



**RANCHO SANTA FE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

Rancho Santa Fe FPD
Board Room – 18027 Calle Ambiente
Rancho Santa Fe, California 92067

June 26, 2020
9:00 am PT
Special Meeting

THIS BOARD OF DIRECTORS MEETING WILL BE CONDUCTED VIA TELECONFERENCE

Pursuant to Governor Newsom’s [Executive Orders N-25-30](#), issued on March 12, 2020 and [N-33-20](#) issued on March 19, 2020: members of the Rancho Santa Fe Fire Protection District Board of Directors and staff may participate in this meeting via teleconference. In the interest of reducing the spread of COVID 19, members of the public are encouraged, but not required, to submit comments via email. Those attending the meeting in person will be required to maintain appropriate social distancing.

Public Comment: to submit a comment in writing, please email rannals@rsf-fire.org and write “Public Comment” in the subject line. In the body of the email include the item number and/or title of the item as well as your comments. If you would like the comment to be read out loud at the meeting (not to exceed five minutes), please write “Read Out Loud at Meeting” at the top of the email. All comments received by 11:00 am will be emailed to the Board of Directors and included as “Supplemental Information” on the District’s website prior to the meeting. Any comments received after 11:00 am will be added to the record and shared with the members of the Board at the meeting.

Americans with Disabilities Act: If you need special assistance to participate in this meeting, please contact the Board Clerk 858-756-5971 ext. 1014. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to assure accessibility to the meeting.

Rules for Addressing Board of Directors: Members of the audience who wish to address the Board of Directors are requested to complete a form near the entrance of the meeting room and submit it to the Board Clerk. Any person may address the Board on any item of Board business or Board concern. The Board cannot take action on any matter presented during Public Comment, but can refer it to staff for review and possible discussion at a future meeting. As permitted by State Law, the Board may take action on matters of an urgent nature or which require immediate attention. The maximum time allotted for each presentation is FIVE (5) MINUTES.

Agendas: Agenda packets are available for public inspection 72 hours prior to scheduled meetings at the Administrative Manager’s office located at 18027 Calle Ambiente, Suite 101, Rancho Santa Fe, CA during normal business hours. Packet documents are also posted online at www.rsf-fire.org



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Call to Order

Pledge of Allegiance

Roll Call

1. Motion waiving reading in full of all Resolutions/Ordinances

All items listed on the Consent Calendar are considered routine and will be enacted by one motion without discussion unless Board Members, Staff or the public requests removal of an item for separate discussion and action. The Board of Directors has the option of considering items removed from the Consent Calendar immediately or under Unfinished Business.

2. Public Comment

3. Resolution/Ordinance

a. Resolution No. 2020-08

To discuss and/or adopt a resolution entitled A Resolution of the Board of Directors of the Rancho Santa Fe Fire Protection District Adopting Amendment No. 2 to a Memorandum of Understanding between the Rancho Santa Fe Fire Protection District and the Rancho Santa Fe Employees Association

ACTION REQUESTED: **Adopt**

4. Adjournment

The next regular meeting Board of Directors meeting to be July 15, 2020 in the Board Room located at 18027 Calle Ambiente, Rancho Santa Fe, California. The business meeting will commence at 1:00 p.m.



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CERTIFICATION OF POSTING

I certify that on June 25, 2020 a copy of the foregoing agenda was posted on the District's website and near the meeting place of the Board of Directors of Rancho Santa Fe Fire Protection District, said time being at least 24 hours in advance of the meeting of the Board of Directors (Government Code Section 54954.2)

Executed at Rancho Santa Fe, California on June 25, 2020

A handwritten signature in black ink that reads "Karlana Rannals".

