



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

February 15, 2023
1:00 pm PT
Regular Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email caccavo@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1005. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, however can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the office of the Manager, Finance & Administration located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsfire.org



Rancho Santa Fe Fire Protection District Board of Directors Regular Meeting

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Call to Order

1. Pledge of Allegiance
2. Roll Call
3. Virtual Presentation
 - a. Bob Schull, Director – Investment Advisory Services, of Public Trust Advisors on California Class Investments
4. Public Comment
 - a. Barry Willis
5. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff, or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

6. Consent Calendar
 - a. Board of Directors Minutes
Board of Directors minutes of January 18, 2023
ACTION REQUESTED: **Approve**
 - b. Receive and File
Monthly/Quarterly Reports for the period of: **January 2023**
 - 1) List of Demands Check 35932 thru 36027, Electronic File Transfers (EFT), and Wire Transfer(s)
totaling: \$ 325,204.11
Wire Transfer(s) expenditures: \$ 319,397.13
Payroll expenditures: \$ 765,225.76
TOTAL DISTRIBUTION \$ 1,409,827.00
 - 2) Grant Recap
 - 3) Activity Reports – **January 2023**
 - a. Operations
 - b. Training
 - c. Fire Prevention
 - d. Correspondence - letters/cards were received from the following members of the public:
 - None
- ACTION REQUESTED: **Receive and File**



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7. Old Business
 - a. Financial Reserves & Investments

To discuss and/or approve the reserves levels and funding impacts and to give direction on investment options. [Reserve Balance Report](#)
ACTION REQUESTED: **Discuss and Approve**
8. New Business
 - a. Class & Comp for Administrative Positions

To review and approve the recommendations from the class and compensation report. [Staff Report 23-05, Exhibit A](#)
ACTION REQUESTED: **Approve and Adopt Salary Schedule**
9. Resolution/Ordinance
 - a. Resolution No. 2023-02

To adopt the Resolution *entitled* A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District amending the Fair Political Practices Commission's Standard Conflict of Interest Code and Candidate Disclosure Statement and Repealing Resolution No. 2020-11
ACTION REQUESTED: **Adopt**
10. Oral Report
 - a. Fire Chief
 - b. Operations
 - c. Training
 - d. Fire Prevention
 - e. Administration – Finance & HR
 - f. Board of Directors
 - i. North County Dispatch JPA – Update
 - ii. County Service Area – 17 – Update
 - iii. Comments
11. Closed Session - None
12. Adjournment

The next regular meeting Board of Directors meeting to be March 15, 2023 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



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CERTIFICATION OF POSTING

I certify that on February 10, 2023 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 72 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on February 10, 2023

A handwritten signature in blue ink, appearing to read "Alicea Caccavo", is written over a horizontal line.

Alicea Caccavo
Board Clerk