



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – March 18, 2009**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 2:30 pm.

Pledge of Allegiance

Chief Pavone led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Malin, Tanner

Directors Absent: Hillgren

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Fred Cox, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted:

a. *Board of Directors Minutes*

1. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of February 19, 2009

2. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of March 3, 2009

b. *Receive and File*

1. MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 4 AYES; 0 NOES; 1 ABSENT; 0 ABSTAIN to receive and file:

a. Monthly/Quarterly Reports

i. List of Demands

Check 18974 thru 19032 for the period February 1– 28, 2009 totaling \$ 94,360.14

Payroll for the period February 1 – 28, 2009 \$451,953.80

TOTAL DISTRIBUTION \$546,313.93

b. Activity Reports – February 2009

i. Fire Prevention

ii. Operations

iii. Training

c. District Articles – February 2009

d. Correspondence

i. Audrey & Jayden

ii. Kate Dargan – CA State Fire Marshal

4. Old Business

- a. None

5. New Business

a. *Budget Meeting Schedule*

Karlena Rannals requested to confirm the budget adoption schedule and the board members attendance. She requested from the Board that if they determine a schedule conflict that staff is notified prior to the June meeting. The following budget scheduled is planned:

- June 17, 2009 – Preliminary FY10 Budget: presentation and approval
- September 9, 2009 – Public Hearing Final FY10 Budget: public comment
- September 9, 2009 – Final FY10 Budget: presentation and approval

At the conclusion of the discussion, the Board agreed to proceed with the schedule presented unless a member of the Board contacts the Fire Chief with a conflict. There was no action taken by the Board of Directors.

6. Oral Reports

a. *Fire Chief – Pavone*

He reported on the following topics:

- Fairbanks Ranch Replacement Fire Station – Update: he reviewed the latest cost analysis and site plan prepared by the architect. He informed the Board that the District is requesting a reduction of 3 feet to the required 10-foot trail easement mandated by the County. He anticipates final approval from the County within 3-6 weeks. He made a presentation to the Fairbanks Ranch Homeowners Association Planning and Land Use Committee. The feedback to the design was positive and they believe that it will blend well with the existing commercial and homes in the area. He also made contact with the County's new Public Contact Liaison, whose job is to assist public agencies navigate through the County's planning and permit process. This person will also seek grant money from the federal stimulus package.
- SDG&E Litigation: he has been notified that SDG&E has dropped the lawsuits against the County's fire protection districts, with prejudice.
- Del Mar Cooperative Efforts: he received information that the consultant retained to evaluate the merits of cooperative efforts is no longer with the project. He has agreed to meet with two city council members in an effort to educate them on the history and benefits of participating cooperatively.
- District Activities
 - The Appreciation Dinner is scheduled for May 8, 2009 at The Inn at Rancho Santa Fe.

b. *Operations – Deputy Chief Michel*

He reported on the following topics:

- Significant calls include:
 - None to report

c. Training – Battalion Chief Davidson

Chief Davidson summarized the monthly training activity, which included:

- S290 Class (Intermediate Fire Behavior)
- Firehouse World Expo in San Diego
- CERT Academy postponed for lack of participants to train

d. Fire Prevention – Fire Marshal Hunter

- No report – not in attendance

e. Administration – Administrative Manager Rannals

- No report

f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: a meeting was held February 26, 2009. The number of dispatch applicants in the last recruitment exceeds 200. The FY08 audit was accepted as presented. He was reminded that the revenue for the JPA is classified as user fees, which makes it much more difficult for the State to raid the JPA's revenue.
- County Service Area 17 – Update – Director Hickerson: No report.
- Comments:
 - None

The following was disclosed prior to convening to closed session:

- Director's Ashcraft, Hillgren, and Tanner are residents within the Covenant and members of the Rancho Santa Fe Association

7. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 2:45 – 3:50 pm for discussions on the following:

- a. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8

1. APN 266-182-21

2. APN 266-182-22

Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief

Under Negotiation: Both Price and Terms of Payment

- b. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8

1. APN 266-281-05

Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief

Under Negotiation: Both Price and Terms of Payment

Upon reconvening, President Ashcraft reported that an update was provided to the board members and direction was provided to staff and negotiators regarding the eminent domain proceedings and the pursuit of real property for the Districts' parking needs.

All members of the Board and staff listed attended the Closed Session.

8. Adjournment

Meeting adjourned at 3:55 pm.

Karlana Rannals
Secretary

James H Ashcraft
President