereby assumed by Nationwide on behalf of the Employer; and

**WHEREAS**, the Employer has established a Master Deferred Compensation program for its employees, permitting its employees to enjoy the advantages of this Program; and

**WHEREAS**, Nationwide as Plan Administrator, agrees to hold harmless and indemnify the Employer, its appointed and elected officers and participating employees from any loss resulting from Employer or its Agent's failure to perform its duties and services pursuant to the Nationwide Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Rancho Santa Fe Fire Protection District does hereby:

- 1) Adopt the Nationwide Deferred Compensation Program and hereby establishes the Rancho Santa Fe Fire Protection District Deferred Compensation Plan for the voluntary participation of all eligible employees, elected officials and independent contractors.
- 2) The *Administrative Manager* and/or the *Fire Chief* is hereby authorized to execute for the Employer, individual participation agreements with each said employee request same, and to act as the "Administrator" of the Plan representing the Employer, and to execute such agreements and contracts as necessary to implement the program.

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on May 14, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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JAMES H ASHCRAFT

President

ATTEST:

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Karlana Rannals

Secretary

**ORDINANCE NO. 2014-02**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF  
RANCHO SANTA FE FIRE PROTECTION DISTRICT PERTAINING  
TO NUISANCE FIRE AND MEDICAL ALARMS**

WHEREAS, alarm systems installed by private property owners protect the public health, safety, and welfare, by providing fire personnel with the opportunity to respond quickly to fire, medical emergencies or other public peril; and

WHEREAS, alarm systems create a public expectation that the Fire Districts fire and emergency medical personnel will respond to such alarms when they are activated, and therefore, owners of fire and medical alarms expect the Rancho Santa Fire Protection District ("District") to know the property location and exact purpose of such alarms; and

WHEREAS, alarm systems that are accidentally or maliciously activated and that falsely alert the District fire and emergency medical personnel of an emergency situation which is not in fact taking place nonetheless require the District's personnel to respond to such alarms, and detract from the ability of such personnel to respond to other legitimate emergencies; and

WHEREAS, the District receives its emergency dispatching services from the North County Dispatch Joint Powers Authority, and incurs a per call cost for the dispatching of alarm system activations, and the cost of personnel and equipment for responding to such activations, whether they are false or legitimate.

NOW, THEREFORE, BE IT RESOLVED, that The Rancho Santa Fire Protection District Board of Directors DO HEREBY adopt the following ordinance and fee schedule for nuisance fire and medical alarms.

**SECTION I                      Purpose**

- A. The purpose of this ordinance is to recover the costs associated with, and to reduce the number of, false alarms as well as to subject fire and medical alarm systems to reasonable regulation to protect the safety and welfare of District residents from the adverse impacts caused by false alarms. Whenever public safety personnel respond to false alarms there is a waste of limited public safety resources, an unnecessary expenditure of tax dollars and increased risk to personnel. This ordinance is intended to encourage alarm systems operators and users to maintain alarm systems in a manner which prevents false alarms and to establish a procedure for the abatement of nuisances resulting from false alarms and establish penalties for the improper maintenance and use of alarm systems.

## **SECTION II                      Definitions**

- A. North County Dispatch Joint Powers Authority, (“NCDJPA”) is the emergency communications center used by the District for the dispatching of District emergency resources.
- B. Alarm Systems means a Fire Alarm or a Medical Alarm.
- C. Fire Alarm means any mechanical or electrical device that is designed to cause or causes a local audible alarm or transmission of a signal in the event a fire or smoke is detected, an alarm system that sends a signal to a third party who notifies NCDJPA to report the detection of fire or smoke and any alarm system that is otherwise used to evoke a response by the District.
- D. Fire Code is a model code adopted by the state or local jurisdiction and enforced by fire district personnel within the fire district’s boundaries. It is a set of rules prescribing minimum requirements to prevent fire and/or hazards arising from storage, handling, or use of dangerous materials, or from other specific hazardous conditions. It complements the building code. The fire code is aimed primarily at preventing fires, ensuring that necessary training and equipment will be on hand, and that the original design basis of the building, including the basic plan set out by the architect, is not compromised. The fire code also addresses inspection and maintenance requirements of various fire protection equipment in order to maintain optimal active fire protection and passive fire protection measures
- E. Medical Alarm means any mechanical or electrical device that is designed to cause or causes a local audible alarm or transmission of a signal in the event a person is experiencing or witnessing a medical emergency or other peril to human life, an alarm system that sends a signal to a third party who notifies NCDJPA to report a medical emergency in progress, any alarm that is otherwise used to evoke a response by fire or emergency medical personnel.
- F. False Alarm means the activation of an fire or medical alarm due to, system malfunction, accidental or misuse by an alarm user or the users employees, agents or other persons lawfully occupying the premises, a system test conducted without prior notification to the alarm system monitoring service, or cause other than an emergency event for which the alarm system is designed to detect.
- G. Nuisance Alarms means any false alarms in excess of two within any 365 day period.
- H. Alarm User means the person who has possession and control of an alarm system for a premise. A person providing alarm monitoring or response services shall not be deemed to be an alarm user with respect to an alarm system located on the premises of another alarm