Karlana Rannals
Board Clerk

RESOLUTION 2020-08

A Resolution of the Rancho Santa Fe Fire Protection District Board of Directors Adopting Amendment No. 2 to a Memorandum of Understanding between the Rancho Santa Fe Fire Protection District and the Rancho Santa Fe Employees Association

This Memorandum of Understanding, hereinafter referred to as the "MOU", is by and between the Rancho Santa Fe Fire Protection District, hereinafter referred to as the "District", and the Rancho Santa Fe Employees Association, hereinafter referred to as "Association", and is intended to outline the term of the contract for wages, hours, and working conditions for the group of employees identified

WHEREAS, the authorized representatives of the District and the authorized representatives of the Association have met and conferred pursuant to California Government Code Section 3500 et seq. for such amendment; and

WHEREAS, the District and the Association representatives acknowledge that the District and Association reached agreement on matters within the scope of representation and prepared a written MOU.

WHEREAS, the Association has agreed and ratified Amendment No. 2 of the MOU; and

WHEREAS, the District's representatives have recommended that the Board of Directors adopt Amendment NO. 2 of the MOU.

NOW THEREFORE, the District and the Association agree to Amendment No. 2 to the MOU (Exhibit A.) for a term December 31, 2019 through December 31, 2020.

PASSED AND ADOPTED at a special meeting of the Board of Directors of the Rancho Santa Fe Fire Protection District on June 26, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JAMES H ASHCRAFT
President

ATTEST:

Karlana Rannals
Secretary

AMENDMENT NO. 2 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN THE
RANCHO SANTA FE FIRE PROTECTION DISTRICT EMPLOYEES
ASSOCIATION
AND
RANCHO SANTA FE FIRE PROTECTION DISTRICT

THIS AMENDMENT NO. 2 is entered into as of the last party to signing by and between the RANCHO SANTA FE FIRE PROTECTION DISTRICT (hereinafter “**District**”) and RANCHO SANTA FE FIRE PROTECTION DISTRICT EMPLOYEES ASSOCIATION (hereinafter “**Association**”).

RECITALS

WHEREAS, District and Association on or about February 8, 2017 entered into a MEMORANDUM OF UNDERSTANDING as amended (“**MOU**”). Said MOU was effective January 1, 2017 to December 31, 2019; and

WHEREAS District and Association now desire to further amend the MOU.

NOW THEREFORE, the Parties agree as follows:

1. **Term.** The term of the MOU shall be extended from December 31, 2019 to December 31, 2020.

2. **Section 11.05.** A new Section 11.05 is added as follows:

11.05 Stipend: Concurrent with the June 30, 2020 pay date, and by a separate check, a \$4,500 stipend, less applicable state and federal withholdings, will be paid to each active employee represented within this MOU. This one-time stipend is not reportable compensation to CalPERS.

3. **Section 12.04.** Section 12.04 is deleted, and the following new Section 12.04 is added as follows:

12.04 All employees covered by this MOU are subject to be recalled to work in the event of emergencies or unusual conditions as determined by the Fire Chief or designee. Recalled may be defined as an employee that is requested to return to the workplace from home or another location. Employees who are called back shall receive a minimum of four (4) hours compensation. Hours worked shall be calculated beginning at the time the call back is received and acknowledged by the employee and ending when the employee is relieved from duty.

4. **Section 16.02.** Section 16.02 is deleted, and the following new Section 16.02 is added as follows:

16.02 All new employees are eligible to use any accrued vacation upon completion of six (6) months of service.

5. **Section 22.01.** Section 22.01 is clarified to provide that the CalPERS HMO medical plans are those listed by the CalPERS in Region 2 or any subsequent region designated by CalPERS as the region in which the District is located.
6. This AMENDMENT NO. 2 may be executed simultaneously or in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.
7. Except as specifically provided herein all terms shall have the same meaning as defined in the MOU.
8. Except as specifically amended herein, the MOU shall remain in full force and effect.

The Parties have executed this AMENDMENT No. 2 to MOU on the date appearing next to their names at Rancho Santa Fe, California.

Rancho Santa Fe Fire Protection District

Dated: June 26, 2020

By: _____
James H. Ashcraft
President of the Board of Directors

Rancho Santa Fe Fire Protection District Employees
Association

Dated: June 26, 2020

By: _____
Conor Lenehan

By: _____
Vanessa Schrandt