



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
MINUTES – August 19, 2009**

President Ashcraft called to order the regular session of the Rancho Santa Fe Fire Protection District Board of Directors at 1:00 pm.

Pledge of Allegiance

Fire Marshal Hunter led the assembly in the *Pledge of Allegiance*.

1. Roll Call

Directors Present: Ashcraft, Hickerson, Hillgren, Malin, Tanner

Directors Absent: None

Staff Present: Nick Pavone, Fire Chief; Tony Michel, Deputy Chief; Cliff Hunter, Fire Marshal; Bret Davidson, Battalion Chief; Mike Gibbs, Battalion Chief; and Karlana Rannals, Board Clerk

2. Public Comment

No one requested to speak to the Board.

3. Consent Calendar

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Consent Calendar as submitted:

a. *Board of Directors Minutes*

i) MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of July 8, 2009

ii) MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the Board of Directors minutes of July 22, 2009

b. *Receive and File*

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HICKERSON, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to receive and file:

i) Monthly/Quarterly Reports

(1) List of Demands

Check 19424 thru 19887 for the period July 1 – 31, 2009 totaling: \$ 495,811.06

Payroll for the period July 1 – 31, 2009 \$ 460,173.03

TOTAL DISTRIBUTION \$ 955,995.09

ii) Budget Review – July 1, 2008 – June 30, 2009

iii) Statement of Cash Assets – June 30, 2009

iv) Activity Reports – July 2009

(1) Fire Prevention

(2) Operations

(3) Training

v) District Articles – June 2009

vi) Correspondence

(1) Thomas Payne

4. Old Business

a. None

5. New Business

a. Notice to Withdraw Resolution No. 2008-14 *entitled* A Resolution of Necessity by the Board of Directors of the Rancho Santa Fe Fire Protection District, to Acquire Certain Real Property by Eminent Domain Proceedings and Directing the District Counsel to Commence an Action in the Superior Court for the Purpose of Acquiring Said Real Property

Chief Pavone reported that at the Board of Directors special meeting held July 22, 2009, the Board agreed to withdraw their interest in the Dacus property and proposed parking structure. The District's legal counsel has requested that the Board formalize their action and withdraw Resolution No. 2008-14 approved December 29, 2008.

MOTION BY DIRECTOR HICKERSON, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to withdraw Resolution No. 2008-14 approved December 29, 2008.

b. Amendment to the Memorandum of Agreement Dated as of March 7, 1995 between the County of San Diego and Participating Cities and Jurisdictions Regarding the Implementation, Governance, Method of Funding and Costs of a Regional Radio System Providing Communication Services to Public Safety and Public Service Agencies Operating in San Diego County and Imperial County

Chief Pavone summarized the staff report. He reported that the original term of the agreement is 15 years and the current life of the radio system is expected to last another three years. The three-year extension to the Agreement will provide the County staff and the RCS Board of Directors sufficient time to assess future regional public safety communications requirements and develop plans for a replacement system. All other terms of the agreement remain unchanged. He recommended the Board of Directors approve the extension and authorize the Board President to execute the agreement.

MOTION BY DIRECTOR MALIN, SECOND BY DIRECTOR HILLGREN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to approve the 3-year extension to the Amendment to the Memorandum of Agreement dated March 7, 1995 and authorize the Board President to execute the agreement.

c. Easement – Sewer Lines & Appurtenances (Project Name: Fairbanks Ranch Fire Station Expansion)

Chief Pavone summarized the staff report. He reported that granting the easement to Rancho Santa Fe Community Services District is necessary to allow the neighboring property owner (Schoenfelder) the ability to have sewer service. The easement is for installation, construction, maintenance, repair, etc. for the extension of the main sewer line. He recommended the Board of Directors approve the easement and

authorize the Board President to execute the agreement.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR TANNER, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to grant an easement to Rancho Santa Fe Community Services District and authorize the Board President to execute the agreement.

d. Prop 1A Loan Securitization Program by California Communities

Chief Pavone informed the Board of an opportunity that is available to the Fire District to replace the 8% anticipated loss of property taxes to the State of California. As part of the Budget package, local governments have the opportunity to receive the monies being borrowed by the State upfront through a securitization financing offered by California Communities, a joint powers authority sponsored by the League of California Cities and California State Association of Counties. California Communities will issue bonds securitizing the future payments by the State and remit the proceeds of the bonds to the local governments who opt to participate in the securitization. The State will then repay the bondholders, to pay off the outstanding bonds including interest costs. He reported that the local agency has no indebtedness and there is no cost to participate in the program. He informed the Board that no action is requested. There are other questions about the program and the District's participation is currently being researched. Staff responded to questions from the Board. There was no action taken by the Board of Directors.

e. Meeting Schedule – November 11, 2009

Chief Pavone informed the Board that the regular Board of Directors meeting scheduled for November 11, 2009 is a federal holiday. The administrative office will be closed on that day, and he requested the Board select a new meeting date. After review of the calendar, it was agreed to reschedule the regular meeting to November 18, 2009 at 1:00 pm.