user to whom the person provides such services pursuant to a contract. For residential property, the owner of the property as shown on the last equalized assessment roll shall be presumed to be the alarm user. A residential owner may rebut the presumption by demonstrating that a tenant has possession and control of the alarm system. For nonresidential property, the owner of the property as shown on the last equalized assessment roll and the property manager (if any) shall be presumed to be the alarm user. A nonresidential property owner or property manager may rebut this presumption by demonstrating that a tenant has possession and control of the alarm system.

### **SECTION III Alarm System Standards and Restrictions**

- A. Alarm systems shall be Underwriters Laboratory approved and conform to the requirements of the Fire Code or other regulations of the State Fire Marshal.
- B. Alarm systems that directly dial any telephone number of the Rancho Santa Fe Fire Protection District, the North County Dispatch Joint Powers Authority, the San Diego County sheriff's department or 911, are prohibited.
- C. The district fire marshal or his or her designee may issue a correction notice to an alarm user whose system results in nuisance alarms. A notice of correction may be given in connection with a notice of violation. A notice of correction shall specify the correction or corrections required and allow a reasonable time to complete the work.
- D. Alarm system testing shall be done by an alarm system service provider or by an alarm system user after notification to the user's alarm system provider.

### **SECTION IV Nuisance Alarms**

- A. The number of nuisance alarms (as defined in Section II) shall be calculated by starting on the day of the first false alarm and any subsequent false alarms occurring within a 365 day period. The determination of whether a false alarm occurred for the purpose of this Ordinance shall be solely determined by the District.

### **SECTION V Nuisance Alarm Fines**

- A. When a false alarm is determined to be a nuisance, the user of the alarm system must pay a Nuisance Alarm Fine to the District to cover the costs associated with the false alarm. A Notice of Violation indicating the amount of the fine will be issued to the alarm user. Nuisance alarms fines are established as follows:

1. \$423.00 for the first and subsequent nuisance alarms.
  2. An additional penalty of \$100.00 will be added to the nuisance alarm fine for any false alarms in excess of three to ensure compliance with this ordinance.
- B. A notice of violation may be served on an alarm user personal service or by first class mail, postage prepaid and sent to the alarm user at the address of the property where the alarm is located, or at the address shown on the last equalized property tax assessment roll.
1. The notice of violation shall contain a statement giving notice to the alarm user of the user's right to request a hearing before the fire chief or such other hearing officer as may be designated by the District. The sole issue at the hearing shall be whether the history of false alarms determines the system to be a nuisance. The notice of violation shall constitute prima facie evidence of a violation of this ordinance, and testimony at the hearing by the person who issued the notice shall not be required. The hearing may be conducted on the basis of written declarations. A request for a hearing shall be made in writing filed with the District not later than the date stated on the notice of violation, which date shall be no sooner than 10 days following personal delivery of the notice of violation or 15 days from the date the notice is placed in the mail. Appeals of the decision of the fire chief shall be made to the District Board of Directors.
  2. A late payment penalty of 15 percent will be added to any fee not paid within 30 days of the billing date.

## **SECTION VI                      Limitation on Liability**

- A. Nothing in this ordinance shall be construed to create any duty of the Rancho Santa Fe Fire Protection District, the North County Dispatch Joint Powers Agency, the County Service Area 17, or any employee or agent of any of these agencies to respond to any alarm or other emergency.

## **SECTION VII                      Exemptions**

- A. Institutions insured by the Federal Deposit Insurance Corporation, and the federal, state and local government, or agencies thereof, shall not be considered to be alarm users and this ordinance shall not apply to alarm systems of such institutions.
- B. Activation of an alarm system caused by a malfunction of a telephone line circuit, earthquake or natural catastrophic condition does not constitute a false alarm.
- C. The alarm user shall have the burden of establishing the applicability of an exemption.

**SECTION VIII                      Limitations**

- A. Nothing in this ordinance shall limit the District from enforcing other provisions of the Fire Code

**SECTION IX                      Adoption**

- A. The Secretary to the Board of Directors will certify to the adoption of this Ordinance and cause the same to be published in the manner required by law. This Ordinance will take effect forty-five (45) days after its final passage at a public hearing as required by law.
- B. First Read at a regular meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District of the County of San Diego, California, on the 9<sup>th</sup> day of April 2014. A second reading occurred at a regular meeting on May 14, 2014 and a public hearing and final adoption on the 00<sup>th</sup> day of \_\_\_\_\_ 2014 by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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James Ashcraft  
President

ATTEST

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KARLENA RANNALS  
Secretary