



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – May 13, 2009**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Deputy Chief Michel led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Michael Gibbs, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Motion waiving reading in full all Resolutions/Ordinances

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to waive reading in full of all resolutions/ordinances.

4. Consent Calendar

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted:

a. *Board of Directors Minutes*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of April 8, 2009

b. *Receive and File*

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

1. Monthly/Quarterly Reports

a. List of Demands

Check 19221 thru 19350 for the period April 1 – 30, 2009 totaling: \$508,499.79

Payroll for the period April 1 – 30, 2009 \$432,195.48

TOTAL DISTRIBUTION \$940,695.27

b. Budget Review – July 1, 2008 – March 31, 2009

c. Statement of Cash Assets – March 31, 2009

d. Activity Reports – April 2009

1. Fire Prevention

2. Operations

3. Training

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- e. District Articles – April 2009
- f. Correspondence - Thank you letters/cards were received from the following members of the public:
 - Hallstrom Family
 - Union Tribune Editorial (dated Apr 4, 09)
 - City of Carlsbad
 - City of Carlsbad
 - Lynne Eyk

5. Old Business

- a. None

6. New Business

- a. Article XIII B California Constitution Appropriation Limit

Ms. Rannals summarized the staff report provided. She recommended that the Board of Directors select the following formula to calculate the District's new appropriation limit for the 2009/2010 fiscal year:

To select the change in California per capital personal income (.62%) for the Cost of Living Factor and the change in population within the unincorporated area of San Diego County (1.32%).

In addition, she requested direction from the Board of Directors whether or not to submit population documentation to the State Department of Finance for certification, given that population data for the Fire District (provided by SANDAG) is greater than the unincorporated average. She informed the Board that the cost for certification is \$250. The Board discussed the merits of the certification each year given the growth within the District. At the conclusion of the discussion, the Board agreed to reevaluate the population data in 2010 and consider the request for certification next year.

MOTION BY DIRECTOR TANNER, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to accept staff's recommendation for calculation of the District's appropriations limit.

b. Strategic Plan Update

Chief Pavone reviewed the staff report provided updating the progress of the Districts' strategic plan. He reported that the employees and managers do use the document as a guideline to focus and prioritize staff time, in addition to budget projects. He also reminded the Board that the strategic plan is a living document, and there are situations and events such as the "Witch Creek Fire" that cause delay. He noted four items in the plan that have not been started that include the hiring of an additional staff member, and the evaluation of the District's identify. District personnel are still engaged in the process, as there are opportunities to reactivate subcommittees for additional work. As this matter was provided for information, there was no action taken by the Board of Directors.

c. Meeting Schedule Change – August 12, 2009

Chief Pavone informed the Board of a potential conflict for the regular Board of Directors meeting scheduled for August 12, 2009 and requested consideration that the meeting date and time be changed. After review of the calendar, it was agreed to reschedule the regular meeting to August 19, 2009 at 1:00 pm.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the August regular meeting for August 19, 2009 commencing at 1:00 pm.

7. Resolutions/Ordinances

a. *Resolution No. 2009-04*

Ms. Rannals informed the Board that this resolution required by the State of California reflects the Board's action of selecting the formula to calculate the District's appropriations limit.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, and ADOPTED Resolution No. 2009-04 entitled *a Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Determining the 2009/2010 Appropriations of Tax Proceeds* on the following roll call vote:

AYES:	Ashcraft, Hickerson, Hillgren, Malin, Tanner
NOES:	None
ABSENT:	None
ABSTAIN:	None

8. Oral Reports

a. *Fire Chief – Pavone*

He reported on the following topics:

- Fairbanks Ranch Replacement Fire Station – Update: the project is progressing and Ali Shapouri, project consultant has submitted the final plan to the County. He anticipates approval within two to four weeks. The San Dieguito Planning group approved the variance for the site plan for the interim fire station. Although the District is still required to pay all fees, this variance will shorten the period to

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allow the District to establish the temporary station at the Horizon Christian Church. In addition, the final review of the lease agreement with the church is complete. He anticipates that board approval will be calendared for the June meeting. He also intends to calendar for approval for the June meeting, the sewer easement agreement between the District and the property owner next to the current Fairbanks Ranch station. He also informed the Board that there is a possibility that the District can obtain federal stimulus money through the County of San Diego for the construction of the new fire station.