MOTION BY DIRECTOR HILLGREN, SECOND BY DIRECTOR MALIN, CARRIED 5 AYES; 0 NOES; 0 ABSENT; 0 ABSTAIN to move and calendar the November regular meeting for November 18, 2009 commencing at 1:00 pm.

6. Oral Reports

a. Fire Chief – Pavone

He reported on the following topics:

- Fairbanks Ranch Replacement Fire Station – Update: the project is scheduled for August 28 @ 9am at the Planning Commission meeting. The Commission will make a recommendation to the Board of Supervisors. He encouraged board member attendance to support the project.
- Interim Fire Station - He has signed the lease agreement for the temporary modular building. He is working through the logistical issues (power, water, telephone, cable, and sewer) to get the building ready for occupancy. The permit process is moving along in the County system.
- Management Services Contract – the Chief Officers attended the first operational meeting on August 18. The meeting went well as there was a good spirit of cooperation to work through the

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many questions that everyone has to make this contract work. He informed the Board that there might be a need to have a special meeting to discuss and/or approve the management services contract.

- Rancho Santa Fe School – the District has been requested to provide comment to the request for a negative declaration, which means that the school district’s plans have no negative impact to the immediate neighborhood. Staff is currently drafting a letter to address the prevention and response issues. Staff will attempt to attend the public meeting scheduled for October 1.
- District Activities
 - Pancake Breakfast: Tentatively scheduled for October 11, 2009.

b. Operations – Deputy Chief Michel

He reported on the following topics:

- Significant calls include:
 - OES Engine responded to Santa Cruz on a strike team response
 - Fuel moistures remain at a critical level
 - Country Friends awarded a \$2,000 grant for an AED to be placed at a local school

c. Training – Battalion Chief Davidson

Chief Davidson summarized the monthly training activity, which included:

- RSF Personnel participated in:
 - Hose Lays at RSF2 Training Tower
 - Highway Safety Class

d. Fire Prevention – Fire Marshal Hunter

- Reviewed new construction statistics
- Distributed statistics for the removal of the dead eucalyptus trees
- Distributed statistics for the Shelter in Place communities
- Staff and CERT volunteers distributed approximately 5,000 “Before the Threat” packages in the 4S Ranch area
- Participated at a meeting in the Del Dios community to help residents prepare for the upcoming fire season. Approximately 100 residents attended.

e. Administration – Administrative Manager Rannals

- Requested that the Finance Ad hoc Subcommittee attend a meeting with the auditors scheduled for September 2. Director Malin agreed to participate.
- Reminder of the CalPERS Conference scheduled for October 26-28, 2009. Director Malin agreed to attend.

f. Board of Directors

- North County Dispatch JPA – Update – Director Ashcraft: next meeting October 1, 2009
- County Service Area 17 – Update – Director Hickerson: no report
- Comments:
 - Hickerson – building construction will increase as a new neighborhood was sold to a builder in the 4S Ranch area

The meeting recessed for ten-minutes.

7. Closed Session

Pursuant to the following Government Code Section, the Board of Directors convened in Closed Session from 2:53 – 3:15 pm for discussions on the following:

- a. Conference with negotiators for the following real property, pursuant to Government Code Section 54956.8
 - 1. 18029 Calle Ambiente, Rancho Santa Fe
Negotiating Parties: James Ashcraft, Director; John Tanner, Director; Nick Pavone, Fire Chief
Under Negotiation: Both Price and Terms of Payment
- b. With respect to every item of business to be discussed, pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Jim Ashcraft, Randy Malin, Assigned Staff
Represented Employees: Rancho Santa Fe Professional Firefighters Association – Local 4349
Under Negotiation: A successor Memorandum of Understanding
- c. With respect to every item of business to be discussed, pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representative: Nicholas G Pavone, Fire Chief
Employee Organization: Unrepresented Employees
Position – Fire Chief (1); Deputy Chief (1); Battalion Chief (4); Fire Marshal (1); Administrative Manager (1)

President Ashcraft reported that an update was provided to the board members for agenda item 7.a and direction was provided to staff and negotiators regarding the pursuit of real property at 18029 Calle Ambiente. NOTE: All members of the Board and staff listed attended the Closed Session.

President Ashcraft also reported that the Board was provided an update from the negotiators for agenda item 7.b and 7.c. and direction was provided. NOTE: All members of the Board listed attended the Closed Session.

8. Adjournment

Meeting adjourned at 3:16 pm.

Karlana Rannals
Secretary

James H Ashcraft
President