- Property Tax Shift: the Special Districts Association has informed all of their members that the Governor is seeking to suspend Proposition 1A if the ballot measures do not pass at the May 19th special election. We could experience an 8% property tax shift to the State, which equates to approximately \$880,000 for the Fire District.
- Solana Beach/Del Mar Management Contract: the City of Solana Beach is currently reviewing the contract. He has not heard anything from the City of Del Mar. He has informed Del Mar that the District will no longer provide Battalion Chief duty coverage after June 30. There is renewed interest from the City of Encinitas to participate in some sort of cooperative effort.
- District Activities
 - Heritage Grant: A reminder that check presentation from Fireman's Fund will be made at the planned Ice Cream Social scheduled for Friday, May 15, 2009 at the Rancho Cielo station.
 - Village Merchant's Association: the District participated at the street festival in the Village of Rancho Santa Fe on Saturday, May 9, 2009. On and off duty personnel, in addition to CERT members attended the event.
 - Reminder: the Appreciation Dinner held May 8, 2009 at The Inn at Rancho Santa Fe was a successful event. Dave McQuead was selected Firefighter of the Year. In addition, President Ashcraft presented Chief Pavone his 30-year Service Award.

b. Operations – Deputy Chief Michel

He reported on the following topics:

- Significant calls include:
 - OES Engine responded to the Jesusita fire in Santa Barbara. District personnel were assigned to the fire for five days.

c. Training – Battalion Chief Davidson

Chief Michel summarized the monthly training activity, which included:

- Four wheel drive training
- Leadership class conducted in San Marcos
- Live fire training was conducted at a property owned by Santa Fe Irrigation District. It was a tremendous training opportunity and numerous personnel from SFID attended to watch the events.

d. Fire Prevention – Fire Marshal Hunter

- He distributed a summary report for fire prevention month held in October. The District reached 3,600 students through 50 presentations at a combined total of 13 elementary schools.
- The Sprinkler Task Force met to develop codes by 2010 that all new residential construction will require the installation of fire sprinklers throughout the state.
- New construction continues to decline; however, a track is under plan review in the 4S Ranch area.

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- Prevention staff is working with property owners within the District to remove the dead and dying trees. He informed the Board that this is not a new program, that the authority to mandate removal is in the District's ordinance.
 - e. Administration – Administrative Manager Rannals
 - She reviewed the new rates for the health insurance plans and the differences between the current plan and the plan design modifications made to the medical insurance for cost containment. The initial 17% rate increased was reduced to 10.52%. The dental insurance increased by 6% for the Dental HMO and 13% for dental PPO.
- f. *Board of Directors*
- North County Dispatch JPA – Update – Director Ashcraft: the next meeting is scheduled for May 28, 2009. No report.
 - County Service Area 17 – Update – Director Hickerson: the next meeting is scheduled for June 11, 2009. No report.
 - Comments:
 - o None

The meeting recessed for ten-minutes.

The following was disclosed prior to convening to closed session:

- Director's Ashcraft, Hillgren, and Tanner are residents within the Covenant and members of the Rancho Santa Fe Association

9. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 2:50 – 3:57 pm for discussions on the following:

- a. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8
 - 1. APN 266-182-21
 - 2. APN 266-182-22Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief
Under Negotiation: Both Price and Terms of Payment
- b. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8
 - 1. APN 266-281-05Negotiating Parties: Jim Ashcraft, Director; Nancy Hillgren, Director; and Nick Pavone, Fire Chief
Under Negotiation: Both Price and Terms of Payment
- c. Conference with labor negotiators, pursuant to Government Code Section 54957.6
Agency designated representatives: Nicholas G Pavone, Fire Chief
Employee organization: Unrepresented Employees
Position – Fire Chief (1); Deputy Chief (1); Battalion Chief (4); Fire Marshal (1); Administrative

Manager (1)

Upon reconvening, President Ashcraft reported that an update was provided to the board members and direction was provided to staff and negotiators regarding the eminent domain proceedings and the pursuit of real property for the Districts' parking needs.

He also reported that direction was provided to the labor negotiators for wages and benefits for the FY10 fiscal year.

All members of the Board and staff listed attended the Closed Session for items 9.a. and b. All members of the Board listed and Chief Pavone attended the Closed Session for item 9.c.

10. Adjournment

Meeting adjourned at 4:00 pm.

Karlana Rannals
Secretary

James H Ashcraft
President